

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NCI-AFU-85-35

DATE RECEIVED

7-17-85

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION

Records Mgt Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs Grace T. Rowe

5. TELEPHONE EXT.

694-3527

DATE

4-30-86

ARCHIVIST OF THE UNITED STATES

Frank J. Burk

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

11 JUL 1985

C. SIGNATURE OF AGENCY REPRESENTATIVE

Grace T. Rowe

D. TITLE

GRACE T. ROWE
Records Management Branch
Directorate of Administration

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

Table 93-1 PRIME BEEF (PB - Prime Base Engineer Emergency Force) Records

The purpose of this submission is to update table 93-1

NN-171-122

6 items

TABLE 93-1. PRIME BEEF (PB - PRIME BASE ENGINEER EMERGENCY FORCE) RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
*1	posturing (planning)	manning requirements (MAJCOM and base) with related correspondence	at AFESC and below	destroy after 3 years.
*2	manpower	recommended, approved or disapproved conversions, and upgrade/downgrade actions	at AFESC	
*3			at MAJCOMs and below	
*4	deployment	volunteer requests, requests for assistance, deployment instructions and reports for both MAJCOM and USAF directed deployments	at AFESC and below	destroy after 2 years.
5				
*6	RESERVED			
7				

TABLE 93-1 CONTINUED

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
8	reports			
9 *		inspection reports and results		
10				
*11		RESERVED		
*12		Unit Combat Readiness Reporting (UNITREP)	at HQ USAF and AFESC	destroy after 1 year.
*13		at MAJCOMs and below		
*14		RESERVED		

Table 93-1 PRIME BEEF (PB - Prime Base
Engineer Emergency Force) Records

- 1 Disposition in rules 1, 2, and 3 are changed to "destroy after 3 years."
- 2 Disposition in rule 4 is changed to "destroy after 2 years." Rule 5 remains the same. Rule 6 is Reserved.
- 3 Rules 7, 8, 9, and 10 remain the same with exception in column B of rule 9, delete "DCI/RCI." Rule 11 is Reserved.
- 4 Rule 12, column B is changed to "Unit Combat Readiness Reporting (UNITREP)"; column C is changed to "HQ USAF and AFESC"; column D is changed to "destroy after 1 year."
- 5 Rule 13, column D is changed to "destroy after 1 year."
- 6 Rule 14 is Reserved. See table 85-1 for automation records pertaining to Prime BEEF.