

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-338-86-7

**TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

5/16/86

1 FROM (Agency or establishment)

Department of the Army

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION

Boards

3. MINOR SUBDIVISION

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4 NAME OF PERSON WITH WHOM TO CONFER

Marvin H. Kabakoff

5 TELEPHONE EXT.

7-693-7216
8-273-7216

DATE

8-27-86

ARCHIVIST OF THE UNITED STATES

Frank B. Bunker

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE

14 May 86

C. SIGNATURE OF AGENCY REPRESENTATIVE

WR Boardman, CRM

D TITLE

Army Records Manager

**7
ITEM
NO**

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

**9 GRS OR
SUPERSEDED
JOB
CITATION**

**10 ACTION
TAKEN
(NARS USE
ONLY)**

Located at the National Personnel Records Center (Military), St. Louis, Missouri, are Army organizational records generally dating from the late 1940's through the 1960's. These records are now being reviewed for the purpose of determining their ultimate disposition. The submission of this SF115 is a part of this effort.

This schedule covers only those records located in NPRC created by U.S. Army Boards. Consequently, it is not applicable to current records.

Unless otherwise noted, the disposition numbers cited correspond to those in AR 340-18.

56 items

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Adjutant General Board

1. Research and Development Case Files, 1960, 3 in.

The Adjutant General Board created one case file consisting of a printed report on the use of ADPS for "Military Personnel and Organizational Accounting in the Field." It illustrates the improved methodology computers would bring to the military.

Permanent. Offer to NARA immediately upon approval of this schedule.

Airborne and Aviation Boards

2. Research and Development Case Files, ca. 1947-59, 12.8 cu. ft.

Records from Aviation and Airborne Boards. Case files from the Airborne and Electronics Board (4 cu. ft.), consist of service tests, evaluations, and drafts of military characteristics relating to aerial delivery, by helicopter and plane, of personnel and equipment; wind measuring equipment; airborne reconnaissance radar; infrared target detectors; cryptographic and cipher equipment; and air transportability of military units. Those from the Joint Airborne Troop Board (4 cu. ft.) consist of test plans, progress reports, evaluations, and suggestions for modifications on parachutes, entrenching tools, mortars, and airplanes. Case files from the Joint Tactical Air Support Board (3 in.) consist of quarterly reports on projects, and test reports, military characteristics, and photographs relating to radar.

Permanent. Offer to NARA immediately upon approval of this schedule.

3. General Correspondence, ca. 1951-57, 4.2 ft.

Letters, reports, memorandums, and other correspondence from Aviation Boards, pertaining to the day-to-day activities but varying widely in value. Much of the material is routine in nature, dealing with personnel matters, security clearance, funding, and similar housekeeping functions. Records from the Aviation Accident Board (2 in.) contain valuable information on accident research and prevention as well as statistical data on aircraft accidents. Files from the 400.d12 and 471 level from the Joint Airborne Board contain much data on research and development projects, as does a folder from the Joint Tactical Air Support Board titled summary of Projects.

a. All records from the Aviation Accident Board; file numbers 400.d12 and 471 from the Joint Airborne Board; Summary of Projects folder from Joint Tactical Air Support Board.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other records.

Destroy immediately upon approval of this schedule.

Animal Equipment Board

4. Research and Development Case Files, ca. 1952-54, 6 cu. ft.

Test reports, correspondence, photographs, and other material from the Animal Equipment Departmental Board and generally relating to the use of mules as pack animals. Included are tests of packs and pack-loading, and service tests of halters and bridles; correspondence on and photographs of pack saddles used by foreign armies; and numerous photographs of mules being used as pack animals. The series also contains records on the development of military characteristics for oxygen equipment for the air transport of animals.

Permanent. Offer to NARA immediately upon approval of this schedule.

Beach Erosion Board

5. Research & Development Case Files, ca. 1942-51, 3 in.

Studies, test and progress reports, project estimates, and similar materials created by the Beach Erosion Board. Included are documents on beaches and shorelines, including maps and charts, relating to beach erosion, harbor defenses; tests of shore-related equipment, such as landing craft, beacon-transmitters, mine warfare counter-measures, mobile breakwaters, and breakwater caissons. Much of the material concerns research done during World War II.

Permanent. Offer to NARA immediately upon approval of this schedule.

6. General Correspondence, ca. 1945-53, 1.5 ft.

Letters, memorandums, reports, and other correspondence from the Beach Erosion Board consisting of minutes of Board meetings; news clippings on Board activities; correspondence on planning study of New Jersey Coast, damages to Connecticut oyster beds, and training on Wave Phenomena; hydrological studies of the Connecticut shoreline; and routine data on wages and personnel.

Permanent. Offer to NARA immediately upon approval of this schedule.

7. Intelligence General Correspondence, ca. 1955-58, 2.1 cu. ft. 501-01

Letters, reports, memorandums, and other correspondence from the Beach Erosion Board relating to the day-to-day operations of the Intelligence Section of the Board. Much of the material consists of reports and correspondence on Board studies of beaches, coastlines, sea levels, etc. of countries in Asia, Africa, and Latin America; these include copies of CIA editorial comments on these studies. Many of these concern characteristics and military aspects of potential landing beach areas, and include maps and information on how data is collected. The series also includes

reports on exercises involving beaches, data on the use of amphibious vehicles, and correspondence with a variety of foreigners wanting information.

Permanent. Offer to NARA immediately upon approval of this schedule.

Chemical Board

8. Research and Development Case Files, ca. 1923-55, 30 cu. ft.

Technical reports, field and service tests, studies and related material from the Chemical Board pertaining to a variety of items used in chemical warfare, such as flame throwers, incendiary grenades, gas masks, smoke generators, decontamination apparatus, and equipment, such as mortars, used in weapons delivery. Other items of interest include a World War II study on napalm; military characteristics for dosimeters and test reports on them; and toxicological studies of various chemical warfare items. Many of the case files include photographs, drawings, specifications, and blueprints.

Permanent. Offer to NARA immediately upon approval of this schedule.

9. Research and Development Correspondence, ca. 1948-54, 2 cu. ft., 1301-01

Letters, reports, memorandums, and other correspondence from the Chemical Board, relating to the Board's research and development activities. Much of the material is from Decimal File No. 400.d12 on the development, testing, and adoption of Chemical Corps materiel, or from No. 470, relating to specific items of research, and including a 1949 report on various types of warfare agents, from anthrax to tear gas, and protections against them. The series also contains historical reports on the Board, filed in No. 334.

Permanent. Offer to NARA immediately upon approval of this schedule.

10. General Correspondence, ca. 1955-58, 6 cu. ft.

Letters, reports, memorandums, and other correspondence from the Chemical Board documenting the day-to-day activities of the Board. Much of the material is routine in nature and of no archival value, such as budget correspondence, modification work orders, and many publication background files (no. 461 of filing system). However, there are comprehensive quarterly progress and historical reports (334); lists of long-range CBR projects, such as marking guerrillas for identification and tracking (319.d); test reports from Dugway (322); and a great deal of information on research and development activities (400.d1, 470-476). In addition, the classified portion of the series contains intelligence reports on Soviet research in chemical warfare; reports on Board projects; and information on combat development activity involving chemical warfare.

a. All classified material; decimal file numbers 319.d, 322, 334, 400.11, and 470-476.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other material.

Destroy immediately upon approval of this schedule.

11. Management Improvement Project Files, ca. 1959-61, 6 in. 216-01

Documents from the Chemical Board relating to changes in work and management methods. Included are data on staffing and manpower requirements; form letters and memorandums on their distribution; and copies of the plans for operating budget programs.

Destroy immediately upon approval of this schedule.

Field Forces Boards

12. Research and Development Case Files, ca. 1922-56 91 cu. ft.

Variety of records created by Field Forces Boards, generally consisting of test reports on a wide range of equipment used by the military. Case files from CONARC Board #1 (1922-50, 4.6 ft.) generally date from the 1930's and consist mostly of test reports on trucks; other items tested include truck batteries, harness packs, tents, radio sets, and microphones. Records from Army Field Forces Board #1 (1947-53, 4.4 ft.) consist of service tests of various equipment generally related to airborne activities, such as helicopters, airplanes, gliders, parachutes, searchlights, and methods for airborne delivery of trucks, howitzers, etc. Many of the tests were held under desert and arctic conditions, including a variety of tests conducted by the Board's Arctic Test Branch in Alaska. Case files from the Army Field Forces Board #2 (1938-56, 81.8 ft.) are generally from the World War II period, and consist of test reports on guns, gas nozzles, tank covers, range finders, gun carriages, scout cars, periscopes, incendiary cartridges, protection against anti-tank mines, and flame throwers. Included are test reports on vehicles from the Mechanized Cavalry Board. One group of reports, created by the Armored Board at Ft. Knox and the Tank Destroyer Board at Camp Hood, dates from May-July, 1945 and relates to Project Sphinx which was to develop equipment and tactics to be used against Japanese Field fortifications. Records from Army Field Forces Board #3 (ca. 1952-55, 3 in.) consist of suitability tests of machine gun ammunition belts, of ammunition boxes, and of hexagonal tents, as well as tests done by its Arctic Test Branch on such things as cold weather tents.

Permanent. Offer to NARA immediately upon approval of this schedule.

13. Research and Development Correspondence, ca. 1944-54, 41 cu. ft.
1301-01

Letters, memorandums, reports, and other correspondence from various Army Field Forces Boards relating to research and development activities. Records from Army Field Force Board No. 2 (1944-53, 40.7 ft.) contain both routine and valuable material.

The latter consists of study plans and test reports on a wide variety of equipment, from packs to vehicles to rocket launchers; these are quite similar to case files. Other valuable material is found under decimal file 210.53, trip reports, with data on Arctic indoctrination, new tanks, etc., often with photographs and drawings; and 470-476, containing such items as draft military characteristics for tanks, and specifications for delay fuzes. Other correspondence relates to Project Sphinx, the project to develop tactics and materiel, in mid-1945, for use against Japanese field fortifications. Routine material is found in the usual decimal files, and contains vehicle status reports, requisitions, etc. Records from Army Field Forces Board No. 6 (1954-54, 2 in.) relate to equipment and testing, mostly for helicopters and their components, and include some progress reports.

- a. All records from Board No. 6; from Board No. 2, Decimal Files 210.53, 319.1, 400.d1, 470-476, and those records similar to case files.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other material.

Destroy immediately upon approval of this schedule.

14. General Correspondence, ca. 1951-56, 7 cu. ft.

Letters, reports, memorandums, and other correspondence from Army Field Forces Boards relating to routine, day-to-day activities, such as personnel utilization, tables of distribution, driving tests, requisitions for supplies, administrative aspects of conferences, lists of tools, and the like. However, file number 400.112 - 400.114 and 470-472 contain a great deal of information on research and development activities.

- a. Files 400.112 - 400.114; 470-472.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other correspondence.

Destroy immediately upon approval of this schedule.

Infantry Board

15. Technical Report Record ~~Files~~^{sets}, ca. 1957-66, 5.5 cu. ft. 1304-14

Final reports, in print or near-print form, from the Infantry Board, on variety of tests performed on the wide range of military equipment used by the Infantry. Items tested include radar sets, flame-thrower kits, tents and uniforms, portable decontaminating apparatus, antitank rockets, cartridges and weaponsights, mechanized combat vehicles, and similar items. Most tests were done on the serviceability and suitability of the item for infantry use; most reports include photos and charts.

Permanent. Offer to NARA immediately upon approval of this schedule.

16. Research and Development Case Files, ca. 1947-61, 37.4 cu. ft.

Case files from the Infantry Board containing reports of service tests, troop tests, comparative tests, and durability tests, and draft military characteristics for a wide variety of equipment used by the Army Infantry. Among the items tested or covered were rations; uniforms; smoke grenades; tents; grenade launchers; mortar shells; rifles and cartridges; and sighting devices. Some tests were accomplished under arctic or desert conditions. Case files may include, variously, trip reports, questionnaires, evaluations, photographs, charts, drawings, and blueprints. Some of the test reports were created by Army Field Forces Board No. 3 at Ft. Benning; all the material was, however, retired by the Infantry Board.

Permanent. Offer to NARA immediately upon approval of this schedule.

17. Research and Development Correspondence, ca. 1920-60, 24.8 cu. ft.
1301-01

Letters, reports, memorandums, and other correspondence retired by the Infantry Board; much of the material, however appears to have been created by the Army Field Forces Board #3 at Ft. Benning. The records relate to research and development activities at that installation. Although some of the material is archivally valueless, such as copies of routine messages, much of it provides data on various projects relating to equipment used by the Infantry, such as clothing, food, rifles, hand grenades, fire control, etc. Generally this information is found in the 400 level of the Decimal File. Additional information on specific equipment is found in test reports and trip reports filed under 319.d.

- a. War Department Decimal File Numbers 314.e, 319.d, 400-499

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other material.

Destroy immediately upon approval of this schedule.

18. General Correspondence, ca. 1951-57, 1.5 ft.

Letters, reports, memorandums, and other correspondence from the Infantry Board documenting routine day-to-day activities of the Board. The material concerns only housekeeping functions, such as the administration aspects of tests, such as scheduling, visitors, etc. Also included in the series are management improvement files, tables of distribution, and correspondence on British and Canadian visitors and what equipment they were interested in.

Destroy immediately upon approval of this schedule.

Maintenance Board

19. Research and Development Case Files ca. 1955-61, 20 cu. ft.

Trip reports, training texts, and other materials retired by the Maintenance Board, and relating to the repair and maintenance of a variety of Army equipment. Most of the records were created by other agencies, including various training texts from the Combat Development Center, and a supply procedure guide from the 8th Infantry Division. Included in the series are inspection reports, procurement data, and publications background files on repair and maintenance manuals.

Destroy immediately upon approval of this schedule.

20. General Correspondence, ca. 1955-57, 1 cu. ft.

Letters, memorandums, reports, and other correspondence from the Maintenance Board relating to routine, housekeeping, day-to-day activities of the Board, such as logs of telephone conversations, budget data, procurement records, reports of visits, and much publication background material on maintenance manuals.

Destroy immediately upon approval of this schedule.

Medical Services Board

21. Technical Report Record ^{sets} Files, ca. 1955-57, 1 in. 1304-14

Final reports, in print and near-print form, on studies undertaken by the Medical Services Board, for the Surgeon General on such topics as the command and staff relationship of the Surgeon General to the Army hospital system; enlisted training in the medical service; and officer procurement in the medical service.

Permanent. Offer to NARA immediately upon approval of this schedule.

22. General Correspondence, 1954-57, 1 in.

Records from the Medical Services Board consisting only of two files: 319.d, Activities Report; and 314.7, Historical Report. Both provide information on the mission and functions of this Board.

Permanent. Offer to NARA immediately upon approval of this schedule.

Military Police Board

23. Research and Development Case Files, ca. 1951-54, 2.8 cu. ft.

Case files from the Military Police Board relating to the variety of equipment used by Military Police. Files include, variously, surveys and questionnaires, test reports, studies, reprints of articles on firearms, photographs, and service tests. Items and

topics covered include revolvers, patrol wagons, reflectorized batons, lie detectors, fingerprint kits, spotlights, use of helicopters by MP units, training films, motorcycles, portable traffic signals, and similar matters.

Permanent. Offer to NARA immediately upon approval of this schedule.

24. Research and Development Correspondence, ca. 1953-55, 1 in., 1301-01

Letters, reports, memorandums, and other correspondence from the Military Police Board relating to the routine administration of research and development activities. Topics covered include training films, visitors, public availability of technical bulletins, and various pieces of equipment. The last item includes brochures and advertisements from private companies; any substantive material is also contained in case files on a given item.

Destroy immediately upon approval of this schedule.

Ordnance Boards

25. Technical Report Record ~~Files~~ ^{sets}, ca. 1963-67, 21 cu. ft. 1304-14

Final reports, generally in print or near-print form, from various ordnance boards, pertaining to tests performed by those boards. Records from the Armor Board (1963-67, 15.3 ft.) include some case files in addition to the final reports and cover test plans and service tests of combat vehicles, cargo and troop carriers, and underwater fording kits for tanks. Records from the Artillery Board (1965-66, 3 ft.) consist of evaluations of rocket launchers, howitzers, and wind-measuring sets; and tests of chemical rocket warheads. Printed reports include photographs and charts; some files contain test directives and memorandums in addition to the printed report. Files from the Air Defense Board (1964-66, 2.6 ft.) include some tests done for the Army Missile Command, such as tests of transmitters for target missiles and tests relating to range and hit probability of air defense weapons systems. Other tests relate to fire distribution systems and air conditioner collective protectors. Some reports from the Air Defense Board were conducted by the Test and Evaluation Command.

Permanent. Offer to NARA immediately upon approval of this schedule.

26. Research and Development Case Files, ca. 1936-64, 113.7 cu. ft.

Variety of records created by Ordnance-related Boards, generally consisting of test reports on a wide range of equipment used by the military. Case files from the Ordnance Board (ca. 1950-54, 9.5 cu. ft.) generally concern repair and maintenance, and stock control; most relate to service tests of tool sets for repair and maintenance of aircraft and ground vehicles. Case files from the Artillery Board (ca. 1936-62, 18 cu. ft.), consist of reports on tests, usually performed by Army Field Forces Board #1. These tests were evaluation, service, confirmatory, or suitability tests on such items as plotting equipment, ammunition, meteorological

balloons, ballistic data computer, firing mechanisms, transport equipment, radar for seacoast artillery, and other items relating to artillery. Most of the case files include test and progress reports, photographs, drawings, blueprints, and charts. Case files from the Armor Board (ca. 1946-64, 86.2 cu. ft.) consist of test plans and reports on evaluation of trucks, tank guns, dosimeters, entrenching machines, range finders and fire control equipment, bulldozers, and the like. The material includes tests of equipment under arctic and desert conditions. Most case files contain drawings, photographs, blueprints and specifications, and correspondence, in addition to the test reports.

- a. Case files from the Armor Board and the Artillery Board.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. Case files from the Ordnance Board.

Destroy immediately upon approval of this schedule.

27. Research and Development Correspondence, ca. 1951-62, 5.5 cu. ft.
1301-01

Letters, memorandums, reports, and other correspondence from the various Ordnance Boards relating to research and development activities. Records from the Artillery Board (1959-62, 1 ft.) consist generally of trip reports and test reports pertaining to ordnance equipment and maintenance, mostly missiles, missile launchers, and defense systems. Much of the material relates to setting up requirements for ordnance equipment in conjunction with other boards and ordnance facilities. Records from the Ordnance Board (1951-54, 2 ft.) are a mixture of routine, housekeeping material, and information on specific projects, such as a 1952 Report of Electronics and Communications Mission to Korea (no. 413), and drawings of shops for a theater of operations (no. 600). The series also contains good historical reports in 314.7 and 337. Files from the Armor Board (1956-59, 2.5 ft.) consist only of routine, housekeeping records, such as publication background files, requisitions, and correspondence on supplies.

- a. All records from Artillery Board; Decimal File Numbers 314.7, 337, 413, 471-472, and 600 from Ordnance Board.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

28. General Correspondence, ca. 1954-57, 17.8 cu. ft.

Letters, reports, memorandums, and other correspondence from the Armor Board concerning routine, day-to-day activities of the Board. Much of the material relates to housekeeping activities, such as audit reports; accidents; personnel matters; supplies; commercial

leaflets; vehicle inspection lists; requisitions; and space utilization. Many of the records are publication background files for technical manuals, or trip reports on a variety of conferences pertaining to Armor equipment, although generally containing only schedules and agendas. Also included are copies of research and development reports from other Army organizations.

Destroy immediately upon approval of this schedule.

Quartermaster Board

29. Technical Report Record ^{sets} ~~Files~~, ca. 1952-53, 2 in. 1304-14

Final reports, in print or near-print form of tests, conducted by the Quartermaster Board to determine the utility, acceptability, etc., of new products, such as sleeping bags, insulated boots, thermal underwear, tents, and foods. Many of the tests were performed by the Arctic Test Branch of the Board at Ft. Churchill, Manitoba.

Permanent. Offer to NARA immediately upon approval of this schedule.

30. Research and Development Case Files, ca. 1942-59, 57 cu. ft.

Case files from the Quartermaster Board relating to two major areas of concern: the role of the Quartermaster Corps in military operations; the testing of specific items of equipment. The first area contains studies, reports, and correspondence generally concerning the development of a scheduled supply system in which requirements of a using organization are calculated in the rear and supplies shipped forward without requests on the part of the user. Much of the material relates to the Quartermaster role in this system. Other items include a reevaluation of the airborne mission of the Quartermaster, and a collection of studies and reports on petroleum supply. The case files from the second area of concern contain quarterly and technical reports, test plans, surveys, photographs, drawings, charts, and the like on uniforms, shoes, tents, helmets, etc.

Permanent. Offer to NARA immediately upon approval of this schedule.

31. Research and Development Correspondence, ca. 1943-52, 6 cu. ft. 1301-01

Letters, reports, memorandums, and other correspondence from the Quartermaster Board relating to administrative aspects of the Board's research and development activities. Although some of the material is routine in nature, concerning foreign visitors and shipping, the series provides much information on World War II test plans, especially concerning food and clothing and food conservations. Also included are test directives, trip reports, and correspondence from Quartermaster Test Teams at Yuma, with the Desert Test Program, and at Ft. Churchill, Manitoba, with the Arctic Test Program.

Permanent. Offer to NARA immediately upon approval of this schedule.

32. General Correspondence, 1953-54, 6 in.

Letters, reports, memorandums, and other correspondence pertaining to the day-to-day activities of the Quartermaster Board. The overwhelming majority of the records concern routine, housekeeping functions, such as funds and allotments; personnel matters; holiday messages, and the like. Two items are worthy of permanent retention: file number 0.7, containing articles on research, development, and testing activities of the Board; and a folder listed as No. 41, Historical Program, providing a history of the Board and a mission statement, as well as a listing of Board evaluation projects.

- a. File NO. 41 and 0.7, Publicity and Press.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other correspondence files.

Destroy immediately upon approval of this schedule.

Signal Board

33. Research and Development Case Files, ca. k924-62, 11.5 cu. ft.

Service tests, reports, surveys, and related material created by the Signal Corps Board and generally pertaining to radio communications equipment and operations, including frequencies, receivers, speech inversion systems and cryptographic operations, and repairs and maintenance. Other topics of research covered by these case files include air-raid alarm devices, protective equipment, and combat effectiveness of signal troops.

Permanent. Offer to NARA immediately upon approval of this schedule.

34. General Correspondence, ca. 1924-56, 3 in.

Letters, memorandums, reports, and other correspondence from the Signal Board relating to the day-to-day operations of the Board. Although much of the material is routine, concerning supplies and shipping, the records contain historical data including the 1924 order establishing the Signal Board, and other correspondence relating to the early years of the Board, its functions and compositions. There is also material on Board activities and projects in the 1930's and during World War II.

Permanent. Offer to NARA immediately upon approval of this schedule.

Transportation Board

35. Technical Report Record ~~Files~~^{SETS}, ca. 1963-65, 1 cu. ft., 1304-14

Final reports, in print or near-print form, of variety of tests conducted by the Transportation Board. Included are service tests of howitzers and amphibious cargo carriers; a movement adaptability test of a mobile floating assault bridge; and military potential tests of road-rail conversion kits.

Permanent. Offer to NARA immediately upon approval of this schedule.

36. General Correspondence, ca. 1955-57, 5 in.

Letters, memorandums, reports, and other correspondence from the Transportation Board documenting the routine day-to-day activities of the Board and consisting of improvement suggestions, trip reports on vehicles, tables of distribution, and routine correspondence on security. The series also includes project correspondence from 400.d12 relating to seat belts, antennae, amphibious trucks, ambulance trains, snowplows, and similar equipment.

- a. File No. 400.112.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

Records Created By More than One Type of Board

37. Staff Studies, ca. 1957-59, 5 in.

Studies from the Maintenance Board (4 in.) and the Signal Board (1 in.) consisting of correspondence, memorandums, trip reports, survey results, recommendations, and the like. Those from Maintenance cover a variety of topics, including a study of the role and operation of logistics forces in Army of future, and modernization and simplification of maintenance literature. Signal Board study concerns support for Signal officers in the field.

Permanent. Offer to NARA immediately upon approval of this schedule.

38. Research and Development Specifications and Drawings, ca. 1945-57, 1.4 cu. ft. 1304-12

Drawings, blueprints, specification sheets, charts, and similar records created by the Armor Board (1947-57, 1.2 ft.) and the Army Field Forces Board No. 2 (1952-52, 3 in.), both located at Ft. Knox. Material from the Armor Board consists of specifications for various items of research and development such as guns, cargo carriers, aerial-delivered anti-tank mines, and related items of

equipment. Blueprints and drawings pertain to radio control devices, antitank guns, armor piercing projectiles, etc. Charts relate to ammunition needed to defeat various types of armor, or cover military characteristics of armor-related materiel. Records from Board No. 2 consist of drawings, blueprints, and maps for Project Sphinx, the 1945 plan to build Japanese-type fortifications, and test tactics and equipment against them.

Permanent. Offer to NARA immediately upon approval of this schedule.

39. Research and Development Technical Committee and Board Files, ca. 1947-61, 10.4 cu. ft. 1303-02

Trip reports, project summaries, conference and meeting reports, test plans, and variety of correspondence created by most Boards. Generally, these records provide a great deal of information on the activities of each Board, and the projects each was involved with. They include board comments on items of equipment and on test plans and reports, and correspondence on the equipment. Some routine, administrative records are intermixed with the valuable material.

Permanent. Offer to NARA immediately upon approval of this schedule.

40. Manuals, ca. 1961-63, 2 in. 227-01

Issuances from the Maintenance and Transportation Boards prescribing uniform policies and procedures, establishing programs, describing organizational structure, and listing responsibilities and functions. These issuances are in printed form.

Permanent. Offer to NARA immediately upon approval of this schedule.

41. Daily Journals, ca. 1950-63, 2.1 cu. ft. 228-09

Documents reflecting a chronological record of events at the Armor Board (2 ft.) and the Transportation Board (1 in.). Each of these Boards created two types of these records. The Armor Board had Daily Activity Reports, which contain daily lists of project numbers, test equipment, time, test officer, and test activity; it also had "Daily Journals" to record routine items such as visits, phone conversations, and messages sent and received. Neither of these contain any concrete information on test activities. The Transportation Board did a chronological record in "Highlights of the Week," which documented routine activities, such as lists of repairs made; lists, by project number, of tests being done; and recaps of mileage and maintenance operations. This Board also prepared Notes, which are actually reports on exercises, describing equipment and tests, and providing information on experimental vehicles and components, and tests in Panama and the Arctic.

a. Daily Journals titled "Transportation Board Notes."

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other Daily Journals, by whatever name.

Destroy immediately upon approval of this schedule.

42. Memorandums, ca. 1951-64, 4.5 cu. ft. 227-01

Numbered and unnumbered printed issuances from a variety of Boards, used for a variety of purposes, from promulgating policy directives to prescribing short-term administrative procedures. Although most memorandums concern only routine activities, the Beach Erosion Board issued technical memorandums relating to various studies and projects, such as artificially nourished and constructed beaches, wave and lake level statistics for Great Lakes, and sources of beach sand.

- a. Technical memorandums from Beach Erosion Board.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other memorandums.

Destroy immediately upon approval of this schedule.

43. Bulletins, ca. 1951-62, 7 in. 227-01

Numbered issuances from most Boards used to convey official and unofficial information of an advisory, informative, or directive nature. Generally, bulletins contain information of only the most routine sort. However, Technical Information Bulletins from the Transportation Board are similar to printed technical reports on evaluations of items of equipment; and Technical bulletins from the Beach Erosion Board are similar to technical reports or technical journals, and generally pertain to shoreline protection and design.

- a. Technical and Technical Information Bulletins from Beach Erosion Board and Transportation Board.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other bulletins.

Destroy immediately upon approval of this schedule.

44. Circulars, ca. 1958-63, 2 in., 227-01

Numbered issuances from the Aviation and Transportation Boards published for the purpose of providing operating instructions for the implementation of regulations. The information promulgated is often transitory in nature, and circulars often bear an expiration date not later than one year from the date of issue.

Destroy immediately upon approval of this schedule.

45 Security Correspondence, ca. 1950-62, 1.4 cu. ft.

501-01

Letters, memorandums, reports, and other correspondence from most Boards, relating to routine administration of security violation and security clearance and classification activities. The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to the day-to-day operations of the creating unit, such as the handling of classified material, the regrading of security classified documents, visitors to the facility and the processing of individual security clearances.

Destroy immediately upon approval of this schedule.