

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

LEAVE BLANK

JOB NO

*NI-338-86-6*

**TO GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

*5/16/86*

**1 FROM (Agency or establishment)**  
Department of the Army

NOTIFICATION TO AGENCY

**2 MAJOR SUBDIVISION**  
Centers

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

**3 MINOR SUBDIVISION**

**4 NAME OF PERSON WITH WHOM TO CONFER**

**5 TELEPHONE EXT**  
7-693-7248  
8-273-7248

DATE

*8-27-86*

ARCHIVIST OF THE UNITED STATES

*Frank A. Burke*

**6. CERTIFICATE OF AGENCY REPRESENTATIVE**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

**B DATE**

14 May 86

**C SIGNATURE OF AGENCY REPRESENTATIVE**

*WR Boardman, CRM*

**D TITLE**

Army Records Manager

**7  
ITEM  
NO**

**8 DESCRIPTION OF ITEM**  
(With Inclusive Dates or Retention Periods)

**9 GRS OR  
SUPERSEDED  
JOB  
CITATION**

**10 ACTION  
TAKEN  
(NARS USE  
ONLY)**

Located at the National Personnel Records Center (Military), St. Louis, Missouri, are Army organizational records generally dating from 1950 through the 1960's. These records are now being reviewed for the purpose of determining their ultimate disposition. The submission of this SF 115 is a part of this effort.

This schedule covers only those records located in NPRC created by U.S. Army Centers. Consequently, it is not applicable to current records.

Unless otherwise noted, the item numbers cited in column 9 correspond to those in AR 340-18.

*94 items*

11

Justifying Memorandum for Standard Form 175 on Records of Army Centers

This is one of a series of Standard Forms 115 relating to military organizational records maintained at the National Personnel Records Center (MPR). This SF 115 concerns some 3974 cu. ft. of permanent and unscheduled military organizational records created by U.S. Army Centers; the volume includes some series that have recently been appraised as disposable. The records generally date from the late 1940's to the early 1960's, although some, such as those from the Recruiting Publicity Center, date back to World War I.

Army Centers engaged in a wide variety of activities at various levels in the Army hierarchy. The only real common denominator among these organizations is the nomenclature "Center." The Army Records Management Office arranged the indexes of Army units by nomenclature for the purpose of appraisal; both NC and NNM were involved in the discussions of the project and agreed to this procedure. Although there are certainly problems with this approach, no better procedure has been developed; any different method would bring with it a new set of problems.

In a variety of functions performed, some centers were closely tied to other Army organizations, such as Commands, Boards, Agencies, or Schools, or to the installation at which they were located. Three Centers were indistinguishable from the related Commands; indeed, the organizations used both nomenclatures at various times in their existence and created identical types of records. These three (the Tank and Automotive Center, the Quartermaster Center at Fort Lee, and the Transportation Center at Fort Eustis) are not included in this appraisal report. Their records have been appraised together with those of the related commands in a separate SF 115. The records of another center, the Transportation Terminal Center at Fort Mason, are included in the appraisal report being written on commands, together with the records of the Transportation Terminal Command, Pacific, also located at Ft. Mason.

Most of the larger Centers did have a common mission: to serve as an umbrella organization for a particular specialty (i.e. aviation, signal, infantry, etc), to oversee and provide unified control over training and support activities. Many of these training centers for a specific specialty were closely tied to the service school for that specialty located at the same installation. One Training Center, at Fort Gordon, was composed of what had been three separate service schools, for different specialties, at that installation. Generally, however, these "training" centers operated at a higher and broader level than the service school, and were responsible for a variety of activities in addition to education. Also, there were other centers with very specific missions that had little or nothing to do with training or support.

To aid in the understanding of Centers and of the appraisal of this collection of records, I have divided the Centers into smaller groups based on the mission or specialty of a given organization. (See attached list.) It should be noted that the names of some Centers changed over the years of operation. For example, the Engineer Maintenance Center was also known as the Defense Construction Supply Center, and the Administration Center, Far East, was also titled Printing, Publications, and Records Center, Japan. The Chicago Administration Center had several other names: Food Service Center, QM Market Center System, and Subsistence Center. These varieties in designation are

noted on the attached list of Centers, as is the breakdown according to mission. The following groupings of Centers are used:

Aviation. The major aviation center was at Ft. Rucker. Its mission included overall responsibility for operations, e.g. command and training of units; administrative and logistical support; operation and maintenance of Aviation School. Other aviation centers had more specific missions, such as aircraft maintenance, or helicopter training and operation. For example, the Airborne Center was responsible for tactical training of parachute infantry units and glider infantry units.

Chemical. The Chemical Center was located at Edgewood Arsenal and had responsibility for research and development of chemical offensive and defensive weapons, and for supply, training, and combat deployment of chemical munitions.

Engineer. The main engineer center was at Ft. Belvoir, and had overall responsibility for training and support operations. Other engineer centers had more limited missions, such as maintenance, supply, or training.

Finance. The Army Finance Center is located at Ft. Benjamin Harrison and has responsibility for pay and pay records of military personnel and related financial activities.

Infantry. Ft. Benning was the site of the major Army Infantry Center, which was closely tied to the Infantry School and Infantry Board, although with its own types of records. This Center had overall responsibility for infantry activities at Ft. Benning, including training. Other infantry centers were involved solely in training.

Intelligence. The main intelligence center was located at Ft. Holabird and was responsible for intelligence training and activities, and for liaison work with other federal agencies. Other intelligence centers had more specific missions, such as engineer intelligence, photo interpretation, etc.

Logistics. The Logistics Management Center at Ft. Lee was closely tied to the Quartermaster Center/Command at the same installation, and worked to ensure proper distribution of supplies and equipment to military personnel in the field.

Ordnance. This category includes a wide range of centers and missions, but most were concerned with training in one form or another, generally in work with armor, artillery, tanks, or guided missiles. This would be a follow-up to elementary courses in Ordnance at ordnance unit and replacement training centers. Training at all of the above ranged from close-order drill to recovery and repair of heavy field equipment at night under simulated combat conditions. Other ordnance centers, such as Ordnance R&D Center at Aberdeen and the Lima Ordnance Modification Center, were concerned with research and development activities including operational testing of materiel and equipment. The Yakima Firing Center provided logistical support to all units training at that Center.

Personnel and Training. This category includes a wide range of centers, all concerned with personnel-related activities: reception, evaluation, training,

education, rehabilitation, and related work. Training centers were used to train recruits in a given specialty and then to work as teams and operate under field conditions. Some training centers served essentially the same function as service schools. Indeed, the Training Center at Fort Gordon was actually a combination of the Southeastern Signal School, the Military Police School, and the Civil Affairs School, all located at that installation. The mission of the R&R Processing Center was to clothe, transport, and house temporarily R&R personnel during the Korean War. Rehabilitation Training Centers were used to rehabilitate and retrain prisoners. Other centers in this category were used for recruits, such as reception, evaluation, and processing centers.

Provost Marshal. This Center, at Fort Gordon, was involved with the administration of military justice; training aids; and logistical support. The Center had overall responsibility for Provost Marshal activities.

Publications and Records. This category includes all the Army centers involved in printing, publications, records-keeping, and publicity. The mission of the Army records centers was the receipt, processing, storage, and servicing of records. Many of these records were produced at Army printing and publication centers. The recruiting Publicity Center was responsible for a variety of posters relating to the war effort or to recruitment. The mission of the Army Home Town News Center was to improve, supervise, and control the flow of informational material to home town news media.

Quartermaster, Food, Procurement, Supply. This category includes all Army centers involved with supply, stocks, subsistence, and procurement. These centers had responsibility for procurement and for distribution of perishable and non-perishable subsistence to Armed Forces in a given region; they were also involved with the administration of contracts and with inspection. Certain centers were involved with procurement for particular types of Army organizations, such as signal or ordnance. Service Centers, under AAFES, were responsible for technical assistance, centralized services, and liaison with government and industry.

Research, Development, Test. The various R&D and test centers had the mission of developing specific types of equipment or tactics, and/or of testing both of these as well as items developed by other Army organizations. The Special (Psychological) Warfare Center had the mission of training units or individuals to be able to conduct guerrilla operations behind enemy lines. The Arctic Test Center at Fort Greeley (later known as the Northern Warfare Training Center) was to condition soldiers for operations in snow country. Both the Desert Test Center and the Armored and Desert Test Training Center were involved with training troops to operate under desert conditions, and to operate under conditions of nuclear warfare; both had roles in the Desert Rock Exercises. One test center was located at an Air Force base to ensure adequate preparation for Army guided missile programs, and provide a liaison between Army missile agencies and the Air Force test center to ensure the maximum utilization by Army agencies of existing facilities, and to facilitate the entry of Army projects programmed for the Air Force test range.

Security. These small centers were involved with training personnel for security activities.

Signal. The Signal Corps Center at Fort Monmouth had overall responsibility for training and support operations. The Signal Pictorial Center's activities concerned the military uses and development of films, photographs, television, etc. Other signal centers had more limited missions, such as training, supply, and procurement.

Transportation. The major transportation center at Ft. Eustis is being appraised in a separate report (together with Transportation Command). These other transportation centers were involved with training, and directly, in Europe, with transportation activities.

Most of the series in this schedule were created by most types of centers, and the volume and date span of each series from each creator is generally detailed in the body of the series description. Those series previously appraised as permanent are arranged by creating organization. Hence it is relatively easy to see what kind and volume of records each center created.

Examples of each record series, with samples from each organization creating that series, were examined intensively for this SF 115. Separate appraisals were written for major series from each type of creator, such as general correspondence, and research and development records. Any ambiguity in the volume or date span of each series from each creator will be clarified when these Center records are screened and then arranged by creating organization and thereunder by series. When the arrangement is completed, a detailed box listing will be compiled. GSA Forms 6710A will then be prepared for each series from each organization. These will be sent to the appropriate custodial unit(s) to prepare for the shipment of the records to Washington. The descriptions and disposition instructions for most series are self-explanatory. Following, however, are additional comments and explanations for particular series:

Research and Development Case Files. (Items 29, 33, 35, 38, 48, 50, 63, 66, 68).

This series consists of technical reports, quarterly progress reports, and final reports, all in print or near-print format, as well as contracts, drawings and specifications, and correspondence on a variety of matters relating to research and development projects. The records relate to military equipment and tactics, from guns to mine detectors to protective clothing, as well as to items useful in psychological warfare. The relatively high value of these records certainly calls for permanent retention. The relatively small volume (44 cu. ft., from nine different kinds of centers) should also be noted. Separate appraisals were written for R&D files from each type of center in order to provide more complete and specific information on these records.

General Correspondence. (Items 30, 34, 36, 39, 46, 49, 51, 55, 57, 59, 64, 67, 69, 70).

Because of the volume of these records (1099 cu. ft.), and because of the disparity in value of the material, the records have been described and appraised by type of creating organization, with accordingly different recommendations on the disposition of the records.

There are common factors to all General Correspondence. All were originally scheduled according to EAR 345-200/18D and other items in the AR 345-200

series. All are composed of letters, memorandums, reports, and other correspondence relating to the wide variety of functions and activities of U.S. Army Centers. The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to the day-to-day operations of the creating unit. This item is applicable not only to centralized General Administrative Files, but also to specific administrative files maintained by individual offices. This item is not applicable to those individual files which document long-range planning, organizational, and policy matters, and which have previously been scheduled for permanent retention. In addition, this item is not applicable to specific series or portions of administrative files described and provided for elsewhere in this schedule.

Because of the nature of the series itself, in all cases, much routine, housekeeping material is intermixed with other records in the series. However, almost all the files also contain historical reports, filed under War Department Decimal File 314.7; these will always be retained, no matter what the recommendation for other records in this series.

What is surprising about these correspondence files is the very small amount of historically valuable material contained. So much of the series, regardless of creator, consists only of routine, housekeeping records of no archival value. This is true even of centers with those Army branches, such as chemical or psychological warfare, other units of which generally create quite valuable material. Much of the documentation of an organization's functions and activities which is often found in correspondence files is simply not present here; however, it does exist in those series from centers which have previously been appraised as permanent, such as organization and operations planning files, and operating program progress reports.

At many Centers, there is a notable difference between classified and non-classified correspondence, with the latter being totally routine and the former containing some valuable material. The volume of classified records is not sufficiently large to necessitate screening out the few routine items. At other Centers, only certain file numbers of the War Department Decimal Filing System are worthy of retention, regardless of whether the records are classified. Within certain groupings of Centers, records from one center may be valuable, while those from another may be totally routine, with no archival value.

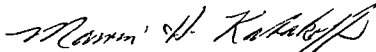
This last situation is the case with correspondence of publications and records centers. The archival records are generally the files from the St. Louis Administration Center, most of which are alphabetically arranged, and which contain a great deal of information on this forerunner agency to the National Personnel Records Center, a major component of NARA. The records document the growth of the records center, going back to 1920, showing how and why various groupings of records became part of the whole collection, as well as the role of the records center in the establishment of other governmental agencies, such as the Battle Monuments Commission. Relations with other agencies, including the FBI, is also documented. Although some of the material here is routine, dealing with such matters as filing cabinets, there is no way to screen out those records; but the volume of routine records is relatively small.

With some Centers, the date of creation of the records is the determining factor. This is true of the Infantry Center, at which the pre-1950, non-classified records contain valuable documentation of the mission and activities of the Center, even before World War II, while those created after 1950 generally pertain to mundane, housekeeping matters.

Correspondence from certain Centers contain no material worthy of permanent retention. These Centers are Logistics, Personnel, Provost Marshal, Quartermaster and Supply, and Transportation. The only items to be retained from these files are historical reports filed under 314.7. The remaining records are concerned only with routine, mundane, housekeeping operations; since the same kinds of records are created by all types of Army organizations at all levels of operation, they do not provide specific documentation of Center functions and activities.

The total volume of permanent material from General Correspondence will be approximately 280 cu. ft.

After the records are screened and arranged, they will be assigned to the appropriate record group as decided by NNM. They will then be prepared for shipment to the correct custodial unit.



MARVIN H. KABAKOFF  
Archivist  
Military Operations Branch

The following Army Centers have created organizational records maintained at NPRC:

Aviation:

Army Aviation Center, Ft. Rucker, ca. 1954-66, 11 cu. ft.  
 Army Aviation Maintenance Center, APO 28, ca. 1960-66, 1.7 cu. ft.  
 Eighth U.S. Army Aircraft Maintenance Center, Korea, ca. 1957-59, 4 in.  
 Aircraft Field Maintenance and Avionics Center, France, ca. 1963-64, 6 in.  
 Army Airborne Center, Ft. Bragg, ca. 1951-52, 6 in.  
 Primary Helicopter Center, Ft. Wolters, 1965, 4 in.

Chemical:

Army Chemical Center, Maryland, ca. 1940-62, 88 cu. ft.

Engineer:

Engineer Center, Ft. Belvoir, ca. 1951-65, 40.8 cu. ft.  
 Engineer Maintenance Center (Defense Construction Supply Center), Columbus, Ohio, ca. 1956-62, 29.5 cu. ft.  
 Japan Engineer Supply Center, ca. 1956-57, 2.2 cu. ft.  
 Engineer Unit Training Center, n.d., 1 in.

Finance:

Finance Center, Ft. Benjamin Harrison, ca. 1951-64, 63.3 cu. ft.  
 Finance and Accounting Center, Hawaii, ca. 1959-60, 2 in.

Infantry:

Infantry Center, Ft. Benning, ca. 1935-64, 212.7 cu. ft.  
 Infantry Training Center, Ft. Dix, ca. 1949-63, 6 cu. ft.  
 Infantry Training Center, Ft. Jackson, ca. 1955-67, 9.8 cu. ft.  
 Infantry Training Center, Ft. Ord, ca. 1956-64, 4.5 cu. ft.  
 Hawaiian Infantry Training Center, ca. 1952-53, 2 in.

Intelligence:

Army Intelligence Center, Ft. Holabird, ca. 1941-63, 80 cu. ft.  
 Army Intelligence Support Center, APO 343, ca. 1957-58, 9 in.  
 7707th USAREUR Intelligence Center, ca. 1948-52, 13 cu. ft.  
 USAREUR Engineer Intelligence Center, ca. 1953-63, 2 cu. ft.  
 Photo Interpretation Center, Ft. Holabird, 1959, 1 in.

Logistics:

Logistics Management Center, Ft. Lee, ca. 1956-66, 14 cu. ft.  
 Army Logistical Center, Japan, ca. 1962-63, 1.2 cu. ft.

Ordnance:

Air Defense Center, Ft. Bliss, ca. 1949-64, 88.2 cu. ft.  
 Antiaircraft Artillery and Tank Training Center (Armor and Artillery Firing Center), Ft. Stewart, ca. 1951-66, 40 cu. ft.  
 Artillery and Guided Missile Center, Ft. Sill, ca. 1951-64, 102.2 cu. ft.  
 Armored Center, Ft. Knox, ca. 1949-66, 167 cu. ft.  
 Artillery Training Center, Ft. Chaffee, ca. 1950-59, 5 cu. ft.  
 Yakima Firing Center, Ft. Lewis, Wash., ca. 1951-66, 3 cu. ft.  
 Ordnance Industrial Center, Europe, ca. 1958-63, 1.2 cu. ft.  
 Lima Ordnance Modification Center, Ohio, ca. 1955-62, 12 cu. ft.  
 Ordnance R & D Center, Aberdeen, ca. 1942-55, 11.8 cu. ft.



Ordnance Replacement Training Center, Aberdeen, ca. 1950-55, 30 cu. ft.  
 Antiaircraft ARTillery Replacement Training Center, Ft. Bliss, ca. 1953-57,  
 16.7 cu. ft.  
 Ordnance Unit Training Center, Red River Arsenal, ca. 1952-55, 2 cu. ft.

Personnel, Training:

Personnel Center, Ft. Jackson, ca. 1953-56, 2.5 cu. ft.  
 Personnel Center, Ft. Knox, ca. 1953-65, 4 cu. ft.  
 Personnel Center, Ft. Lewis, ca. 1951-59, 22.4 cu. ft.  
 Personnel Center, Ft. George Meade, ca. 1951-55, 7.5 cu. ft.  
 Personnel Center, Oakland Army Terminal, ca. 1956-64, 1.7 cu. ft.  
 Personnel Center, Schofield Barracks, ca. 1955-60, 7 in.  
 Personnel Center, Ft. Bliss, ca. 1953-55, 1 cu. ft.  
 Personnel Center, Far East, ca. 1955-60, 3.5 cu. ft.  
 Personnel Center, Camp Drake, ca. 1955-56, 5 cu. ft.  
 Personnel Center, Ft. Hamilton, 1955, 1 cu. ft.  
 Personnel Center, Eighth U.S. Army, ca. 1959-60, 7 in.  
 Enlisted Evaluation Center, Ft. Benjamin Harrison, ca. 1958-63, 18.7 cu. ft.  
 4050 Reception Center, Ft. Sill, ca. 1951-53, 1.2 cu. ft.  
 5421 Reception Center, Ft. Crowder, ca. 1951-53, 3 in.  
 5422 Reception Center, Ft. Riley, 1953, 1 in.  
 6219 Reception Center, Ft. Lewis, ca. 1951-53, 2.5 cu. ft.  
 Rehabilitation Training Center, Ft. Gordon, ca. 1951-55, 5 in.  
 USAREUR Rehabilitation Center, ca. 1954-57, 4.5 cu. ft.  
 Army Training Center, Ft. Gordon, ca. 1953-66, 3.7 cu. ft.  
 Special Training Center, Ft. Buchanan, PR, 1953, 6.4 cu. ft.  
 USAREUR Medical Training Center, Landstuhl, ca. 1953-55, 7 in.  
 Officers Evaluation Center, Ft. McClellan, n.d., 1 in.  
 Military Police Replacement Training Center, Ft. Gordon, ca. 1951-57, 6 in.  
 Army Education Center, Ft. Myer, 1958, 8 in.  
 Trainee Processing Center, Ft. Hood, ca. 1956-57, 8 in.  
 Army School Center, Ft. Benjamin Harrison, 1962, 7 in.  
 R & R Processing Center, 1955, 1 in.  
 Springfield USAR Center, 1957, 1 cu. ft.  
 USAR Center, Philippine Islands, ca. 1961-63, 3 in.  
 Army Training Center, Ft. Leonard Wood, 1962, 7 in.

Provost Marshal:

Provost Marshal General Center, Ft. Gordon, ca. 1951-62, 7.2 cu. ft.

Publications and Records:

Army Administration Center, St. Louis, ca. 1939-67, 130 cu. ft.  
 Kansas City Records Center, ca. 1949-60, 24.8 cu. ft.  
 Publications and Records Center, Hawaii, ca. 1962-63, 7 in.  
 AG Administration Center, Far East (Printing, Publications, and Records  
 Center, Japan), ca. 1953-63, 11.8 cu. ft.  
 AG Publications Center, St. Louis, ca. 1952-60, 2 cu. ft.  
 Army Publications Center, Alexandria, ca. 1955-60, 9 in.  
 AG Publications and REcords Center, USAREUR, ca. 1954-63, 3.4 cu. ft.  
 Publications and Training Aids Center, Hoechst, ca. 1957-61, 1.8 cu. ft.  
 Recruiting Publicity Center, Governor's Island, ca. 1916-61, 25 cu. ft.  
 Army Home Town News Center, ca. 1951-56, 2.6 cu. ft.

Quartermaster, Food, Procurement, Supply:

Chicago Administration Center (Food Service Center, Quartermaster Market Center System, Subsistence Center), ca. 1946-62, 129.4 cu. ft.  
 Signal Procurement Center, APO 757, ca. 1954-58, 1.5 cu. ft.  
 Army Procurement Center, Frankfurt, ca. 1958-63, 9 in.  
 Ordnance Procurement Center, USAREUR, ca. 1953-56, 11.3 cu. ft.  
 Engineer Procurement Center, ca. 1953-56, 1.5 cu. ft.  
 Army Procurement Center, Paris, ca. 1966, 1 in.  
 Quartermaster Procurement Center, ca. 1953-54, 2.6 cu. ft.  
 Columbia Military Subsistence Market Center, SC, ca. 1952-61, 2.7 cu. ft.  
 Tokyo QM Center, ca. 1955-58, 22.8 cu. ft.  
 Seattle, QM Subsistence Market Center, ca. 1951-61, 9.7 cu. ft.  
 Kansas City QM Market Center, ca. 1951-55, 3.4 cu. ft.  
 USAREUR QM Market Center, ca. 1955-56, 1.2 cu. ft.  
 QM Property Disposal and Market Center, APO 1051, ca. 1954-55, 2 cu. ft.  
 QM Market Center, 7860 Army Unit, 1955, 3 in.  
 Philadelphia QM Center, ca. 1955-59, 21.5 cu. ft.  
 Fort Worth QM Market Center, ca. 1951-59, 1.5 cu. ft.  
 Richmond QM Market Center, ca. 1952-58, 13.3 cu. ft.  
 Alameda Administration Center (Oakland QM Market Center), ca. 1945-57, 30.5 cu. ft.  
 Los Angeles QM Market Center, ca. 1951-52, 4 in.  
 New Orleans QM Market Center, ca. 1951-58, 5.5 cu. ft.  
 QM Market Center, 7853 AU, ca. 1954-58, 2.8 cu. ft.  
 QM Supply and Accounting Center, USAREUR, ca. 1955-59, 1.5 cu. ft.  
 Ft. Worth Military Subsistence Center, ca. 1957-59, 7 in.  
 Army Support Center, St. Louis, ca. 1939-62, 13.9 cu. ft.  
 General Supply Center, Richmond, ca. 1956-60, 3.6 cu. ft.  
 Supply and Maintenance Center, Ft. Richardson, Alaska, ca. 1956-60, 11.1 cu. ft.  
 USAREUR Supply and Accounting Center, Giessen, ca. 1956-60, 4.3 cu. ft.  
 USAREUR Supply Control Center, Maison Forte, ca. 1951-58, 13.4 cu. ft.  
 Defense Subsistence Supply Center, 1962, 2 in.  
 Pasadena Area Support Center, 1957, 3 in.  
 7th Army Stock Control Center, ca. 1958-61, 4 in.  
 USAREUR Stock Control Center, 1954, 3 in.  
 Army Service Center for Armed Forces, Washington, DC, 1961, 5 in.  
 Army-Air Force Exchange Service, San Francisco Service Center, ca. 1947-57, 7 cu. ft.  
 Army-Air Force Exchange Service, Atlanta Service Center, ca. 1951-54, 5 cu. ft.

Research and Development, Testing:

Special Warfare (Psychological Warfare) Center, Ft. Bragg, ca. 1952-63, 7 cu. ft.  
 Polar Research and Development Center, Ft. Belvoir, ca. 1955-61, 2.5 cu. ft.  
 Combat Developing Experimentation Center, Ft. Ord, ca. 1957-61, 11 in.  
 Agressor Center, CONARC, Ft. Riley, ca. 1961-63, 6 in.  
 Foreign Science and Technology Center, ca. 1958-61, 5 in.  
 First Arctic Test Center, Ft. Churchill, Manitoba, ca. 1954-61, 3 cu. ft.  
 Arctic Test Center, Ft. Greeley, Alaska, ca. 1952-65, 2.3 cu. ft.  
 Air Force Test Center, Patrick, AFB, ca. 1951-54, 1 in.

Tropic Test Center, ca. 1963-65, 2 in.  
Deseret Test Center, Ft. Douglas, Utah, ca. 1962-67, 5 in.  
Armored and Desert Test Training Center, Ft. Irwin, ca. 1951-64, 26.2 cu. ft.

Security:

Security Agency Training Center, Ft. Devens, ca. 1961-66, 3 in.  
Army Security Center, Ft. Meade, ca. 1954, 1 in.

Signal:

Signal Corps Center, Ft. Monmouth, ca. 1945-55, 73.2 cu. ft.  
Signal Training Center, Ft. Gordon, ca. 1951-62, 13 cu. ft.  
Army Signal Pictorial Center, Long Island City, ca. 1949-63, 19.4 cu. ft.  
Far East Command Signal Supply Center, ca. 1944-58, 7.3 cu. ft.  
Signal Procurement Center, 7771, ca. 1954-57, 1.5 cu. ft.  
Joint Communication Relay Center, Japan, 1960, 1 in.

Transportation:

Frankfurt (Rheinau) Air Traffic Center, ca. 1954-59, 2.4 cu. ft.  
USAREUR Transportation Center, ca. 1954-61, 3 cu. ft.  
Transportation Replacement Training Center, Ft. Eustis, ca. 1951-54, 1 cu. ft.  
Transportation Amphibious Training Center, 1953, 4.3 cu. ft.

The following series are included among the Center records at NPRC, but have not been described in this schedule because they have previously been appraised as permanent.

Aviation:

Army Aviation Center, Ft. Rucker

General Orders, 1955-65, 7 in.  
 Mobilization Planning Files, 1963, 2 in.  
 Operating Program Briefing Files, 1963, 1 in.  
 Operating Program Progress Reports, 1954-60, 3.5 ft.  
 Operations Planning Files, 1958-62, 2 in.  
 Organization Planning Files, 1958-63, 3 in.  
 Regulations, 1956-62, 2 in.  
 SOP, 1962, 1 in.

Army Aviation Maintenance Center, APO 28

Command Reports, 1962, 1 in.  
 General Orders, 1962-65, 2 in.  
 Operating Procedures Files, 1963-64, 3 in.  
 Operating Program Progress Reports, 1963, 1 in.  
 Operations Planning Files, 1960-62, 3 in.

Eighth U.S. Army Aircraft Maintenance Center, Korea

General Orders, 1957-58, 1 in.  
 Operations Planning Files, 1958, 1 in.  
 Unit History, 1958, 1 in.

Aircraft Field Maintenance and Avionics Center, France

General Orders, 1963-64, 2 in.  
 Operating Program Briefing Files, 1964, 1 in.

Air Defense Center, Ft. Bliss

General Orders, 1951-64, 1.3 ft.  
 Newspapers, 1951-63, 2.2 ft.  
 Operating Program Progress Reports, 1954-64, 7.7 ft.  
 Operations Planning Files, 1964, 1 in.  
 Organization Planning, 1955-64, 13 in.  
 Regulations, 1951-64, 9 in.  
 SOP, 1956, 1 in.  
 Station List, 1953, 1 in.  
 Unit History, 1956-63, 3 in.

Primary Helicopter Center, Ft. Wolters

Operating Program Progress Reports, 1965, 4 in.

Chemical:

Army Chemical Center, Maryland

Command Programs, 1956, 1 in.  
 General Orders, 1951-59, 7 in.  
 Installation Historical Files, 1958-62, 2 in.  
 Mobilization Planning Files, 1957-59, 1 ft.  
 Operating Program Progress Reports, 1952-62, 6.7 ft.

Operations Planning, 1959-60, 1 in.  
 Organization Planning, 1951-61, 10 in.  
 Procedural Standardization, 1944-52, 4 in.  
 Regulations, 1948-61, 3 in.  
 SOP, 1949-52, 2 in.  
 Unit History, 1940-57, 3.3 ft.

Engineer:

Engineer Center, Ft. Belvoir

General Orders, 1953-65, 1.1 ft.  
 Installation Historical Files, 1952-59, 2 in.  
 Newspapers, 1952-63, 4.3 ft.  
 Operating Program Progress Reports, 1952-62, 7 ft.  
 Operations Planning, 1952-61, 9 in.  
 Organization Planning, 1951-62, 7.3 ft.  
 Procedural Standardization Files, 1959, 1 in.

Japan Engineer Supply Center

General Orders, 1956, 1 in.  
 Military Historians Files, 1957, 1 in.  
 Operating Procedures Files, 1957, 2 in.  
 Organization Planning, 1956-57, 7 in.

Engineer Maintenance Center, Columbus, Ohio

Operating Program Progress Reports, 1957-60, 1.5 ft.

Finance:

Finance Center, Ft. Benjamin Harrison

General Orders, 1960, 1 in.  
 Operating Program Progress Reports, 1955-61, 11 ft.  
 Organization Planning, 1951-54, 3 ft.  
 Regulations, 1960, 1 in.

Finance and Accounting Center, Hawaii

Organization Planning, 1959-60, 2 in.

Infantry:

Infantry Center, Ft. Benning

Activation and Inactivation Files, 1963, 10 in.  
 General Orders, 1951-60, 14 in.  
 Operating Procedures Files, 1959-63, 5 in.  
 Operating Program Progress Reports, 1951-64, 6 ft.  
 Operations Planning, 1950-63, 3.7 ft.  
 Organization Planning, 1951-64, 12.5 ft.  
 POW Intelligence Files, 1953-55, 7 in.  
 Regulations, 1961-63, 4 in.  
 Station List, 1951, 1 in.  
 Troop Test Files, 1961, 5 in.  
 Unit History, 1949-56, 1.7 ft.

Infantry Training Center, Ft. Dix

General Orders, 1958-63, 8 in.  
 Newspapers, 1957-62, 1 ft.  
 Operating Program Progress Reports, 1958, 4 in.  
 Operations Planning, 1958, 1 in.  
 Organization Planning, 1957-63, 10 in.  
 Post Planning Board, 1959, 1 in.  
 Procedural Standardization Files, 1951-58, 2 in.  
 Regulations, 1960, 3 in.  
 SOP, 1958, 4 in.  
 Unit History, 1951-52, 1 in.

Hawaiian Infantry Training Center

Operations Planning, 1952, 1 in.  
 Organization Planning, 1952-53, 1 in.

Infantry Training Center, Ft. Jackson

General Orders, 1959-63, 4 in.  
 Operating Procedures Files, 1962, 2 in.  
 Operating Program Progress Reports, 1956-64, 1.8 ft.  
 Operations Planning, 1960, 2 in.  
 Organization Planning, 1959-64, 8 in.  
 Unit History, 1967, 1 in.

Infantry Training Center, Ft. Ord.

General Orders, 1957-63, 7 in.  
 Mobilization Planning, 1957, 1 in.  
 Newspapers, 1957-62, 5 in.  
 Operating Procedures, 1962, 1 in.  
 Operating Program Briefing Files, 1963-64, 2 in.  
 Operating Program Progress Reports, 1959-64, 1.5 ft.  
 Operations Planning, 1960-61, 1 in.  
 Organization Planning, 1959-62, 3 in.

Intelligence:Intelligence Center, Ft. Holabird

Command Programs, 1954-56, 1 in.  
 General Orders, 1953-63, 8 in.  
 Military Historians Files, 1959-62, 3 ft.  
 Mobilization Planning, 1959-62, 2 in.  
 Operating Program Progress Reports, 1952-63, 2.2 ft.  
 Operations Planning, 1952-62, 8 in.  
 Organization Planning, 1952-63, 1.9 ft.  
 Regulations, 1956-63, 2 in.

Intelligence Support Center, APO 343

Command Reports, 1958, 1 in.  
 General Orders, 1957-58, 2 in.

USAREUR Engineer Intelligence Center

General Orders, 1954-63, 3 in.  
 Regulations, 1963, 1 in.

Logistics:Logistics Management Center, Ft. Lee

General Order, 1962-63, 2 in.  
 Organization Planning, 1956-63, 1.5 ft.

Logistical Center, Japan

General Orders, 1962-63, 2 in.  
 Operating Program Briefing Files, 1962, 1 in.  
 Operating Program Progress Reports, 1962-63, 2 in.

Ordnance:Antiaircraft Artillery Training Center, Ft. Stewart

Activation and Inactivation Files, 1960, 1 in.  
 Command Reports, 1955, ¼ in.  
 General Orders, 1953-66, 11 in.  
 Newspapers, 1957-63, 4 in.  
 Operating Program Progress Reports, 1953-63, 4 ft.  
 Operations Planning, 1953-59, 2 in.  
 Organization Planning, 1953-63, 13 in.  
 Unit History, 1955-63, ¼ in.

Artillery and Guided Missile Center, Ft. Sill

Activation and Inactivation Files, 1958-64, 5 ft.  
 Command Programs, 1956, 2 in.  
 General Orders, 1951-64, 10 in.  
 Mobilization Planning, 1958, 1 in.  
 Newspapers, 1951-64, 1.1 ft.  
 Operating Program Briefing Files, 1962-63, 1 in.  
 Operating Program Progress Reports, 1951-64, 4.8 ft.  
 Operations Planning, 1956-64, 7 in.  
 Organization Planning, 1951-58, 2.2 ft.  
 Regulations, 1956-59, 5 in.  
 SOP, 1954-60, 2 in.  
 Unit History, 1951-58, 1 in.

Armored Center, Ft. Knox

Activation and Inactivation Files, 1963, 1 in.  
 General Order, 1951-66, 11 in.  
 Military Historians Files, 1951-54, 7.8 ft.  
 Newspapers, 1951-59, 5.9 ft.  
 Operating Program Progress Reports, 1951-63, 3 ft.  
 Operations Planning, 1951-63, 2.5 ft.  
 Organization Planning, 1951-63, 5.8 ft.  
 Unit History, 1955, 1 in.

Artillery Training Center, Ft. Chaffee

Command Programs, 1957, 1 in.  
 General Order, 1957-58, 2 in.  
 Installation Historical Files, 1950-59, 4 in.  
 Newspapers, 1950-59, 2 ft.  
 Organization Planning, 1957-59, 2 in.  
 Regulations, 1956-57, 1 in.  
 SOP, 1957, 1 in.

Lima Ordnance Modification Center, Ohio

General Orders, 1955-62, 3 in.  
 Mobilization Planning, 1959-60, 1 in.  
 Newspapers, 1955-56, 2 in.  
 Operating Procedures Files, 1959-60, 1 in.  
 Operations Planning, 1955, 1 in.  
 Organization Planning, 1955-62, 2 in.  
 Regulations, 1955-62, 3 in.  
 SOP, 1955-57, 3 in.  
 Unit History, 1955, 1 in.

Yakima Firing Center, Ft. Lewis

General Order, 1959-66, 3 in.  
 Organization Planning, 1959-63, 2 in.

Ordnance Industrial Center, Europe

General Orders, 1958-63, 2 in.

Personnel, Training, Reception:Personnel Center, Ft. Jackson

General Orders, 1954-56, 1 in.  
 Organization Planning, 1956, 1 in.

Personnel Center, Ft. Knox

General Orders, 1962-65, 2 in.  
 Operating Program Progress Reports, 1960-62, 1 in.  
 Unit History, 1953-55, 2 in.

Personnel Center, Ft. Lewis

General Orders, 1953-59, 7 in.  
 Installation Historical Files, 1959, 1 in.  
 Operating Program Progress Reports, 1957-59, 3 in.  
 Operations Planning, 1959, 2 in.  
 Organization Planning, 1952-59, 1.4 ft.  
 SOP, 1958, 1 in.  
 Unit History, 1951-53

Personnel Center, Ft. George Meade

General Order, 1951-55, 2 in.  
 Organization Planning, 1953-55, 5 in.  
 Procedural Standardization, 1953-55, 3 in.  
 Unit History, 1951-55, 2 in.

Personnel Center, Oakland Army Terminal

General Order, 1957-60, 2 in.  
 Operating Program Progress Reports, 1956-64, 8 in.  
 Organization Planning, 1956-63, 4 in.

Personnel Center, Schofield Barracks

General Order, 1955-57, 2 in.  
 Operating Program Progress Reports, 1959-60, 2 in.  
 Procedural Standardization, 1955-57, 3 in.



Personnel Center, Ft. Bliss  
General Order, 1953-55, 1 in.

Personnel Center, Far East  
General Orders, 1957-60, 3 in.  
Operations Planning, 1959-60, 2 in.  
Organization Planning, 1958-59, 2 in.  
Unit History, 1957, 2 in.

Personnel Center, Camp Drake  
General Orders, 1955-56, 1 in.  
Unit History, 1955-56, 1.8 ft.

Personnel Center, Eighth U.S. Army  
General Orders, 1959-60, 1 in.  
Operations Planning, 1959-60, 2 in.  
Organization Planning, 1959-60, 2 in.

Enlisted Evaluation Center, Ft. Benjamin Harrison  
General Order, 1958-62, 5 in.  
Organization Planning, 1958-60, 3 in.

4050 Reception Center, Ft. Sill  
General Order, 1951-53, 1 in.  
Unit History, 1951-52, 1 in.

5421 Reception Center, Ft. Crowder  
Command Reports, 1951-53, 3 in.

5422 Reception Center, Ft. Riley  
Unit History, 1953, 1 in.

6219 Reception Center, Ft. Lewis  
General Orders, 1953,  $\frac{1}{4}$  in.  
Organization Planning, 1953, 1 in.  
Unit History, 1953, 1 in.

Rehabilitation Training Center, Ft. Gordon  
General Orders, 1953-55, 1 in.  
Newspapers, 1951-52, 2 in.

USAREUR Rehabilitation Center  
General Orders, 1954-57, 1 in.  
Unit History, 1954-57, 2 in.

Army Training Center, Ft. Gordon  
Activation and Inactivation Files, 1963, 1 in.  
Crime Prevention Program Files, 1962-63, 2 in.  
General Order, 1953-66, 5 in.  
Newspapers, 1953-54, 1 in.  
Operating Procedures, 1963, 1 in.  
Operating Program Progress Reports, 1962-63, 5 in.  
Organization Planning, 1962-63, 4 in.  
Regulations, 1962-65, 8 in.

Antiaircraft Artillery Replacement Training Center, Ft. Bliss  
General Orders, 1953-57, 3 in.  
Unit History, 1953-54, 3 in.

Special Training Center, Ft. Buchanan, PR  
General Orders, 1953, 1 in.

USAREUR Medical Training Center, Landstuhl  
General Orders, 1953-55, 1 in.  
Procedural Standardization, 1954, 1 in.  
Unit History, 1954, 1 in.

Officers Evaluation Center, Ft. McClellan  
Unit History, n.d., 1 in.

WAC Training Center, Ft. Lee  
General Orders, 1953, 1 in.

Engineer Unit Training Center  
Unit History, n.d., 1 in.

Training Center, Ft. Leonard Wood  
Newspapers, 1962, 6 in.

Ordnance Replacement Training Center  
General Orders, 1950-54, 4 in.  
Newspapers, 1952-54, 4 in.

Military Police Replacement Training Center  
General Order, 1954-57, 1 in.  
Organization Planning, 1954, 1 in.

Trainee Processing Center, Ft. Hood  
General Order, 1956-57, 1 in.  
Military Historians Files, 1956, 2 in.

Army School Center, Ft. Benjamin Harrison  
General Orders, 1962, 1 in.

R & R Processing Center  
Unit History, 1955, 1 in.

Army Reserve Center, Philippines  
Command Reports, 1961-63, 1 in.

Provost Marshal:

Provost Marshal General Center, Ft. Gordon  
General Orders, 1953-58, 3 in.  
Organization Planning, 1952-62, 1.7 in.  
Procedural Standardization, 1953, 1 in.

Publications and Records:Army Administration Center, St. Louis

Activation and Inactivation Files, 1965, ¼ in.  
 General Orders, 1953-62, 1 in.  
 Installation Historical Files, 1959-67, 1 in.  
 Military Historians Files, 1960-62, 1 in.  
 Mobilization Planning, 1955-56, 4 in.  
 Newspapers, 1947-63, 4 in.  
 Operating Procedures Files, 1965-66, 1.7 ft.  
 Operating Program Progress Reports, 1960-61, ¼ in.  
 Operations Planning, 1958-64, 3 ft.  
 Organization Planning, 1959-67, 4.5 ft.  
 Procedural Standardization Files, 1960-64, 1.2 ft.  
 SOP, 1960-62, 1.2 ft.  
 Unit History, 1945-52, 6 in.

AG Administration Center, Far East

General Orders, 1954-59, 2 in.  
 Operating Program Progress Reports, 1956-58, 1 in.  
 Operations Planning, 1954-59, 4 in.  
 Organization Planning, 1954-60, 2 in.  
 Procedural Standardization, 1955, ¼ in.  
 SOP, 1958, 1 in.  
 Unit History, 1954-56, 2.8 ft.

Kansas City Records Center

General Order, 1958-60, 2 in.  
 Installation Historical Files, 1949-60, 1 in.  
 Mobilization Planning, 1959-60, 2 in.  
 Operating Program Progress Reports, 1954-56, 10 in.  
 Organization Planning, 1951-57, 2 ft.  
 Procedural Standardization, 1954-56, 6 in.  
 Regulations, 1959-60, 2 in.

Publications and Records Center, Hawaii

Master Planning Files, 1963, 1 in.  
 Operating Program Briefing Files, 1963, 1 in.  
 Operating Program Progress Reports, 1963, 2 in.  
 Operations Planning, 1962, 1 in.  
 Training Assistance Files, 1963, 1 in.

Adjutant General Publications Center, St. Louis

General Orders, 1960, 1 in.  
 Operating Program Progress Reports, 1960, 1 in.  
 Organization Planning, 1960, 1 in.

Army Publications Center, Alexandria

General Orders, 1960, 1 in.  
 Organization Planning, 1955, 1 in.  
 Procedural Standardization, 1958, 1 in.

AG Publications and Records Center, USAREUR

General Orders, 1955-63, 2 in.  
 Organization Planning, 1955, 1 in.  
 Regulations, 1963, 1 in.

Publications and Training Aids Center, Hoechst

General Orders, 1957-61, 1 in.  
 Operations Planning, 1958, 1 in.  
 Organization Planning, 1957-59, 1 in.  
 Procedural Standardization, 1958, 1 in.

Recruiting Publicity Center, Governor's Island

General Order, 1953-59, 3 in.  
 Installation Historical Files, 1960, 1 ft.  
 Newspapers, 1938-58, 2.4 ft.  
 Operations Planning, 1960, 1 in.

Army Home Town News Center

Mobilization Planning Files, 1956, 1 in.  
 Organization Planning, 1951-56, 2 in.

Quartermaster, Procurement, Supply, Support:Chicago Administration Center (Food Service, Subsistence, & Market Center)

General Order, 1946-62, 5 in.  
 Installation Historical Files, 1947-56, 2.8 ft.  
 Master Menu Files, 1955-61, 5.8 ft.  
 Mobilization Planning Files, 1960, 2 in.  
 Operating Program Progress Reports, 1961, 2 in.  
 Organization Planning, 1954-61, 3 in.  
 Procedural Standardization, 1959, 1 in.  
 SOP, 1954-61, 2 in.

QM Property Disposal and Market Center

Operations Planning, 1955, 1 in.  
 Organization Planning, 1954-55, 1 in.  
 Unit History, 1954-55, 3 in.

QM Market Center, 7860 AU

General Order, 1955, 1 in.

Philadelphia QM Center

General Orders, 1957, 1 in.  
 Organization Planning, 1955-58, 1 ft.  
 Procedural Standardization, 1957, 6 ft.  
 SOP, 1957, 1 in.

Fort Worth QM Market Center

General Orders, 1951-59, 2 in.  
 Operating Program Progress Reports, 1957, 1 in.  
 Operations Planning, 1951-52, 1 in.  
 Organization Planning, 1951-58, 3 in.

Los Angeles QM Market Center

Unit History, 1951-52, 3 in.

QM Market Center, 7853 AU

General Order, 1955-58, 1 in.

Military Historians Files, 1954-55, 1 in.  
Organization Planning, 1955-58, 2 in.  
Procedural Standardization, 1955, 3 in.  
Unit History, 1956-57, 1 in.

Alameda Administration Center (QM Oakland)

Operating Program Progress Reports, 1952, 1 in.  
Organization Planning, 1950-56, 3 in.

Army Procurement Center, Frankfurt

General Orders, 1958-63, 1 in.  
Organization Planning, 1958-63, 7 in.

Ordnance Procurement Center, USAREUR

General Orders, 1954, 1 in.  
Operations Planning, 1955-56, 1 in.  
Organization Planning, 1955-56, 5 in.

Engineer Procurement Center

General Orders, 1955, 1 in.  
Operating Program Progress Reports, 1953-54, 1 in.  
Organization Planning, 1953-56, 2 in.

Procurement Center, Paris

Unit History, 1966, 1 in.

QM Procurement Center

General Orders, 1954, 1 in.  
Operations Planning, 1954, 1 in.  
Organization Planning, 1954, 1 in.

Signal Procurement Center, APO 757

General Orders, 1954-58, 2 in.  
Installation Historical Files, 1954-57, 2 in.  
Operations Planning, 1955-56, 1 in.  
Organization Planning, 1954-56, 2 in.

Columbia Military Subsistence Market Center, SC

General Orders, 1952-54, 1 in.

Tokyo Quartermaster Center

General Orders, 1956-58, 2 in.  
Organization Planning, 1956, 2 in.  
Unit History, 1956-58, 4 in.

Seattle QM Subsistence Market Center

Operating Program Progress Reports, 1959-60, 2 in.  
Operations Planning, 1959-61, 4 in.  
Organization Planning, 1959-60, 2 in.  
SOP, 1954-61, 4 in.

USAREUR QM Market Center

General Orders, 1956, 1 in.  
Military Historians Files, 1956, 1 in.  
Organization Planning, 1956, 1 in.

QM Supply and Accounting Center, USAREUR

General Orders, 1956-59, 1 in.  
 Military Historians Files, 1957, 1 in.  
 Operations Planning, 1955-58, 1 in.  
 Organization Planning, 1957-59, 1 in.  
 SOP, 1956-59, 3 in.

7th Army Stock Control Center

General Orders, 1958-61, 1 in.  
 Organization Planning, 1958, 1 in.

USAREUR Stock Control Center

General Orders, 1954,  $\frac{1}{4}$  in.

Army Service Center for Armed Forces, Washington, DC

General Orders, 1961,  $\frac{1}{4}$  in.  
 Installation Historical Files, 1961, 2 in.  
 Operating Program Progress Reports, 1961, 2 in.

Army Support Center, St. Louis

General Orders, 1955-62, 3 in.  
 Operating Program Progress Reports, 1955-61, 9 in.  
 Operations Planning, 1961, 1 in.  
 Organization Planning, 1956-62, 4 in.  
 Post Planning Board, 1939-55, 8 in.  
 SOP, 1961, 2 in.

General Supply Center, Richmond

General Orders, 1959-60, 1 in.  
 Operating Program Briefing Files, 1959, 2 in.  
 Operating Program Progress Reports, 1956-58, 2 in.

Supply and Maintenance Center, Ft. Richardson, Alaska

General Orders, 1956-59, 3 in.  
 Mobilization Planning, 1959, 1 in.  
 Operations Planning, 1960, 2 in.  
 SOP, 1957, 1 in.

USAREUR Supply and Accounting Center, Giessen

General Orders, 1956-59, 1 in.  
 Organization Planning, 1958, 1 in.  
 SOP, 1956-59, 5 in.

USAREUR Supply Control Center, Maison Forte

General Orders, 1954-57, 3 in.  
 Newspapers, 1956-58, 3 in.  
 Organization Planning, 1954-57, 2 in.  
 Procedural Standardization, 1954, 1 in.  
 Unit History, 1956, 1 in.

Pasadena Area Support Center

Operating Program Progress Reports, 1957, 1 in.  
 Organization Planning, 1957, 1 in.  
 Regulations, 1957, 1 in.

Fort Worth Military Subsistence Market Center  
 Operating Program Progress Reports, 1957, 1 in.  
 Organization Planning, 1957-59, 1 in.

Research and Development, Testing:

Special (Psychological) Warfare Center, Ft. Bragg  
 Annual Historical Summary, 1963, 2 in.  
 General Orders, 1953-63, 10 in.  
 Mission Training Files, 1962-63, 2 in.  
 Organization Planning, 1961-62, 2 in.  
 Regulations, 1963, 1 in.  
 Special Warfare Material Research, 1962, 1 in.  
 Unit History, 1952, 1 in.

Combat Development Experimentation Center, Ft. Ord  
 General Orders, 1960-61, 1 in.  
 Organization Planning, 1961, 1 in.

Aggressor Center, CONARC, Ft. Riley  
 Activation and Inactivation Files, 1963, 1 in.  
 Operating Program Progress Reports, 1961, 1 in.  
 Organization Planning, 1961-63, 3 in.

Polar Research and Development Center, Ft. Belvoir  
 General Orders, 1957-61, 6 in.  
 Organization Planning, 1957-61, 8 in.

First Arctic Test Center, Ft. Churchill, Manitoba  
 General Orders, 1956-61, 2 in.  
 Installation Historical Files, 1959, 1 in.  
 Military Historians Files, 1960-61, 2 in.  
 Newspapers, 1958-61, 3 in.  
 Operations Planning, 1958-61, 2 in.  
 Organization Planning, 1956-60, 3 in.

Arctic Test Center, Ft. Greeley, Alaska  
 Newspapers, 1952, 2 in.

Air Force Test Center, Patrick AFB  
 Unit History, 1951-54, 1 in.

Tropic Test Center  
 General Orders, 1963-65, 1 in.

Deseret Test Center, Ft. Douglas, Utah  
 General Orders, 1962-67, 1 in.  
 Organization Planning, 1963-64, 2 in.

Armored and Desert Training Center, Ft. Irwin  
 General Orders, 1955-61, 5 in.  
 Operating Program Briefing Files, 1964, 1 in.

Operating Program Progress Reports, 1958-64, 8 in.  
 Organization Planning, 1962, 1 in.  
 Regulations, 1959, 1 in.  
 SOP, 1959, 1 in.  
 Training Operations Files, 1958-60, 8 in.

Security:

Army Security Center

Procedural Standardization Files, 1954, 1 in.

Security Agency Training Center, Ft. Devens

General Orders, 1961-66, 2 in.

Signal:

Signal Corps Center, Ft. Monmouth

General Orders, 1952-55, 6 in.  
 Newspapers, 1948-55, 10 in.  
 Operating Program Progress Reports, 1951, 1 in.  
 Organization Planning, 1951-55, 3 in.  
 Procedural Standardization, 1952-53, 2 in.  
 Regulations, 1952, ½ in.  
 Unit History, 1950-54, 2 in.

Signal Training Center, Ft. Gordon

Command Reports, 1951-52, 2 in.  
 General Orders, 1953-59, 3 in.  
 Military Historians Files, 1955, 1 in.  
 Newspapers, 1951-53, 1 in.  
 Operating Program Progress Reports, 1959-62, 10 in.  
 Organization Planning, 1952-62, 9 in.  
 Procedural Standardization, 1954-55, 1.3 ft.  
 Unit History, 1951-60, 3 in.

Far East Command Signal Supply Center

General Orders, 1954-57, 2 in.  
 Installation Historical Files, 1944-58, 8 in.  
 Newspapers, 1954, 1 in.  
 Operations Planning, 1956-57, 4 in  
 Organization Planning, 1955-57, 1.3 ft.

Signal Procurement Center

General Orders, 1954-56, 1 in.  
 Installation Historical Files, 1954-57, 2 in.  
 Operations Planning, 1955-56, 2 in.  
 Organization Planning, 1954-56, 2 in.

Signal Pictorial Center, Long Island City

General Orders, 1952-61, 3 in.  
 Newspapers, 1951-61, 7 in.  
 Operating Program Briefing Files, 1961-63, 2 in.  
 Operating Program Progress Reports, 1956-63, 10 in.  
 Operations Planning, 1954-56, 2 in.



Organization Planning, 1954-62, 1.5 ft.  
Procedural Standardization, 1954-58, 8 in.  
SOP, 1960-62, 1 in.  
Unit History, 1956, 1 in.

Transportation:

Transportation Replacement Training Center, Ft. Eustis

General Orders, 1951-53, 1 in.  
Newspapers, 1953, 1 in.  
Operations Planning, 1952-53, 1 in.  
Organization Planning, 1952-53, 1 in.  
Unit History, 1951-54, 1 in.

Transportation Amphibious Training Center

General Order, 1953, 1 in.  
Operations Planning, 1953, 2 in.  
Organization Planning, 1953, 1 in.

Frankfurt (Rheinau) Air Traffic Center

Command Reports, 1959, 1 in.  
General Order, 1954-59, 2 in.  
Operations Planning, 1957, 1 in.  
Organization Planning, 1956-57, 1 in.  
Unit History, 1954, 1 in.

USAREUR Transportation Center

General Orders, 1954-60, 4 in.  
Operating Program Progress Reports, 1955, 1 in.  
Organization Planning, 1956-59, 2 in.  
SOP, 1955,  $\frac{1}{4}$  in.

NOTE: Of the permanent records listed above, the following are in print or near-print form: command programs, command reports, general orders, newspapers, operating program progress reports, regulations, and SOP.

Items in the Schedule

Series Created by Two or More Centers

Series recommended for permanent retention:

1. Research and Development Correspondence
2. Research and Development Technical Committee and Board Files
3. Research and Development Tripartite Standardization Files
4. Conference Files
5. Directives
6. Intelligence Report Files
7. Domestic Intelligence Data Files
8. Climatological Data Files

Series containing both permanent and disposable material:

9. Intelligence General Correspondence
10. Training General Correspondence
11. Counter-Intelligence Spot Reports
12. Policy Briefs and Statements
13. Memorandums
14. Manuals
15. Circulars
16. Bulletins
17. Pamphlets
18. Daily Journals

Series recommended for disposal:

19. Hospital General Correspondence
20. Security General Correspondence
21. Training Notes
22. Letters
23. Management Improvement Project Files
24. Management Survey Case Files
25. Medical Daily Diaries
26. Army Exchange Historical Files
27. Facilities Control Files

Aviation

Series recommended for permanent retention:

28. Aviation Digest
29. Research and Development Case Files

Series containing both permanent and disposable material:

30. General Correspondence

Chemical

Series recommended for permanent retention:

31. Radioactive Material Correspondence
32. Standard Inspection Procedures
33. Research and Development Case Files

Series containing both permanent and disposable material:

34. General Correspondence

Engineer

Series recommended for permanent retention:

35. Research and Development Case Files

Series containing both permanent and disposable material:

36. General Correspondence

Infantry

Series recommended for permanent retention:

37. Museum and Curator Files

38. Research and Development Case Files

Series containing both permanent and disposable material:

39. General Correspondence

Series recommended for disposal:

40. Curricula Approval Files

41. Hydrological Data Files

42. Opinions and Decisions Files

43. Sanitation General Correspondence

44. Medical Education Committee Files

Intelligence

Series recommended for permanent retention:

45. Intelligence Content Files

Series containing both permanent and disposable material:

46. General Correspondence

Series recommended for disposal:

47. Command Directives

Logistics

Series recommended for permanent retention:

48. Research and Development Case Files

Series recommended for disposal:

49. General Correspondence

Ordnance

Series recommended for permanent retention:

50. Research and Development Case Files

Series containing both permanent and disposable material:

51. General Correspondence

Series recommended for disposal:

- 52. Final Drive Modification Program Files for Tanks
- 53. Commanding General's Personal File
- 54. Newspaper Clipping Files

Personnel and Training

Series recommended for disposal:

- 55. General Correspondence
- 56. Test Development Files

Provost Marshal

Series recommended for disposal:

- 57. General Correspondence

Publications and Records

Series recommended for permanent retention:

- 58. Posters

Series containing both permanent and disposable material:

- 59. General Correspondence

Series recommended for disposal:

- 60. Realty Historical Files
- 61. Staff Studies
- 62. ADPS Program Files

Quartermaster and Supply

Series recommended for permanent retention:

- 63. Research and Development Case Files

Series recommended for disposal:

- 64. General Correspondence
- 65. Commissary Correspondence

Research and Development

Series recommended for permanent retention:

- 66. Research and Development Case Files

Series containing both permanent and disposable material:

- 67. General Correspondence

Signal

Series recommended for permanent retention:

- 68. Research and Development Case Files

Series containing both permanent and disposable material:

- 69. General Correspondence

Transportation

Series recommended for disposal:

70. General Correspondence

1. Research and Development General Correspondence, ca. 1947-61; 8.2 ft.,  
1301-01

Letters, memorandums, reports and other correspondence from a variety of Centers and relating to transactions and procedures of the day-to-day operations of research and development activities at these Centers. Included in the series are correspondence and reports on projects in Greenland from the Polar Research and Development Center, covering equipment and personnel needs, project reports, and areas of responsibility; reports of testing of smoke generators in Korea in 1953, and proposals for radiation studies from the Chemical Center; data on food preservation and effects of radiation on equipment from the Chicago Quartermaster Subsistence Center; and correspondence and reports from the Infantry Center at Fort Benning on combat development, the role of infantry, and weaponry.

Permanent. Offer to NARA immediately upon approval of this schedule.

2. Research and Development Technical Committee and Board Files, ca. 1953-62  
5.6 ft.

Letters, conference reports, studies, and other correspondence relating to research and development activities at the Aviation Center, Ft. Rucker (1962, 2 in.); the Chemical Center (1953-62, 3 ft.); the Engineer Center, Ft. Belvoir (1954-55, 5 in.), and the Intelligence Center, Ft. Holabird (1957-61, 1.9 ft.). Generally, these records concern professional involvement in Army Research, and include reports of meetings and conferences on specific areas of research; data on specific projects, often in a form similar to technical reports; proposals for research on a variety of topics; and correspondence on related issues. Specific topics covered in the series include: committee reports on the manufacture of the nerve gas GB and on toxic waste disposal; reports on human factors research in image interpretation and on aerial photography; a study on responsibility and function in the field of combat and materiel development; and correspondence on liaison between the CIA and the Army Intelligence School.

Permanent. Offer to NARA immediately upon approval of this schedule.

3. Research and Development Tripartite Standardization Files, ca. 1960-62,  
8 in., 1307-02, 1307-03

Reports of conferences and meetings, trip reports, memorandums and other correspondence from the Aviation Center at Ft. Rucker (1 in.), the Infantry Center at Ft. Benning (2 in.), and the Intelligence Center at Ft. Holabird (5 in.). Documents relate to the standardization of procedures and equipment among the armies of the U.S., Canada, and Great Britain. Included are lists of items for standardization; comparisons of standards and activities among

the three countries; future duties and trends; training standardization agreements; equipment and combat intelligence requirements; and U.S. position statements, such as U.S. approved military characteristics for hand-held weapons.

Permanent. Offer to NARA immediately upon approval of this schedule.

4. Conference Files, ca. 1952-63; 10 in. 227-01

Records from a variety of Centers relating to meetings held by top-level officers of the Center to set policy, establish command programs, and in general, provide guidance and direction for the Center.

Permanent. Offer to NARA immediately upon approval of this schedule.

5. Directives, ca. 1951-61; 8 in., 227-01

Numbered near-print issuances from the Combat Development Center, the Ordnance Replacement Training Center, and the Support Center at Giessen. Generally concerned with training, these records contain policies and guidance, and establish control, support, and direction of item concerned.

Permanent. Offer to NARA immediately upon approval of this schedule.

6. Intelligence Report Files, ca. 1948-58; 13.5 ft. 502-01

Reports on security and intelligence activities from the Artillery Center at Ft. Chaffee (1 in.), Intelligence Center at Ft. Holabird (2 in.), the Ordnance REplacement Training Center (4 in.), and the USAREUR Intelligence Center (13 ft.). Material from the first three consists of a variety of items: statistical breakdowns of clearances and investigations; data on labor unrest and the role of the military in civil emergencies like flooding; security inspections; and investigations of possible sabotage. Records from the USAREUR Intelligence Center consists of reports from indigenous sources in Eastern Europe and the USSR on activities, places, and individuals in those areas. These reports contain information on the military and industry, with maps, charts, and blueprints; they provide data on military installations, industry, railways, sources of electrical power, airplane factories, highway construction, shipbuilding, mines, and similar activities.

Permanent. Offer to NARA immediately upon approval of this schedule.

7. Domestic Intelligence Data Files. ca. 1955-61; 4 in. 502-01

Letters, reports, memorandums, and other correspondence from the Artillery and Guided Missile Center at Ft. Sill (1 in.), the Artillery Center at Ft. Chaffee (1 in.), the Infantry Center at Ft. Benning (1 in.), and the Intelligence Center at Ft. Holabird (1 in.). Documents relate to a variety of intelligence

investigations, including unsolicited pamphlets sent to personnel relating to Cyprus problems, and return of people to Estonia. Other reports concern the National Lawyers Guild, and the possibility of a riot by Puerto Rican soldiers at Ft. Chaffee. Records from the Infantry Center include monthly reports on weather, Army-civilian relations, and especially race relations. Material from the Intelligence Center provides estimated costs for foreign intelligence operations and support activities under the jurisdiction of the Center.

Permanent. Offer to NARA immediately upon approval of this schedule.

8. Climatological Data Files, ca. 1958-63, 7 in., 1513-02

Correspondence, charts, and data relating to climatological conditions. Records from the Infantry Center at Fort Benning (4 in.), relate to the Army's meteorological requirements, data and reports on frost-bite cases, and plans in case of storms. Records from the First Arctic Test Center at Fort Churchill, Manitoba, contain data on solar radiation received at Canadian stations, and daily weather observations.

Permanent. Offer to NARA immediately upon the approval of this schedule.

9. Intelligence General Correspondence, ca. 1949-63, 20.3 cu. ft. 501-01

Letters, reports, memorandums, and other correspondence relating to the day-to-day operations of intelligence (G-2) sections at most Army Centers. The vast bulk of the series concerns the routine, ephemeral activities of the section, most of which should have been placed in security correspondence files. These include security inspections, security clearances and classification, information on foreign visitors, routine reports (i.e. statistics on clearances granted), investigations, routine training, and the like. Other records in the series contain more valuable information, such as data on left-wing and anti-war groups, and on contamination of employees by toxic chemicals, all from the Chemical Center; reports on Japanese labor union activities from the Tokyo Quartermaster Center; an intelligence collection plan from the Infantry Center at Ft. Benning; and lists of foreign equipment being examined at the Science and Technology Center.

a. All non-routine records relating to intelligence operations, or to intelligence-gathering and reporting.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other material (generally composed of routine security administrative files).

Destroy immediately upon approval of this schedule.



10. Training General Correspondence. ca. 1951-63, 28.7 ft. 1001-01

Letters, memorandums reports, and other correspondence from a variety of Centers relating to the day-to-day operations and functions of training activities. Much of the material is routine and ephemeral in nature, including class lists, class schedules, programs of instruction, training aids, and similar items. However, the classified portions of this series contains material of archival value, such as data from the Intelligence Center on training for counter-intelligence work, relations between the center and the CIA, and intelligence training for foreign officers; and records from the Infantry Center on training objectives and reports on the success of training.

- a. Classified training correspondence.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. Non-classified training correspondence.

Destroy immediately upon approval of this schedule.

11. Counter-Intelligence Spot Reports. ca. 1953-60, 7 in.

Reports, memorandums, and other correspondence from the Armor Center at Ft. Knox ( $\frac{1}{4}$  in.), the Chemical Center ( $\frac{1}{4}$  in.), the Infantry Center at Ft. Benning (1 in.), and the Tokyo Quartermaster Center (5 in.). The series consists of a mixture of items, some of no archival value, such as security clearances, G-2 Daily Journals, and correspondence files on G-2 activities; and documents that are actually spot reports and have archival value. The latter group includes information on Japanese labor union activities and May Day demonstrations; an investigation of the painting of swastikas on buildings at the Chemical Center by enlisted personnel; and a report on pressure on a Black soldier to join the NAACP.

- a. Items from the series that are actually concerned with counter-intelligence activities or investigations.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. Records erroneously placed in this series.

Destroy immediately upon approval of this schedule.

12. Policy Briefs and Statements. ca. 1951-64, 8 in. 227-01

Near-print issuances from the Aviation Center at Fort Rucker, the Aviation Maintenance Center in Europe, the Intelligence Center at Ft. Holabird, and the Arctic Test Center at Fort Churchill. Records from some Centers are quite routine in nature, concerned with conducting orientations, briefing visitors, procedures for

sign-in and sign-out, and procedures for inclement weather. Records from other Centers, such as the Aviation Center at Ft. Rucker, are combinations of command programs, SOP's, and organization and function manuals.

a. Policy Briefs and Statements similar in content to command programs, SOP's, or organization and function manuals.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other Policy Briefs and Statements.

Destroy immediately upon approval of this schedule.

13. Memorandums. ca. 1930-66, 43 cu. ft., 227-01

Numbered and unnumbered near-print issuances, from most Centers, used for a variety of purposes, from promulgating significant policy directives similar to regulations to prescribing short-term administrative procedures. Two collections of memorandums have additional interest. Those from the St. Louis Administration Center date back to 1930 and are actually SOP's for the operation of the Military Personnel Records Center. In addition, training memorandums from certain Centers whose mission involves training, are valuable for the information they provide.

a. Memorandums containing policies and responsibilities; memorandums from St. Louis Army Administration Center; training memorandums from the Artillery Center, Ft. Stewart, the Armor Center at Ft. Knox, the Engineer Center, Ft. Belvoir, the Infantry Center, Ft. Ord, the Supply and Maintenance Center in Alaska, and the Armor and Desert Training Center.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other memorandums.

Destroy immediately upon approval of this schedule.

14. Manuals, ca. 1951-62, 4.1 cu. ft. 227-01

Printed issuances from most Centers used for a variety of purposes, such as prescribing uniform policies and procedures; establishing programs; describing organizational structure; listing responsibilities and functions; listing spare parts available; and setting maintenance procedures. These issuances are in printed form.

a. Manuals containing policies and responsibilities; organization and function; significant procedures; or important information.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other manuals.

Destroy immediately upon approval of this schedule.

15. Circulars, ca. 1951-64, 11.7 cu. ft. 227-01

Near-print issuances published for variety of purposes, from promulgating significant policies and procedures that are directive in nature to circulating routine information that is transitory in duration. Circulars generally bear an expiration date not later than one year from the date of issue.

a. Circulars directing significant policy or procedural actions or containing important information concerning the functions, operations, or activities of the creating unit.

Permanent. Offer to NARA immediately upon approval of this schedule.

b.. All other circulars.

Destroy immediately upon approval of this schedule.

16. Bulletins, ca. 1949-63, 28.2 ft., 227-01

Numbered near-print issuances from almost all Centers used to convey official and unofficial information of an advisory, informative, or directive nature. Issued by a variety of offices for a plethora of purposes, from providing instructional information to outlining minor procedural changes. Almost all bulletins are concerned with routine or housekeeping matters. The one exception is composed of issuances from the St. Louis Army Administration Center which are Standard Operating Procedures.

a. Bulletins from St. Louis Army Administration Center.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other bulletins.

Destroy immediately upon approval of this schedule.

17. Pamphlets. ca. 1942-63, 5.8 ft., 227-01

Numbered printed issuances used for a variety of purposes, such as disseminating significant policy and program directives; providing information, guidance, and reference material of a continuing nature; and outlining routine, short-term, house-keeping procedures. These are published in printed form and are distributed to both units and individuals. Pamphlets were created at numerous Centers, but the bulk of this series (4.5 ft.) was created at the Army Recruiting Center on Governor's Island. These records are comprised of pamphlets, leaflets, and brochures used in recruiting, and dating back to 1942.

a. Pamphlets containing policies and responsibilities; prescribing significant administrative procedures of a continuing nature; documenting the major functions of a unit; or containing significant informational content, such as records from the Recruiting Center.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other pamphlets.

Destroy immediately upon approval of this schedule.

18. Daily Journals. c. 1946-63, 9.4 cu. ft. 228-09

Documents reflecting a chronological record of events affecting a unit during a given period of time. Consist primarily of journals but may also include documents necessary to support journal entries, such as copies of orders, personnel reports, news clippings, and the like. Topics range from routine housekeeping matters, such as guard duty rosters and lists of visitors, to more valuable entries, such as data on toxic waste.

a. Daily journals from the Chemical Center, containing information on radioactive and toxic waste disposal, premature explosions, and similar incidents.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. Daily Journals from all other Centers.

Destroy immediately upon approval of this schedule.

19. Hospital General Correspondence. ca. 1952-59, 4.5 cu. ft. 901-01

Letters, memorandums, reports, and other correspondence relating to the routine administration of hospital and dispensary activities at Centers. These records were created at the Antiaircraft Artillery Training Center at Fort Stewart (7 in.), the Infantry Center at Fort Benning (3.2 ft.), the Intelligence Center at Fort Holabird (6 in.), the Personnel Center at Fort Knox (3 in.), and the Arctic Test Center at Fort Churchill (1 in.). The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to the day-to-day operations of the creating unit, such as correspondence with relatives of patients; correspondence on dependent medical care, costs, claims, personnel, and sanitation; prescriptions; morbidity reports; and food handler certificates.

Destroy immediately upon approval of this schedule.

20. Security General Correspondence, ca. 1951-63, 12 cu. ft. 501-01

Letters, memorandums, reports, and other correspondence from most Centers relating to routine administration of security violation and security classification activities. The vast bulk of this

correspondence concerns ephemeral transactions and procedures relating to the day-to-day operations of the creating unit, such as the handling of classified material, the regrading of security classified documents, and the processing of individual security clearances.

Destroy immediately upon approval of this schedule.

21. Training Notes. ca. 1951-62, 3 in. 227-01

Numbered and unnumbered near-print issuances from the Artillery and Guided Missile Center at Fort Sill, the Infantry Center at Fort Jackson, and the Armor Center at Fort Knox. They are routine in nature, providing data on classes and administration of courses, such as time and place of class, procedures for taking course and for faculty.

Destroy immediately upon approval of this schedule.

22. Letters. ca. 1951-63, 3.9 cu. ft., 227-01

Numbered and unnumbered near-print issuances of most Centers used to advise subordinate sections of changes in routine procedures and policies or outline mundane housekeeping procedures. Topics include prescribed uniforms, records management practices, safety procedures, and similar activities common to all Army units.

Destroy immediately upon approval of this schedule.

23. Management Improvement Project Files. ca. 1951-64, 101 cu. ft. 216-01

Documents, generally from the Comptroller sections of most Centers, concerned with studying and improving the routine administration of Center activities to make it more efficient and cost effective. The most common topics include office layout and space utilization; equipment, especially ADPS, management structure and procedures; contracts and vouchers; and similar housekeeping matters. Although created by most Centers in rather small volumes, the series does include 49 cu. ft. of material from the Finance Center at Fort Benjamin Harrison.

Destroy immediately upon approval of this schedule.

24. Management Survey Files. ca. 1957-64, 42 cu. ft., 217-01

Documents, generally from the Comptroller sections of most Centers, relating to the review of organizational structure or operational procedures for the purpose of improving efficiency or cost-effectiveness. Subjects for review include contracts; maintenance procedures; the feasibility of using ADPS equipment at the Center; space utilization; and similar routine housekeeping matters.

Destroy immediately upon approval of this schedule.

25. Medical Daily Diaries. ca. 1951-63, 8 in., 902-03

Documents reflecting events in chronological order, and including journals, diaries, and similar documents. Series contains admissions lists and negative reports, and lists of people joining and leaving dental detachment. Diaries were created by the Kansas City Records Center (5 in.), the Infantry Center at Ft. Benning (1 in.), and the Training Center at Fort Gordon (2 in.).

Destroy immediately upon approval of this schedule.

26. Army Exchange Historical Files. ca. 1949-63, 13.4 cu. ft.

Letters, memorandums, reports, minutes, daily journals, and other correspondence relating to the operations and administration of post exchanges at a variety of Army Centers. These records document the activities of each Center in its relations and liaison with the exchange. Most of the material consists of the minutes of council meetings, budget and financial matters, and similar routine administrative subjects.

Destroy immediately upon approval of this schedule.

27. Facilities Control Files. ca. 1953-62, 2 cu. ft. 201-01

Letters, memorandums, reports, and other correspondence from a variety of Centers relating to space and property utilization, moving of equipment, wage rates and work flow, maintenance and repair of buildings, and similar routine, housekeeping activities.

Destroy immediately upon approval of this schedule.

28. Aviation Digest. ca. 1962-63, 3 in., 227-01

Monthly printed publication of Army Aviation Center at Fort Rucker, containing articles on safety and training, aerodynamics, and similar topics relating to aviation activities.

~~Permanent. Offer to NARA~~ <sup>Destroy</sup> immediately upon approval of this schedule.

29. Research and Development Case Files. ca. 1950-66, 3 cu. ft.

Records from the Airborne Center, Ft. Bragg (1950-53, 8 in.) include reports of study, some near-print, on the military characteristics of antitank guided missiles; atomic missile fire support; air transportability and parachute delivery of equipment; and rocket launchers; as well as correspondence on these matters. The Aviation Center at Ft. Rucker (1963-66, 2.2 ft.) created technical reports on helicopters and their components and weapons systems; automatic direction finding equipment; delivery systems for defoliants; machine gun pods; and related items.

Permanent. Offer to NARA immediately upon approval of this schedule.

30. General Correspondence. ca. 1951-57, 1.8 cu. ft.

Much of the series consists of routine, personnel-related material pertaining to housekeeping matters. However, the classified records from the Airborne Center at Ft. Bragg are mostly from the 400 level and concern supplies and equipment for research and development and correspondence on proposed tests.

- a. File number 314.7; all classified records.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other material.

Destroy immediately upon approval of this schedule.

31. Radioactive Material Correspondence. ca. 1959, 1 in.,

Correspondence from the Army Chemical Center in Maryland relating to the radioactive waste disposal program. Discussion covers various methods of disposal, including burial in concrete, incineration, and sinking in ocean; includes some information on radioactivity in switchboard.

Permanent. Offer to NARA immediately upon approval of this schedule.

32. Standard Inspection Procedures. 1956, 1.5 ft.

Memorandums, reports, and other correspondence relating to the inspections of items produced at the Army Chemical Center, such as incendiaries, smoke bombs, and similar materiel. For each item, there is a printed pamphlet providing technical data and information on the item.

Permanent. Offer to NARA immediately upon approval of this schedule.

33. Research and Development Case Files. ca. 1956-58, 21 cu. ft.

Files consist of laboratory notebooks on a variety of subjects, including molecular weight, outlet valves, mildew, solder, and coated carriers for delivery systems. These are the only research and development files from the Center, although related reports may be found in the records of the various chemical laboratories at Aberdeen.

Permanent. Offer to NARA immediately upon approval of this schedule.

34. General Correspondence. ca. 1951-58, 43 cu. ft.

Most of the material is routine in nature, relating to personnel, security inspections, automobile accidents, boards of officers hearings on compromise of classified records. However, in File Numbers 470 and 729, in non-classified records, there is data on chemical hazards; in the classified portion, there is good material on the development and testing of chemical warfare agents, napalm, and flamethrowers.

- a. File numbers 314.7, 470-479, and 729 in non-classified portion; and 314.7 and whole 400 level in classified portion.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

35. Research and Development Case Files. ca. 1951-59, 9 in.

Records from the Engineer Center, Ft. Belvoir consist of evaluation reports on items such as entrenching machines, combat engineer vehicles, mine detectors, earth-moving equipment, and the like. Also, there are final reports, some near-print, on: detection, breaching, and clearance of mines and minefields; responsibility of the Corps of Engineers for guided missile long-range target location and acquisition; camouflage and combat deception; implication of atomic warfare on activities of the Engineers; and similar matters.

Permanent. Offer to NARA immediately upon approval of this schedule.

36. General Correspondence. ca. 1951-58, 12.6 cu. ft.

Routine, housekeeping material comprises most of the series, relating to personnel matters, reserve organizations, board proceedings on loss of funds, and the like. However, the series also contains an excellent history of the Engineer Center at Ft. Belvoir, filed under 314.7; the classified portion of the series from that Center contains, in the 400 level, correspondence on proposed tests, and information on supplies and equipment used for research and development.

- a. File no. 314.7; 400 level records in classified portion.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records in series.

Destroy immediately upon approval of this schedule.

37. Museum and Curator Files. ca. 1959-61, 3 in.,

Letters, memorandums, and other correspondence from the Infantry Center at Ft. Benning relating to the various activities of the staff of the Infantry Museum, such as loans of material for display; donation of items; staffing; mounting of exhibits and items used; and similar topics.

Permanent. Offer to NARA immediately upon approval of this schedule.



38. Research and Development Case Files. ca. 1954-63, 2.8 cu. ft.

Files from the Infantry Center, Ft. Benning consist of case files and technical reports (the latter in near-print format) concerning service tests of mortars, rifles, ammunition, fuzes, mine detectors, antitank missile systems, protective overgarments for chemical and biological warfare, systems for the dissemination of chemical weapons, and other related equipment.

Permanent. Offer to NARA immediately upon approval of this schedule.

39. General Correspondence. ca. 1935-58 143 cu. ft.

The series contains a mixture of routine and valuable records. The bulk of the material is routine in nature, pertaining to personnel-related matters, performance analysis, administration of training, daily car records, service school weekly reports, and the like, all in the non-classified portion of the series. This portion also contains some valuable records from the pre-1950 period, including a 1937 report on the infantry rifle and pistol team, and printed booklets on demonstrations of infantry weapons; there are also good test reports filed in 400.112. The classified portion contains valuable correspondence on training and combat developments, and on desegregation; trip reports; reports on organization and development of infantry; and data on testing and use of equipment in the 400 level.

a. All classified records; in non-classified, all pre-1950 material; file numbers 314.7 and 400.112.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other material.

Destroy immediately upon approval of this schedule.

40. Curricula Approval Files. 1963, 10 in., 1011-01

Documents relating to approval of conduct and content of individual courses at the Infantry Center at Fort Benning. Includes recommendations for changes, drafts of courses, and copies of suggested training tests.

Destroy immediately upon approval of this schedule.

41. Hydrological Data Files. ca. 1959-63, 3 in., 1513-03

Memorandums, letters, and other correspondence from the Infantry Center at Ft. Benning relating to sewage treatment plant and by-products; water pollution and testing of water samples; contamination of swimming pool; and copies of regulations from other creators.

Destroy immediately upon approval of this schedule.

42. Opinions and Decisions Files. ca. 1955-56, 2 in.

Memorandums and correspondence from the Inspector General Office of the Infantry Center at Fort Benning. Contain opinions and decisions of variety of questions, such as use of funds, travel and per-diem payments, allotments, utilization of prisoner labor, resale of handguns, failure of officer to pay gambling debt, and similar routine, mundane types of activities.

Destroy immediately upon approval of this schedule.

43. Sanitation General Correspondence. ca. 1953-58, 10 in.

Letters, reports, surveys, memorandums, and other correspondence from the Infantry Center at Fort Benning, and relating to routine sanitation work such as waste disposal and sewage systems, and tasks concerned with preventive medicine such as fly control and general cleanliness.

Destroy immediately upon approval of this schedule.

44. Medical Education Committee Files. 1958, 1 in.

Letters, schedules, training programs, and other correspondence relating to the establishment of training programs for medical interns working at the hospital at Fort Benning and hence involved with the Infantry Center. Includes copies of programs and lists of interns.

Destroy immediately upon approval of this schedule.

45. Intelligence Content Files. 1961, 1 in.

Letters, memorandums, and other correspondence from the Intelligence Center at Ft. Holabird, relating to personnel security investigations and procedures for conducting them, and to recruiting people for counter-intelligence programs. Includes draft of handbook on Army Security program.

Permanent. Offer to NARA immediately upon approval of this schedule.

46. General Correspondence. ca. 1941-57, 58.6 cu. ft.

The non-classified portion, with the exception of some documents in 314.7, consists only of routine housekeeping material, such as personnel-related records, data on security clearance, and correspondence on publications, shredders, buildings, and space utilization. The classified portion contains some routine material, but also much information on the functioning of counter-intelligence operations, such as recruitment, training, and supplies.

- a. File no. 314.7; all classified records.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

47. Command Directives. ca. 1957-58, 2 in., 227-01

Unnumbered near-print issuances from the commanding officer at the Intelligence Center at Fort Holabird, and concerning such routine matters as safety, insignia, and forms.

Destroy immediately upon approval of this schedule.

48. Research and Development Case Files, ca. 1959-61, 1.4 cu. ft.

Case files from the Logistics Management Center, Ft. Lee cover plans for Army use of ADPS: analyses of distribution methods; studies of petroleum requirements and supply for the army in the field; and similar logistics matters.

Permanent. Offer to NARA immediately upon approval of this schedule.

49. General Correspondence, ca. 1956-58, 3.5 cu. ft.

The series consists only of routine, housekeeping material of no archival value. Included are travel reports, training courses and schedules, personnel utilization reports, and correspondence on training aids.

Destroy immediately upon approval of this schedule.

50. Research and Development Case Files, ca. 1940-59, 10.5 cu. ft.

Records consist of files from the Armor Center, Ft. Knox (1955-59, 5 in.) which are near-print reports of study on: mobility, firepower, and protection on armored vehicles, including comparisons with Soviet and Chinese activities; combat development studies on radiological protection of combatants in armored vehicles; anti-tank weapons systems; and operational and organizational concepts for armor units. Also included are reports on firing devices, demolition charges, and winter tests of mine detectors, shelters, and communications. Records from the Ordnance Research and Development Center (1940-54, 10 cu. ft.) contain numerous files from World War II, such as reports on tanks, shells, etc., from 1940-44; a 1943 report on the development of the 76 mm tank gun; a 1944 report on comparative muzzle flash and smoke effect of U.S., German, and Japanese small arms and ammunition; and a April 1945 report on armor penetration of German and U.S. armor-piercing projectiles.

Permanent. Offer to NARA immediately upon approval of this schedule.

51. General Correspondence. ca. 1949-58, 304 cu. ft.

Most of the non-classified portions of the series consist of routine material, such as inspection reports, financial data, routine personnel and training information, publication background material, and court-martial related records. However, file numbers 400.112 & 471-479 contain valuable data on ammunition, armor, and testing, and file number 684 from Yakima Firing Center concerns the use of the firing range. The classified records are more valuable. Those from the Armor Center include correspondence from early 1945 on Japanese field fortifications and assaults on them, and test reports on tanks, periscopes, and other R&D projects. Classified material for the Air Defense Center at Ft. Bliss contain correspondence on combat development projects and the use of atomic weapons. Information on rockets and guided missiles, and on the development of technical data on fighting a nuclear war is found in classified records from the Artillery and Guided Missile Center at Ft. Sill.

a. All classified records; non-classified records filed under 314.7, 400.112, 471-479; file 684 from Yakima Firing Center.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other records.

Destroy immediately upon approval of this schedule.

52. Final Drive Modification Program Files for Tanks 1956, 5 in.

Check lists, with specifications, on repairs to certain components of tanks. Records show what repairs and changes have been made, and include drawings and charts. The series was created at Lima Ordnance Modification Center.

Destroy immediately upon approval of this schedule.

53. Commanding General's Personal File ca. 1952-55, 6 in.

Incoming and outgoing correspondence of commanding officers of Armor Center at Fort Knox. Letters cover such topics as visits to the Center by both civilians and military; charities; local events; non-payment of debts by personnel at the Center; and similar routine, non-archival matters.

Destroy immediately upon approval of this schedule.

54. Newspaper Clipping Files 1956, 6 in.

Series consists of copies of photographs used in the Fort Bliss Air Defense Center newspaper. Since the latter is being recommended for permanent retention, these photographs become superfluous.

Destroy immediately upon approval of this schedule.

55. General Correspondence, ca. 1951-58, 47.5 cu. ft.

Records from these personnel, training, and rehabilitation centers are all quite routine in nature, relating mostly to personnel matters and routine correspondence on training and trainees. Also included are tables of distribution; command inspections of lower levels; security investigations and clearances; identification cards; and TWX's on individual trainees. None of this material is of archival value.

Destroy immediately upon approval of this schedule.

56. Test Development Files, ca. 1958-63, 17.5 ft., 713-01

MOS Evaluation Tests and MOS Proficiency Tests, created at the Enlisted Evaluation Center at Ft. Benjamin Harrison. Used to determine qualifications or measure aptitudes and proficiency of individuals. Topics covered include engineering, intelligence, infantry, field artillery rockets, musical instruments, and medical activities.

Destroy immediately upon approval of this schedule.

57. General Correspondence, ca. 1951-56, 3.8 ft.

Correspondence from this Center consists only of routine, house-keeping material relating to the Provost Marshal School, to courses, individual students, and class schedules. Also included are listings of students and table of distribution.

Destroy immediately upon approval of this schedule.

58. Posters, ca. 1916-63, 17 cu. ft., 227.01

Issuances of the Publications and Records Center, USAREUR (1955-63, 4 in.), the Publications and Training Aids Center, Hoechst (1957-61, 4 in.), and the Recruiting Publicity Center on Governor's Island (1916-71, 16.3 ft.). Records from the first two include accident prevention posters in German and French, and numerous posters on security and on danger of border incidents. Issuances from the Recruiting Center include enlistment, recruitment, and re-enlistment posters; placards, leaflets, and brochures used for recruitment; and surveys on recruiting effectiveness. The collection also contains several cubic feet of World War I posters, relating to recruitment, helping the war effort, and especially to liberty bonds. This group of posters constitutes a fascinating collection, valuable archivally and historically.

Permanent. Offer to NARA immediately upon approval of this schedule.

59. General Correspondence, ca. 1920-1955, 124.4 cu. ft.

Records from these Centers vary greatly according to creator. Correspondence files from the St. Louis Administration Center (102.5 cu. ft.), the forerunner of the Army Records Center in

Kansas City and the National Personnel Records Center in St. Louis, contain information on early Army records centers, going back to the one at High Point, North Carolina in 1920. They document how various groupings of records were brought together into one center, and record center activities relating to other federal agencies. Records from the Kansas City Records Center (14 cu. ft.), however, are generally routine, although classified material does contain data on access to records and the Philippine Archives. Records from other centers in this category are totally routine, relating to personnel, supplies and requisitions, printing bids and the like.

a. Records from St. Louis Administration Center; classified records from Kansas City Records Center; file number 314.7 from all centers.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other records.

Destroy immediately upon approval of this schedule.

60. Realty Historical Files. ca. 1949-57, 1 in., 1504-05

Letters, memorandums and other correspondence from the Army Pictorial Center, and all relating to space utilization. Although labelled "realty historical files," they are really real property files and hence disposable.

Destroy immediately upon approval of this schedule.

61. Staff Studies, ca. 1951-52, 9 in.

Management studies from the St. Louis Administration Center relating to routine, housekeeping matters, such as repairs, civilian employee matters, a restaurant at the installation, and similar mundane matters.

Destroy immediately upon approval of this schedule.

62. ADPS Program Files, ca. 1960-67, 9 cu. ft. 225-01

Correspondence from the St. Louis Administration Center relating to the various types of equipment, systems, programs, and companies proposed for use by the military, and especially by the Adjutant General's Office. Includes reports on and samples of Army reports and programs that could be computerized. Also contained are brochures and proposals from various companies, such as IBM, NCR, Burroughs, and others, showing the computer equipment then available.

Destroy immediately upon approval of this schedule.

63. Research and Development Case Files, ca. 1958-59, 7 in.

Files consist of Bread, Pastry, and Equipment Case Files from the Chicago QM Subsistence Center and are concerned with the best equipment for baking and packaging food for field conditions, and with preservatives.

Permanent. Offer to NARA immediately upon approval of this schedule.

64. General Correspondence, ca. 1947-59, 209.2 cu. ft.

Correspondence files from these Centers contain data on: procurement and expenditures; bidders and contracts; shipping inspection; and transport of food, equipment, and other items; and related material.

Destroy immediately upon approval of this schedule.

65. Commissary Correspondence Files, ca. 1950-57, 1.5 cu. ft.

Letters, memorandums, surveys, trip reports, and other correspondence from the Chicago Administrative Center relating to inspections of commissaries and acquisition of supplies. Includes purchase orders, data on sales, and similar routine, housekeeping matters.

Destroy immediately upon approval of this schedule.

66. Research and Development Case Files. ca. 1952-65, 3 cu. ft.

Research and Development. Records from the Special (Psychological) Warfare Center, Ft. Bragg (1952-59, 1 ft.) consist of case files relating to magnetic tape, recorders, public address and speaker systems, and similar items of equipment used for psychological warfare activities. Records from the Arctic Test Center, Ft. Greeley, Alaska (1963-65, 2 ft.) contain reports, some of which are in print form, on silent weapons system, atomic projectile, self-propelled gun, ballistic computer, mine detectors, etc. Most of the material relates to testing of performance and equipment under Arctic conditions.

Permanent. Offer to NARA immediately upon approval of this schedule.

67. General Correspondence. ca. 1951-58, 18.2 cu. ft.

Records from this series are surprisingly routine. Most were created by the Armored and Desert Training Center (17 cu. ft.) and relate to housekeeping activities on personnel or consist of investigations of mundane events, such as food and fund shortages, automobile accidents, fights, sexual misconduct, etc. ONLY in file numbers 353-354 are the records of any interest, and then, only because they contain correspondence on training at Desert Rock. Records from the other creating units, the Psychological Warfare Center, and the Arctic Test Center at Ft. Greeley, are totally routine, concerning personnel, supplies, and equipment.

- a. File no. 314.7 from all centers; file no 353-354 from Armored and Desert Training Center.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b..All other records.

Destroy immediately upon approval of this schedule.

68. Research and Development Case Files. ca. 1955-56, 3 in.

Records consist of reports and case files from the Army Pictorial Center relating to video recorders and television, and the possible uses thereof by the Army.

Permanent. Offer to NARA immediately upon approval of this schedule.

69. General Correspondence. ca. 1949-58, 96.8 cu. ft.

Most of the records in this series, the majority of which (68.5 cu. ft.) were created by the Signal Center at Ft. Monmouth, are purely routine in nature, relating to the housekeeping and administrative aspects of tables of distribution, personnel, inventory, training, and the like. However, records from the Signal Pictorial Center (11.2 cu. ft.), although mostly routine, contain data on films and photographs in file numbers 001-070; these relate to that Center's primary mission. In addition, classified records from Pictorial contain data, from the early 1950's, on military uses and applications of television.

- a. All classified records from Pictorial Center; file numbers 001-070 in non-classified portion of records from Pictorial Center; file number 314.7 from all Centers.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

70. General Correspondence. ca. 1953-56, 6.5 cu. ft.

The records in this series are routine in nature, concerning only housekeeping activities, and include items such as vehicle utilization surveys and files; shipment arrival reports; purchase orders; and correspondence on trains, rail equipment, travel, and various means of transport.

Destroy immediately upon approval of this schedule.