

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-319-79-3	
DATE RECEIVED Aug. 15, 1979	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
8-28-79 Date	James P. O'Neil acting Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION
THE ADJUTANT GENERAL CENTER

3 MINOR SUBDIVISION
RECORDS MANAGEMENT DIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.**
- B Request for disposal after a specified period of time or request for permanent retention.**

C DATE 13 Aug 79	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. O'Neil</i>	E TITLE GUY B. O'NEIL Chief, Records Mgt Division TAGCEN
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ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	All of the records discussed below were offered NARS in Accession Job NC3-319-79-9 and were appraised as temporary. Supply Control, Distribution, and Storage Instruction Files, 1964-65, ca. 2 feet. Correspondence, memorandums, drafts, concurrences, transmittals and other records that relate primarily to the drafting and/or revision of Army and DoD issuances in the supply, distribution, and storage area. DISPOSITION: TEMPORARY. DESTROY IMMEDIATELY.		
2	Supply Policy and Procedures Branch Administrative Files, 1964-65, ca. 1½ feet. Records consist of Branch comments on Army and DoD issuances that relate to supply, distribution, and storage matters and Branch comments on GAO reports that deal with such matters as maintenance activities at Fort Benning and the procurement of unnecessary shipping containers for rockets. DISPOSITION: TEMPORARY. DESTROY IMMEDIATELY.		

7 items

*Sent to agency
ANN, new, 9/11/79 JE*

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
3	<p>Storage Instruction Files, 1964, ca. 1½ feet.</p> <p>Correspondence, memorandums, drafts, concurrences, and other records that relate to such matters as the drafting and revision of issuances that pertain to storage and supply packaging; R&D activities in the area of packaging and containers; and GAO reports on operations at specific supply depots.</p> <p>DISPOSITION: TEMPORARY. DESTROY IMMEDIATELY.</p>		
4	<p>Records Relating to Warehousing Productivity and Manpower Measurement, 1964, 4 inches.</p> <p>Correspondence, memorandums, reports, and other records that relate to the determination of techniques and standards for measuring productivity and manpower requirements in warehousing operations.</p> <p>DISPOSITION: TEMPORARY. DESTROY IMMEDIATELY.</p>		
5	<p>Records of the Storage Branch Relating to Installation Operations, 1964, 2 inches.</p> <p>Correspondence, memorandums, and other records that relate to the operation of specific depots, including such matters as space utilization and proposals for inactivation.</p> <p>DISPOSITION: TEMPORARY. DESTROY IMMEDIATELY.</p>		
6	<p>Records of the Inventory Control Branch, 1964, ca. 1 foot.</p> <p>Records relating to such matters as inventory management at specific National Guard and Army Reserve installations; procedures relating to cash collection at mess facilities; and the issuance of clothing and equipment to reserve personnel during active duty training.</p>		
7	<p>Records of the Storage Branch Relating to Budget Formulation and Administration, 1961-64, ca. 2 feet.</p> <p>Correspondence, memorandums, tabulations, estimates, and other records that relate to budget formulation and budget administration in the area of materiel storage and depot operations.</p> <p>DISPOSITION: TEMPORARY. DESTROY IMMEDIATELY.</p>		

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	Disposable records are located in WNRC Accessions 319-66A3021, Box 2; 319-67A5016, Box 1; and 319-67A5026, Box 1-6.		