

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Records Mgt Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Grace T. Rowe

5. TEL. EXT.
694-3527

LEAVE BLANK

JOB NO.
NCI-AFU-84-40

DATE RECEIVED
7/16/84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stated as "not approved" or "withdrawn" in column 10.

[Redacted Signature]
[Redacted Title]

Date _____ Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 10 JUL 1984	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	E. TITLE GRACE T. ROWE Records Mgt Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center">CIVIL AVIATION AND MILITARY FLIGHT PLAN RECORDS (Table 60-2) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to have <u>rule 1</u> evaluated as permanent record. Rule 1 covers International Civil Aviation Organization (ICAO) and Interagency Group on International Aviation (IGIA) documents and related papers. The Air Force position and written comments to various ICAO and IGIA documents, meetings, and agreements should be permanent. The Arms Control and International Negotiation Division (AF USAF/XOXXI) is the designated Air Force point of contact for ICAO and IGIA matters. HQ USAF/XOXXI develops and or coordinates Air Force positions on all documents relating to international civil aviation. No other Air Force office will have access to all USAF positions and comments on ICAO and IGIA matters. These documents give Air Force policy and position on standardizing international civil aviation to make it safe, efficient, and economical. These recommendations concern airports, air traffic services, communications, navigation aids, meteorology, search and rescue operations, aeronautical information services or other selected areas. Historical researchers will find the records interesting since they are the only AF records that documents the Air Force position on international aviation. The documents are filed by</p>	<p align="center">NN-170-33</p>	<p align="center">2 items</p>

115-107 *Copies sent to Agency, NCF & NNM, 1/30/86, ext*

Request for Records Disposition Authority—Continuation

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>ICAO or IGIA Number. Inclusive dates of material are from 1950 to present. There are 4 cubic feet in the current office space and 18 cubic feet at WNRC (Accession 341-79-0851). Annual accumulation is small. The records may be offered to National Archives in 5 year blocks when the latest document in the block is 25 years old.</p> <p>2 <u>Rule 2</u> covers extra, reference or non-action documents which generate no comments from Air Force agencies. They need not be retained for more than 6 months. These documents are retained at the Department of Transportation in their entirety and can be obtained upon request. These documents do not contain information which relates to or affects AF policy or position to international civil aviation.</p>		