

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NCI-AFU-85-31	DATE RECEIVED 6-14-85
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Directorate of Administration, HQ USAF		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Records Management Branch		5. TELEPHONE EXT. 694-3527	DATE
4. NAME OF PERSON WITH WHOM TO CONFER Ms. L. S. Sienuta		ARCHIVIST OF THE UNITED STATES	
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 7 JUN 1985	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	D. TITLE GRACE T. ROWE Records Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>TABLE 64-1, AFR 12-50, Vol II AEROSPACE RESCUE AND RECOVERY SERVICE (ARRS) MISSION RECORDS (Applicable to ARRS)</p> <p>Rule 6: is on unscheduled "permanent" operations logs created by the Aerospace Rescue and Recovery Service (ARRS). The logs contain the opening entry at the beginning of a search and rescue case, and the case closed or case suspended entry at the conclusion of the rescue and recovery case.</p> <p>By letter 18 May 1978, the National Archives and Records Service, GSA, expressed view these logs were disposable. The Air Force concurs in this view. Most requests for information pertaining to specific ARRS missions are received within two years after mission or case closing. Therefore, request approval to change the disposition standard from:</p> <p>retire as permanent 3 years after closeout of log book or 1 year after all closed and suspended mission reports are destroyed, whichever is later (see note).</p> <p>to:</p> <p>destroy 2 years after log book closed out.</p>	Unscheduled	1 Item <i>Withdrawn</i>

64. Search and Rescue. These tables cover documentation pertaining to the operations of aircraft and marine equipment used in search and rescue operations, including survival training, aircraft emergency procedures over water, and survival use of parachutes.

TABLE 64-1				
AEROSPACE RESCUE AND RECOVERY SERVICE (ARRS) MISSION RECORDS * (see note)				
R U L E	A	B	C	D
	If the documents are or pertain to	consisting of	which are	then
6	operations logs	log books which contain the opening entry at the beginning of a search and rescue case, and the case closed or case suspended entry at the conclusion of the rescue and recovery case	at operating units	* destroy 2 years after log book closed out.

\* NOTE: On inactivation or relocation of a unit, transfer all records to the ARRS unit that assumes responsibility for the area in which incidents occurred; destroy the transferred records when specified retention periods have elapsed.