

Request for Records Disposition Authority

Records Schedule Number **DAA-0077-2019-0001**

Schedule Status **Approved**

Agency or Establishment **Department of the Army**

Record Group / Scheduling Group **Records of the Office of the Chief of Engineers**

Records Schedule applies to **Agency-wide**

Schedule Subject **Geotechnical Investigations**

Internal agency concurrences will be provided **No**

Background Information **USACE mission is to provide vital public engineering services in peace and war, strengthen our Nation's security, energize the economy, and reduce risks from disasters. Engineering Manual 110-1-1804 establishes criteria and presents guidance for geotechnical investigations during the various stages of development for both civil and military projects. Geotechnical investigations are made to determine geologic, seismologic, and soil conditions that affect safety, cost effectiveness, design, and execution of a proposed engineering project. This schedule authorizes disposition for an estimated 20,000 cubic feet of unscheduled geotechnical investigations records dating from 1800 to 2001 and stored at various Federal Record Centers. This schedule also applies to records maintained in USACE's regional offices and record holding areas (RHAs) including analog formats, textual, cartographic, photos, microfiche, and microfilm. This schedule does not apply to economic data records used in support of USACE Planning Guidance Notebook (Engineering Manual 1105-2-100) described in DAA-AU-2016-0018-0001.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
6	2	4	0

GAO Approval

Outline of Records Schedule Items for DAA-0077-2019-0001

Sequence Number	
1	Geological and Soil Data Disposition Authority Number: DAA-0077-2019-0001-0001
2	Regional Economic Data Files Disposition Authority Number: DAA-0077-2019-0001-0002
3	Hydrological and Hydraulic Data Files Disposition Authority Number: DAA-0077-2019-0001-0003
4	Basic Topographic Data Disposition Authority Number: DAA-0077-2019-0001-0004
5	Original Aerial Photographs Disposition Authority Number: DAA-0077-2019-0001-0005
6	Master Plans (Civil and Military) Disposition Authority Number: DAA-0077-2019-0001-0006

Records Schedule Items

Sequence Number	
1	<p data-bbox="345 395 703 427">Geological and Soil Data</p> <p data-bbox="345 449 1159 480">Disposition Authority Number DAA-0077-2019-0001-0001</p> <p data-bbox="345 506 1468 655">These records include data sheets on tests and core borings, test pits, tunnels, and shafts; blasting pattern and blast effect tests; pressure tests; test grouting; field pumping tests; laboratory analyses on soils and rocks, and comparable information</p> <p data-bbox="345 676 922 708">Final Disposition Temporary</p> <p data-bbox="345 729 854 761">Item Status Active</p> <p data-bbox="345 783 808 815">Is this item media neutral? No</p> <p data-bbox="345 836 1373 868">Explanation of limitation These records reflect paper based records</p> <p data-bbox="345 889 808 1017">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="345 1059 662 1091">Disposition Instruction</p> <p data-bbox="345 1112 1406 1198">Retention Period Destroy 10 year(s) after the project has been completed</p> <p data-bbox="345 1229 659 1261">Additional Information</p> <p data-bbox="345 1283 954 1315">GAO Approval Not Required</p>
2	<p data-bbox="345 1351 776 1383">Regional Economic Data Files</p> <p data-bbox="345 1404 1159 1436">Disposition Authority Number DAA-0077-2019-0001-0002</p> <p data-bbox="345 1457 1474 1691">This item includes information pertaining to crop values, crop distribution, flood plain areas by acres, computation sheets of crop and structural losses, crop and structural curves, and specific economic flood backup data and maps. These records are captured at the regional level and is not a part of the Planning Guidance Notebook (Engineering Manual 1105-2-100) described in DAA-AU-2016-0018-0001</p> <p data-bbox="345 1713 922 1744">Final Disposition Temporary</p> <p data-bbox="345 1766 854 1798">Item Status Active</p> <p data-bbox="345 1819 808 1851">Is this item media neutral? No</p> <p data-bbox="345 1872 1448 1904">Explanation of limitation These records reflect paper based records only.</p> <p data-bbox="345 1925 808 1983">Do any of the records covered by this item currently exist in No</p>

electronic format(s) other than e-mail and word processing?

Disposition Instruction

Retention Period Destroy 10 year(s) after completion of the project

Additional Information

GAO Approval Not Required

Hydrological and Hydraulic Data Files

Disposition Authority Number DAA-0077-2019-0001-0003

These files include data relative to discharge measurements and ground water levels; surveys; stream and tide gauge observations; pollution studies; silting and sedimentation; salinity studies; beach and bank erosion, wind and wave action, and similar data.

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation These records reflect paper based records only.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Retention Period Destroy 10 year(s) after the completion of the project

Additional Information

GAO Approval Not Required

Basic Topographic Data

Disposition Authority Number DAA-0077-2019-0001-0004

These files include benchmarks; horizontal and vertical control data, traverse computations, triangulations, and topographic surveys; geodetic, hydrographic, and cadastral data; solar and stellar observation computations; tracings; maps and drawings, field survey books, and related information

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation These records reflect paper based records only.

3

4

5

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Disposition Instruction

Retention Period **Destroy 10 year(s) after completion of the project**

Additional Information

GAO Approval **Not Required**

Original Aerial Photographs

Disposition Authority Number **DAA-0077-2019-0001-0005**

Original aerial (analog) photographic negatives used to survey project areas

Final Disposition **Permanent**

Item Status **Active**

Is this item media neutral? **No**

Explanation of limitation **This item consist on Aerial Photographs analog (rolls) as the medium**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply **Non-electronic Photographs and Other Graphic Materials**

Transfer to the National Archives for Accessioning **One time transfer unless similar records as described here of the same time frame are located**

Additional Information

What will be the date span of the initial transfer of records to the National Archives? **From 1820 To 2001**

How frequently will your agency transfer these records to the National Archives? **Unknown
Transfer Records Upon Approval of the Schedule**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper		

Microform	14 Linear feet of microfiche Microfilm rolls	
Hardcopy or Analog Special Media		

6

Master Plans (Civil and Military)

Disposition Authority Number **DAA-0077-2019-0001-0006**

Included are documents relating to regional groundwater flow patterns, published data on material properties, history of seismic activities, identification of known hazards, ground water studies, map studies, slope landslides locations, the preparation, development, review and revision of master plans for permanent Army Installations, basic information maps, analysis of existing facilities reports tabulations of existing and required facilities, preliminary land use plans, and plans for future development (which include the general site plan, analytical report, background material, and related correspondence

Final Disposition **Permanent**

Item Status **Active**

Is this item media neutral? **No**

Explanation of limitation **These records reflect paper based records only.**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Disposition Instruction

Transfer to the National Archives for Accessioning **One time transfer unless similar records as described here of the same time frame are located.**

Additional Information

What will be the date span of the initial transfer of records to the National Archives? **From 1820 To 2001**

How frequently will your agency transfer these records to the National Archives? **Unknown
Upon approval of this schedule**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		

Paper	10 Cubic feet	
Microform		
Hardcopy or Analog Special Media	33 Maps (Legacy Rolls)	

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
07/15/2019	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
12/05/2019	Submit for Concurrence	Tony Williams	Archives Specialist	National Archives and Records Administration - ACRC
12/11/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
12/11/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
12/16/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist