

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-338-87-003

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 2/9/2022

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Items 1, 2a, 3a, 4a, 5a, 6a, 7a, 8, 9a, 17-20, 21a, 22-23, 25-26, 27a, 32, 34, 35a, 39, 41a, 42a, 43-46, 47a, 48a, 49a, 57a, 59 and 60-62

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

These are temporary items that are not in Archives and Records Centers Information System (ARCIS) and presumed destroyed:

Items 2b, 3b, 4b, 5b, 6b, 7b, 9b, 10-16, 21b, 24, 27b, 28-31, 33, 35b, 36-38, 40, 41b, 42b, 47b, 8b, 49b, 50-56, 57b, 58 and 63

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-338-87-3	X
		DATE RECEIVED 2/15/88	
1 FROM (Agency or establishment) Department of the Army		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Agencies US ARMY INFORMATION SYSTEMS COMMAND		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION DCS OPS (AS-OPS-MR)			
4 NAME OF PERSON WITH WHOM TO CONFER Marvin H. Kabakoff	5 TELEPHONE EXT 7-693-7216 8-273-7216		

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
12 Feb 88		Army Information Retention Manager

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	Located at the National Personnel Records Center (Military), St. Louis, Missouri, are Army organizational records generally dating from the late 1940's through the 1960's. These records are now being reviewed for the purpose of determining their ultimate disposition. The submission of this SF115 is a part of this effort. This schedule covers only those records located in NPRC created by U.S. Army Agencies. Consequently, it is not applicable to current records. Unless otherwise noted, the disposition numbers cited correspond to those in AR 340-18.		82 items

Agencies

Audit Agencies:

Atlanta Region, ca. 1949-59, 2 ft.
 Birmingham Branch, ca. 1952-55, 4 in.
 Caribbean Region, Ft. Clayton, CZ, ca 1955-56, 1.4 ft.
 Chicago Region, ca. 1951-52, 1 in.
 Dallas District, ca. 1956-57, 4 in.
 Detroit Branch, ca. 1947-53, 1 ft.
 European Region, ca. 1954-60, 2.4 ft.
 Far East, ca. 1954-59, 2.4 ft.
 Kansas City Region, ca. 1951-60, 30.1 ft.
 Munich Branch, ca. 1956-58, 6 in.
 Pacific Region, ca. 1955-63, 2.3 ft.
 Philadelphia Region, ca. 1948-58, 1.2 ft.
 San Antonio Region, ca. 1951-56, 3 ft.
 San Francisco Region, ca. 1950-54, 1.8 ft.
 Washington, DC, ca. 1954-56, 3 in.

Chemical Agencies:

Chemical-Biological-Radiological Agency, Army Chemical Center MD,
 ca. 1960-63, 1.9 ft.
 Chemical-Biological-Radiological Agency, Ft. McClellan, AL,
 ca. 1963-65, 3 in.
 Chemical Corps Procurement Agency, Army Chemical Center, MD,
 ca. 1952-62, 1.7 ft.
 Chemical Corps Quality Assurance Technical Agency, Army Chemical Center,
 MD, ca. 1940-59, 21 ft.
 Defense Atomic Support Agency, Kansas City, MO, ca. 1956-58, 2 ft.

Construction Agencies:

Military Construction Supply Agency, Columbus, OH, ca. 1956-57, 9 in.
 USAREUR Construction Agency, Germany, ca. 1956-63, 11 in.
 Joint Construction Agency, France, ca. 1953-60, 2.6 ft.
 Japan Construction Agency, 1954, 5.5 ft.

Combat Development Command Agencies:

Adjutant General Agency, Ft. Benjamin Harrison, ca. 1960-62, 5 in.
 Air Defense Agency, Ft. Bliss, ca. 1957-66, 8 in.
 Armor Agency, Ft. Knox, ca. 1962-66, 3 in.
 Civil Affairs Agency, Ft. Gordon, ca. 1963-66, 2 in.
 Infantry Agency, Ft. Benning, ca. 1952-62, 6 ft.

Combat Surveillance:

Combat Surveillance Agency, Arlington, VA, ca. 1951-63, 12 ft.

Engineering Agencies:

Engineer Goedsy Intelligence and Mapping Research and Development Agency,
 ca. 1961-65, 3 ft.
 Management Engineering Training Agency, 1964, 5 in.
 Engineer Supply Control Agency, Maison Fort, ca. 1957-58, 3 in.

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Field Safety:

Army Materiel Command Field Safety Agency, Charlestown, IN.,
ca. 1959-66, 6 in.

Medical Agencies:

Medical Service Combat Development Agency, Ft. Sam Houston,
ca. 1960-63, 6 in.
Armed Services Medical Procurement Agency, Brooklyn, ca. 1942-56, 41.5 ft.
Medical Supply Control Agency, Maison Fort, 1957, 2 in.
Environmental Hygiene Agency, Edgewood Arsenal, 1962, ½ in.

Military Police:

Military Police Agency, Ft. Gordon, ca. 1962-66, 3 in.

Ordnance Agencies:

Ordnance Stock Management Agency, Far East, ca. 1956-58, 1.4 ft.
Ordnance Supply Control Agency, Maison Fort, ca. 1954-62, 4 in.
Ordnance Technical Intelligence Agency, Arlington Hall Station, VA.,
ca. 1954-62, 6 ft.

Photographic:

Army Photographic Agency, The Pentagon, ca. 1953-59, 8 in.

Procurement Agencies:

Ammunition Procurement and Supply Agency, Joliet, IL, ca. 1955-65, 6.8 ft.
Japan Procurement Agency, ca. 1954-62, 12.3 ft.
Korea Procurement Agency, ca. 1956-63, 10 in.

Production:

Production Equipment Agency, Rock Island, IL., ca. 1956-64, 3.2 ft.

Quartermaster Agencies:

Quartermaster Combat Development Agency, Ft. Lee, VA., ca. 1958-66, 9 in.
Quartermaster Research and Engineering Field Evaluation Agency,
Ft. Lee, VA, ca. 1947-64, 54.3 ft.

Quartermaster Military Subsistence Agencies:

Chicago Military Subsistence Supply Agency, ca. 1953-61, 13.6 ft.
Ft. Worth Military Subsistence Supply Agency, ca. 1956-60, 10 in.
Kansas City Military Subsistence Supply Agency, ca. 1956-57, 1.1 ft.
New Orleans Military Subsistence Supply Agency, ca. 1959-61, 4 in.
New York Military Subsistence Supply Agency, ca. 1956-60, 4 in.
Military Clothing & Textile Supply Agency, Philadelphia,
ca. 1933-58, 183.7 ft.
Seattle Military Subsistence Supply Agency, ca. 1956-57, 4 in.

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Army Personal Effects Agency, ca. 1951-53, 4 ft.
QM Materiel Management Agency, Korea, 1960-61, $\frac{1}{4}$ in.

Signal Corps Agencies:

Army (Command and Administrative) Communications Agency, The Pentagon, Washington, DC, ca. 1952-59, 6.6 ft.
Signal (Communications) Engineering Agency, Arlington Hall Station, VA., ca. 1952-60, 23 ft.
Signal Radio Propagation Agency, Ft. Monmouth, NJ, ca. 1953-63, 2.1 ft.
Satellite Communications Agency, Ft. Monmouth, ca. 1960-62, 7.1 ft.
Joint Communications Agency, Ft. Ritchie, MD, ca. 1953-62, 1.3 ft.
Sixth Army Communications Operations Agency, Presidio, CA, ca. 1958-61, 1 in.
Signal Communications Agency, Japan, ca. 1958-61, 2.3 ft.
Caribbean Signal Agency, Ft. Allen, Puerto Rico, ca. 1958-63, 1.6 ft.
Middle East Signal Communications Agency, ca. 1957-58, 3 in.
White Sands Signal Corps (Missile Support) Agency, NM, ca. 1946-61, 66.2 ft.
Electronic Research and Development Agency, Ft. Huachuca, AZ, 1961, 2 in.
Communications-Electronic Agency, Ft. Huachuca, AZ, 1962, 2 in.
Signal Missile Support Agency, Ft. Churchill, Canada, 1962, 1 in.
(Signal) Air Defense Engineering Agency, Ft. Meade, ca. 1956-64, 2.6 ft.
Signal Research (Electronics Research and Development) Agency, Ft. Monmouth, ca. 1959-62, 8.3 ft.
Signal Patent Agency, Ft. Monmouth, ca. 1957-59, 5 in.
Signal Corps Training Agency, Ft. Monmouth, ca. 1952-55, 2.1 ft.
Signal Equipment Support (Materiel Support, Electronics Materiel Support) Agency, ca. 1929-64, 143.3 ft.
Chicago Signal Supply Agency, ca. 1953-59, 1.8 ft.
New York Signal Supply Agency, ca. 1949-54, 4.6 ft.
Philadelphia Signal Supply Agency, ca. 1946-61, 69.8 ft.
Signal Supply Agency, Western Region, Pasadena, ca. 1959-61, 2 in.
Far East Command Signal Supply Agency, 1954, 9 in.
Signal Supply Control Agency, Poitiers, 1960, 3 in.

Supply Agencies:

Overseas Supply Agency, Ft. Mason, CA, ca. 1949-64, 3.6 ft.
Overseas Supply Agency, New Orleans, ca. 1953-62, 8.8 ft.

Transportation Agencies:

Transportation Combat Developments Agency, Ft. Eustis, ca. 1958-66, 5.8 ft.
Transportation Engineering Agency, Ft. Eustis, ca. 1962-66, 8 ft.
Transportation Intelligence Agency, Washington, DC, ca. 1954-56, 1 in.
Transportation Corps Supply Field Service Agency, Marietta, PA, ca. 1952-53, 6 ft.
Transportation Terminal Agency, Seattle, WA, ca. 1958-61, 4 in.
Atlanta Military Traffic Management Agency, ca. 1957-61, 1.5 ft.
Brooklyn Military Traffic Management Agency, 1964, 2 in.
Dallas Military Traffic Management Agency, ca. 1957-59, 8 in.
Oakland Military Transportation Management Agency, 1957, 3 in.
Pittsburgh Military Traffic Management Agency, ca. 1957-61, 2.5 ft.
St. Louis Military Traffic Management Agency, ca. 1954-61, 3.3 ft.

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Japan Traffic Management Agency, ca. 1957-61, 2.5 ft.
Central Europe Traffic Management Agency, 1964, 7 in.

Agency Records at NPRC Previously Appraised as Permanent

Audit Agencies:

Atlanta Region:

General Orders, ca. 1949-56, 1 in.
Organization Planning, ca. 1951-59, 4 in.

Birmingham Branch:

Organization Planning, ca. 1953-54, 2 in.

Caribbean Region:

General Orders, ca. 1955-56, 1 in.

Dallas District:

Organization Planning, 1956, 1 in.

European Region:

General Orders, ca. 1954-60, 2 in.
Operating Program Progress Reports, 1958, 1 in.
Operations Planning, ca. 1956-58, 2 in.
Organization Planning, ca. 1954-58, 2 in.

Far East:

Command Reports, 1954, 1 in.
General Orders, ca. 1954-59, 2 in.
Organization Planning, ca. 1957-58, 4 in.
Unit History, ca. 1953-55, 4 in.

Kansas City Region:

General Orders, ca. 1952-59, 3 in.
Organization Planning, ca. 1956-59, 4 in.

Munich Branch:

Organization Planning, ca. 1956-57, 3 in.

Pacific Region:

General Orders, 1961, 1 in.
Mobilization Planning, ca. 1961-63, 2 in.
Operating Program Progress Reports, ca. 1957-58, 2 in.
Organization Planning, ca. 1955-62, 1 ft.

Philadelphia Region:

Operating Program Progress Reports, ca. 1956-58, 1 in.
Operations Planning, 1953, 1 in.
Organization Planning, ca. 1951-58, 6 in.

San Antonio Region:

General Orders, ca. 1951-56, 1 in.
Organization Planning, 1956, 1 in.
Regulations, ca. 1951-52, 1 in.

San Francisco Region:

General Orders, 1951-53, 1 in.

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Washington Region:

General Orders, 1954, 1 in.

Chemical Agencies:

CBR Agency, Army Chemical Center:

Army Capabilities Study Files, 1962, 1 in.
Installation Historical Files, 1962, 1 in.
Mobilization Planning, 1962, 1 in.
Operating Program Briefing Files, ca. 1962-64, 7 in.
Operating Program Progress Reports, ca. 1962-63, 2 in.
Organization Planning, 1962, 1 in.
SOP's, 1962, 1 in.

CBR Agency, Ft. McClellan:

General Orders, ca. 1963-65, 1 in.

Chemical Corps Procurement Agency:

General Orders, ca. 1956-62, 1 in.
Mobilization Planning, ca. 1958-61, 7 in.
Operating Program Progress Reports, 1960, 1 in.
Organization Planning, 1961, 1 in.

Chemical Corps Quality Assurance Technical Agency:

General Orders, 1959, 1 in.
SOP's ca. 1952-53, 4 in.

Construction Agencies:

USAREUR Construction Agency:

General Orders, ca. 1956-63, 2 in.
Organization Planning, ca. 1957-61, 1 in.
Regulations, 1963, 1 in.

Joint Construction Agency:

General Orders, ca. 1955-60, 2 in.
Organization Planning, ca. 1953-60, 1.2 ft.
Post Planning Board Files, ca. 1955-56, 3 in.

Japan Construction Agency:

General Orders, 1954, 1 in.
Operating Program Progress Reports, 1954, 1.2 ft.
Unit History, 1954, 2 in.

Combat Development Command Agencies:

Adjutant General Agency:

General Orders, 1962, 1 in.
Operating Program Progress Reports, 1960, 1 in.
Operations Planning, 1962, 1 in.
Organization Planning, 1962, 1 in.

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Air Defense Agency:

General Orders, ca. 1963-66, 1 in.
Organization Planning, ca. 1963-64, 1 in.

Armor Agency:

General Orders, ca. 1962-66, 1 in.
Operating Program Progress Reports, 1963, 1 in.

Civil Affairs Agency:

General Orders, ca. 1965-66, 1 in.
Operating Program Progress Reports, 1963, 1 in.

Civil Affairs Agency:

General Orders, ca. 1965-66, 1 in.
Operating Program Progress Reports, 1963, 1 in.

Infantry Agency:

General Orders, 1962, 1 in.
Operations Planning, 1960, 1 in.
Organization Planning, ca. 1960-61, 1 in.

Combat Surveillance:

Combat Surveillance Agency:

Installation Historical Files, ca. 1957-61, 1 in.

Engineering Agencies:

Goedsey Intelligence and Mapping:

General Orders, ca. 1964-65, 1 in.

Engineer Supply Control Agency:

General Orders, ca. 1957-58, $\frac{1}{4}$ in.

Field Safety:

Field Safety Agency:

General Orders, ca. 1959-62, 1 in.
Organization Planning, 1963, 1 in.
Regulations, ca. 1963-66, 2 in.

Medical Agencies:

Medical Service Agency:

Annual Historical Summary, 1963, 1 in.
Command Reports, ca. 1960-61, 1 in.
General Orders, ca. 1961-63, 1 in.
Organization Planning, ca. 1961-63, 2 in.
SOP's, ca. 1961-63, 1 in.

Medical Procurement Agency:

Activation and Inactivation Files, 1956, 6 in.

Environmental Hygiene Agency:

General Orders, 1962, $\frac{1}{4}$ in.

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Medical Supply Control Agency:

General Orders, 1957, $\frac{1}{4}$ in.

SOP's, 1957, 1 in.

Military Police:

Military Police Agency:

General Orders, ca. 1962-66, 1 in.

Ordnance Agencies:

Stock Management Agency:

General Orders, ca. 1957-58, $\frac{1}{4}$ in.

Operating Program Progress Reports, 1958, 3 in.

Organization Planning, ca. 1957-58, 2 in.

Supply Control Agency:

General Orders, ca. 1954-62, 1 in.

Technical Intelligence Agency:

Organization Planning, ca. 1957-61, 6 in.

Photographic:

Army Photographic Agency:

General Orders, ca. 1957-58, 1 in.

Installation Historical Files, ca. 1955-56, 1 in.

Operating Program Progress Reports, 1958, 1 in.

Organization Planning, ca. 1957-59, 1 in.

Procurement Agencies:

Ammunition Procurement and Supply:

General Orders, 1963, 1 in.

Mobilization Planning, ca. 1956-59, 2 in.

Operating Program Briefing Files, ca. 1959-63, 8 in.

Operating Program Progress Reports, ca. 1959-62, 1.3 ft.

Operations Planning, ca. 1959-60, 1 in.

Organization Planning, ca. 1959-62, 1.6 ft.

Regulations, ca. 1960-65, 6 in.

Japan Procurement:

General Orders, ca. 1954-62, 3 in.

Organization Planning, ca. 1957-58, 1 in.

Unit History, 1955, 1 in.

Korea Procurement:

General Orders, 1962, $\frac{1}{4}$ in.

Operating Program Progress Reports, ca. 1961-62, 1 in.

Operations Planning, 1956, $\frac{1}{4}$ in.

Organization Planning, 1956, $\frac{1}{4}$ in.

SOP's, ca. 1962-63, 2 in.

Unit History, 1956, $\frac{1}{4}$ in.

Production:

Production Equipment Agency:

Mobilization Planning, 1963, ¼ in.
Operating Program Briefing Files, 1960, ¼ in.
Operating Program Progress Reports, ca. 1959-61, 2 in.
Organization Planning, ca. 1960-64, 1.4 ft.

Quartermaster Agencies:

Combat Development:

General Orders, ca. 1962-66, 1 in.
Operating Program Progress Reports, 1963, 4 in.

Research and Engineering:

General Orders, ca. 1953-64, 3 in.
Installation Historical Files, ca. 1955-61, 1 in.
Operating Program Progress Reports, ca. 1958-64, 3 in.
Operations Planning, ca. 1953-60, 2 in.
Organization Planning, ca. 1955-64, 8 in.
SOP's, ca. 1961-62, 3 in.
Unit History, ca. 1953-64, 2 in.

Quartermaster Military Subsistence Agencies:

Chicago:

General Orders, ca. 1956-61, 1 in.
Operating Program Progress Reports, ca. 1958-61, 1.4 ft.
Operations Planning, ca. 1959-61, 5 in.
Organization Planning, ca. 1953-59, 1.8 ft.
SOP's, 1961, 1 in.

Fort Worth:

Operating Program Progress Reports, 1956, 1 in.
Operations Planning, 1956, 1 in.
Organization Planning, 1956, 1 in.

New Orleans:

Organization Planning, ca. 1959-61, 1 in.
SOP's, 1960, 1 in.

Philadelphia:

General Orders, ca. 1954-56, 2 in.
Military Historians Files, ca. 1933-58, 35 ft.
Organization Planning, ca. 1951-58, 16.8 ft.
SOP's, ca. 1954-56, 1.3 ft.

Materiel Management:

General Orders, 1960-61, ¼ in.

Signal Corps Agencies:

Communications:

Command Reports, 1955, 1 in.
Organization Planning, ca. 1958-59, 1 in.

Engineering:

General Orders, 1958, $\frac{1}{4}$ in.
Operating Program Progress Reports, 1960, 1 in.
Organization Planning, 1960, 1 in.

Radio Propagation:

General Orders, ca. 1961-63, 1 in.
Mobilization Planning, 1955, 1 in.
Newspapers, 1963, 1 in.
Organization Planning, ca. 1956-63, 4 in.

Satellite Communications:

General Orders, ca. 1960-62, 1 in.
Operations Planning, 1961, 2 in.
Organization Planning, 1962, 2 in.
SOP's, ca. 1960-62, 2 in.

Joint Communications:

General Orders, ca. 1953-62, 2 in.
Mobilization Planning, ca. 1959-60, 2 in.
SOP's, ca. 1955-62, 2 in.

Sixth Army Communications:

General Orders, 1961, $\frac{1}{4}$ in.

Japan Communications:

General Orders, 1958, 1 in.
Operations Planning, 1960, 1 in.
Organization Planning, ca. 1959-61, 3 in.
SOP's, ca. 1958-59, 4 in.

Caribbean Signal:

Activation and Inactivation Files, 1963, 1 in.
General Orders, ca. 1959-63, 1 in.
Installation Historical Files, ca. 1958-63, 3 in.
Military Historians Files, ca. 1960-61, 1 in.
Operating Program Progress Reports, 1963, 1 in.
Operations Planning, ca. 1960-63, 3 in.
Organization Planning, ca. 1958-63, 6 in.

Middle East Signal Communications:

General Orders, ca. 1957-58, 1 in.

White Sands Signal Agency:

General Orders, ca. 1953-61, 1 in.
Military Historians Files, ca. 1957-59, 4 in.
Operating Program Progress Reports, ca. 1959-61, 8 in.
Operations Planning, 1959, 1 in.
Organization Planning, ca. 1952-61, 1.1 ft.

Communications-Electronic:

General Orders, 1962, 1 in.
Organization Planning, 1962, 1 in.

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Signal Missile Support - Canada:
SOP's, 1962, 1 in.

Air Defense Engineering:

General Orders, ca. 1956-63, 2 in.
Installation Historical Files, 1962-63, 1 in.
Operating Program Progress Reports, 1959-62, 2 in.
Organization Planning, ca. 1956-64, 6 in.
SOP's, 1959-64, 5 in.

Signal Research and Development:

General Orders, 1959, 1 in.
Operating Program Progress Reports, ca. 1961-62, 2 in.

Signal Training:

Organization Planning, 1953, 1 in.

Equipment Support:

General Orders, ca. 1953-63, 4 in.
Installation Historical Files, 1958, 1 in.
Military Historians Files, ca. 1959-60, 2 in.
Operating Program Progress Reports, ca. 1957-64, 1.2 ft.
Operations Planning, ca. 1960-61, 2 in.
Organization Planning, ca. 1958-62, 9 in.
SOP's, ca. 1957-63, 4 in.

Chicago Signal Supply:

General Orders, 1958, 1 in.
Operating Program Progress Reports, ca. 1953-59, 6 in.
Operations Planning, ca. 1953-58, 6 in.
Organization Planning, ca. 1954-58, 5 in.

New York Signal Supply:

Operations Planning, ca. 1952-54, 1.7 ft.

Philadelphia Signal Supply:

General Orders, ca. 1951-61, 3 in.
Military Historians Files, 1957, 6 in.
Operating Program Progress Reports, ca. 1946-60, 10.1 ft.
Operations Planning, ca. 1951-56, 2.6 ft.
Organization Planning, ca. 1950-59, 2.4 ft.
SOP's, ca. 1955-61, 1.9 ft.

Western Region Signal Supply:

General Orders, ca. 1959-61, 1 in.

Far East Signal Supply:

General Orders, 1954, $\frac{1}{4}$ in.

Poitiers Signal Supply:

General Orders, 1960, 1 in.
SOP's, 1960, 1 in.

Supply Agencies:Ft. Mason:

General Orders, ca. 1962-64, 1 in.
 Installation Historical Files, ca. 1962-64, 4 in.
 Operations Planning, ca. 1951-64, 1.2 ft.
 Organization Planning, ca. 1949-63, 6 in.
 Regulations, ca. 1961-64, 8 in.

New Orleans:

General Orders, ca. 1960-61, 1 in.
 Operations Planning, ca. 1959-61, 4 in.
 Organization Planning, ca. 1959-62, 3 in.
 SOP's, ca. 1958-60, 2 in.

Transportation AgenciesCombat Developments

Annual Historical Summary, 1966, 1 in.
 Doctrinal Media Formulation Files, 1964, 5 in.
 General Orders, ca. 1961-66, 2 in.
 Operating Program Progress Reports, 1964, 4 in.
 Regulations, 1966, 1 in.

Engineering

General Orders, ca. 1962-66, 1 in.
 Operating Program Briefing Files, 1964, 4 in.
 Operating Program Progress Reports, ca. 1963-64, 4 in.
 Organization Planning, 1963, 1 in.

Intelligence

General Orders, ca. 1954-56, 1 in.

Terminal Agency

General Orders, ca. 1958-61, 1 in.
 Organization Planning, 1958, 1 in.

Atlanta Traffic Management

General Orders, ca. 1957-61, 1 in.
 Operating Program Progress Reports, ca. 1958-61, 9 in.
 Operations Planning, 1958, 1 in.
 Organization Planning, ca. 1957-61, 3 in.
 SOP's, ca. 1957-61, 2 in.

Brooklyn Traffic Management:

Operating Program Progress Reports, 1964, 2 in.

Dallas Traffic Management:

General Orders, ca. 1957-59, 1 in.
 Installation Historical Files, 1958, 1 in.
 Operating Program Progress Reports, 1959, 1 in.
 Organization Planning, 1959, 1 in.
 SOP's, 1959, 1 in.

Oakland Traffic Management:

Operating Program Progress Reports, 1957, 1 in.
Organization Planning, 1957, 2 in.

Pittsburgh Traffic Management:

General Orders, ca. 1957-61, 2 in.
Operating Program Progress Reports, ca. 1957-61, 3 in.
Operations Planning, ca. 1959-60, 5 in.
Organization Planning, ca. 1957-61, 8 in.
SOP's, ca. 1960-61, 2 in.

St. Louis Traffic Management:

General Orders, ca. 1954-60, 2 in.
Military Historians Files, ca. 1954-55, 1 in.
Operating Program Progress Reports, ca. 1954-61, 9 in.
Operations Planning, ca. 1955-60, 2 in.
Organization Planning, ca. 1954-61, 7 in.

Japan Traffic Management:

General Orders, ca. 1957-61, 2 in.
Operations Planning, 1960, 2 in.
SOP's, 1958, 1 in.

Europe Traffic Management:

General Orders, 1964, 1 in.
Regulations, 1964, 1 in.
Unit History, 1964, 1 in.

Items in this Schedule

Series Created by Two or More Types of Agencies:

1. Scientific Committee Files
2. Security General Correspondence
3. Production and Industrial Mobilization Files
4. Instructions
5. Memorandums
6. Manuals
7. Letters
8. Pamphlets
9. Procedural Standardization Files
10. Intelligence Correspondence
11. Circulars
12. Directives
13. Bulletins
14. Policy Books and Statements
15. Facilities Control Files

Audit Agencies:

16. General Correspondence

Chemical Agencies:

17. Research and Development Correspondence
18. Research and Development Case Files
19. Research and Development Specifications and Drawings
20. Tripartite Standardization Files
21. General Correspondence

Combat Development Command Agencies:

22. Research and Development Correspondence
23. Research and Development Case Files
24. Developmental Positions

Combat Surveillance Agency:

25. Research and Development Case Files
26. Project Management Planning Files

Engineer Agencies:

27. Research and Development Case Files

Medical Agencies:

28. General Correspondence
29. Research and Development Correspondence
30. Research and Development Case Files
31. Research and Development Specifications and Drawings

Ordnance Agencies:

32. Intelligence Publications
33. General Correspondence

Production Equipment Agency:

34. Basic Topographic Data Files
35. Research and Development Case Files

24.

- 36. Training General Correspondence
- 37. Research and Development Technical Committee Files

Procurement Agencies:

- 38. General Correspondence

Quartermaster Agencies:

- 39. Research and Development Case Files
- 40. Monthly Summary of Significant Environmental Factors
- 41. General Correspondence
- 42. Research and Development Correspondence

Signal Agencies:

- 42. Department of Defense Standardization Programs
- 44. Brochures
- 45. Memorialization Board Files
- 46. Research and Development Specifications and Drawings
- 47. General Correspondence
- 48. Research and Development Correspondence
- 49. Research and Development Case Files
- 50. Hospital and Dispensary Correspondence
- 51. Procurement Data Policy Files
- 52. Maintenance Support Plans and Repair Standards
- 53. Handbooks and Guides
- 54. Material Engineering Case Files
- 55. Equipment Support Engineering and Planning Case Files
- 56. Signal Management System Files

Supply Agencies:

- 56. Port Historical and Planning Files
- 58. General Correspondence

Transportation Agencies:

- 59. Research and Development Correspondence
- 60. Research and Development Case Files
- 61. Transportation Engineering Project Files
- 62. NATO Standardization Files
- 63. General Correspondence

Series Created by Two or More Types of Agencies

1. Scientific Committee Files, ca. 1961-62, 5. in., 1303-02

Documents of meetings from the CBR Agency at the Army Chemical Center (1 in.), and the Satellite Communications Agency (4 in.). Records from the former consist of minutes of meetings of the Joint Technical Planning Group (representatives from Army, Navy, and Air Force) relating to CBR research and development, including funding and the development of bomblets, all coordinated among the three branches. Records from the latter consist of conference files related to a variety of aspects of research and development in the field of satellite communications.

Permanent. Offer to NARA immediately upon approval of this schedule.

2. Security General Correspondence, ca. 1950-62, 4.8 ft., 501-01

Letters, memorandums, reports, and other correspondence from most agencies relating to the routine administration of security violation, classification, and clearance activities. The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to the day-to-day operations of the security sections of agencies, such as the handling and regrading of classified materials, the processing of individual security clearances, and security surveys and inspections. The only documents in this series with archival value were created by the Ammunition Procurement Agency and consist of site plans of all ordnance installations; they are contained in physical security surveys, but the remaining records in the surveys are disposable.

a. Site plans contained in physical security surveys from the Ammunition Procurement Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other records.

Destroy immediately upon approval of this schedule.

3. Production and Industrial Mobilization Files, ca. 1955-62, 1.2 ft.,
1401-01

Documents from the Chicago Quartermaster Subsistence Supply Agency (1 ft.) and the CBR Agency at the Army Chemical Center (2 in.). Records from Chicago concern contracts with a variety of industrial plants for various items of subsistence and machines for packing, dehydrating, or otherwise relating to subsistence; also included are studies on planning future production. Records from the CBR Agency concern items targeted for accelerated

development and procurement. One example was the plan for an expedited program for the production of the nerve gas GB, and the methods for doing so, including a discussion on neutralizing waste from the project and disposing of it in a nearby river.

- a. Records from the CBR Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

4. Instructions, ca. 1949-62, 2.2 ft. 227-01

Printed issuances from a variety of agencies used to disseminate instructions on routine, administrative procedures, generally relating to audits and procurement. However, some instructions are actually SOP's while others contain Organization and Function manuals.

- a. Instructions consisting of SOP's or similar publications on significant procedures, or containing Organization and Function manuals.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other Instructions.

Destroy immediately upon approval of this schedule.

5. Memorandums, ca. 1946-65, 15.5 ft., 227-01

Numbered and unnumbered, print, near-print, and typescript issuances from most Agencies used for a variety of purposes, from promulgating policy directives to prescribing short-time administrative procedures. The overwhelming majority of these records are quite mundane in nature; however, some do contain Organization and Function manuals for the agency. In addition, memorandums for record from the White Sands Signal Support Agency, contain a great deal of data, including drawings, on radar equipment used for tracking missiles.

- a. Memorandums containing Organization and Function manuals or prescribing significant procedures; memorandums for record from the White Sands Signal Support Agency.

Permanent Offer to NARA immediately upon approval of this schedule.

- b. All other memorandums.

Destroy immediately upon approval of this schedule.

27.

6. Manuals, ca. 1954-63, 3.1 ft.,

227-01

Printed issuances from most agencies used for a variety of purposes. Although most manuals were used to provide organization and functions for given agencies, other uses included: prescribing uniform policies and procedures; establishing programs; setting safety procedures for handling dangerous materials; providing maintenance information; and listing supplies or spare parts.

a. Manuals containing organization and function; policies and responsibilities; significant procedures; or other important information.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other manuals.

Destroy immediately upon approval of this schedule.

7. Letters, ca. 1951-62, 2 ft.

227-91

Numbered and unnumbered near-print issuances of most agencies used to advise subordinate sections of changes in policies and procedures; provide them with information necessary to fulfill their mission; or outline routine, technical, housekeeping procedures. Many of these relate to stock, supplies and requisitions, or other activities common to all Army organizations. However, Information Letters from the CBR Agency at the Army Chemical Center relate to deviations from specifications and relations with arsenals on the functional level.

a. Information Letters from the CBR Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other letters.

Destroy immediately upon approval of this schedule.

8. Pamphlets, ca. 1961-66, 4 in.

227-01

Numbered printed issuances from several types of agencies used for a variety of purposes, such as disseminating significant policy and program directions; providing reference material of a continuing nature about the agency, such as organization, function, and mission; and outlining routine, short-term, housekeeping procedures.

~~a. Pamphlets containing policies and responsibilities; prescribing significant administrative procedures of a continuing nature; documenting the major functions of a unit; or containing significant informational content.~~

28.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. ~~All other pamphlets.~~

~~Destroy immediately upon approval of this schedule.~~

9. Procedural Standardization Files ca. 1949-60, 14.4 ft., 216-03

Files created by a wide variety of Agencies and relating to the preparation of Standard Operating Procedures. Most of the material is routine and disposable in nature, consisting of publication background papers for SOP's, management improvement project files, work simplification proposals, and similar files. Some of the records, however, consist of SOP's themselves.

a. Those files that are actually SOP's.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other files.

Destroy immediately upon approval of this schedule.

10. Intelligence Correspondence ca. 1955-62, 7 in., 501-01

Letters, memorandums, reports and other correspondence from a variety of agencies documenting the day-to-day activities of the intelligence sections. None of the material relates to actual intelligence operations, although some of the records concern the training of personnel on intelligence matters. Most of the series pertains to the granting of security clearances.

Destroy immediately upon approval of this schedule.

11. Circulars ca. 1945-64, 1.3 ft., 227-01

Numbered, printed issuances from a variety of agencies published for the purpose of providing operating instructions for the implementation of regulations. The information promulgated generally relates to routine, housekeeping operations, and is often transitory in nature.

Destroy immediately upon approval of this schedule.

12. Directives ca. 1951-62, 9 in., 227-01

Printed issuances from a variety of agencies used to prescribe routine procedures, generally those relating to procurement of equipment and material.

Destroy immediately upon approval of this schedule.

29.

13. Bulletins ca. 1950-63, 8 ft., 227-01

Numbered, printed issuances from almost all agencies used to convey official and unofficial information of an advisory, informative, or directive nature. Issued by a variety of offices for a plethora of purposes, from providing routine instructional information to outlining minor procedural changes. Most of the series consists of daily bulletins and procurement bulletins.

Destroy immediately upon approval of this schedule.

14. Policy Books and Statements ca. 1960-62, 2 in., 227-01

Near-print issuances from several agencies relating to changes or directions in routine, administrative, housekeeping procedures, such as data on using charts for briefing.

Destroy immediately upon approval of this schedule.

15. Facilities Control Files ca. 1951-60, 3.1 ft.

Letters, memorandums, reports, drawings, and other correspondence from a variety of agencies relating to the use, maintenance, and repair of agency buildings. Most of the series consists of correspondence on property, space allocation and utilization, janitorial services, and repairs.

Destroy immediately upon approval of this schedule.

Audit Agencies

16. General Correspondence ca. 1947-55, 34.1 ft.

Letters, reports, memorandums, and other correspondence documenting the day-to-day activities of Army Audit Agencies. The vast bulk of this correspondence concerns ephemeral transactions and procedures engaged in by most military organizations, such as personnel matters, accounting, and requisitioning of supplies. Other topics include administration of resident offices, security clearances, and arrangement of conferences. In addition, many audit reports are included in the series.

Destroy immediately upon approval of this schedule.

Chemical Agencies

17. Research and Development Correspondence, ca. 1961-62, 1 in., 1301-01

Letters, reports, memorandums, and other correspondence from the CBR Agency at the Army Chemical Center relating to specific projects, and to the relationship and functional coordination of

30.

the Agency with other Army organizations. Among the projects involved are: research and testing of drugs affecting physiological behavior; and research on chemicals causing degradation (falling apart) of plastics, metals, crops, etc.

Permanent. Offer to NARA immediately upon approval of this schedule.

18. Research and Development Case Files, ca. 1956-63, 14.7 ft., 1304-14,
1305-01

Documents from the CBR Agency at the Army Chemical Center (2 in.) and the Chemical Corps Quality Assurance Technical Agency (14.5 ft.) relating to the development, manufacture, and testing of chemicals and chemical warfare agents and equipment. Files consist, variously, of progress, test, and technical reports, charts, blueprints, and correspondence on topics such as neutron data obtained from nuclear weapons field tests; alarm systems and equipment to test for leaks of various kinds of gases; operation of a wind tunnel; and various filters.

Permanent. Offer to NARA immediately upon approval of this schedule.

19. Research and Development Specification and Drawings, ca. 1940-53,
10 in., 1304-12

Documents from the Chemical Quality Assurance Technical Agency consisting of World War II manufacturing directives, with drawings and specifications, for gas masks and components of gas shells.

Permanent. Offer to NARA immediately upon approval of this schedule.

20. Tripartite Standardization Files, ca. 1961-62, 1 in., 1307-03

Documents from the CBR Agency at the Army Chemical Center relating to Tripartite CBR conferences on collaboration among the United States, Canada, and Great Britain on various CBR activities. Series contains data on the establishment of ad hoc working groups on specific CBR topics, with delegates from each country.

Permanent. Offer to NARA immediately upon approval of this schedule.

21. General Correspondence, ca. 1949-59, 7.5 ft.

Letters, memorandums, reports, and other correspondence from the Chemical Corps Quality Assurance Technical Agency (5.5 ft.) and the Defense Atomic Support Agency (2 ft.). The vast bulk of this correspondence is ephemeral in nature, documenting the day-to-day activities of the creating unit. Records from the Quality Assurance Technical Agency relate to a variety of routine operations in a variety of areas, such as training and security;

31.

much of the material pertains to budget matters. Records from the Atomic Support Agency are mostly from the 600 level of the Decimal Filing System and consist of correspondence with the Midwest Construction Office on the construction of facilities for nuclear weapons all over the country. These records do not contain maps or site plans, but do document U.S. defense activities in the 1950's.

a. Records from the Defense Atomic Support Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. Records from the Chemical Corps Quality Assurance Technical Agency.

Destroy immediately upon approval of this schedule.

Combat Development Command Agencies

22. Research and Development Correspondence, ca. 1958-61, 1 ft., 1301-01

Letters, reports, memorandums, and other correspondence from the Combat Development Infantry Agency pertaining to the military characteristics of a variety of items relating to infantry operations. The records also concern liaison with Canada and other Army organizations on these same items.

Permanent. Offer to NARA immediately upon approval of this schedule.

23. Research and Development Case Files, ca. 1952-61, 4.9 ft., 1304-14,
1305-01

Records from Combat Development Command Agencies relating to research and development operations. Files from the CDC Air Defense Agency (5 in.) consist of technical reports on the establishment of doctrine and tactics relating to air defense, including missile requirements, in Europe; organization of air defense electronic warfare; doctrine for tactical employment of Nike Hercules missiles, and deployment of air defense weapons, with maps and drawings. Case files from the CDC Infantry Agency (4.5 ft.) consist of correspondence, test reports, and evaluations of a variety of items of equipment used in infantry operations, such as weapons, helicopters and other transport vehicles, telephones, and methods of organization.

Permanent. Offer to NARA immediately upon approval of this schedule.

32.

24. Developmental Positions, ca. 1960, ½ in. 227-01

Printed issuance of the Combat Development Command Infantry Agency providing information on career development positions at the Infantry School.

Destroy immediately upon approval of this schedule.

Combat Surveillance Agency

25. Research and Development Case Files ca. 1951-62, 4 ft., 1305-01,
1304-14

Records from the Combat Surveillance Agency consisting of technical reports and correspondence on a variety of equipment used for tracking enemy positions and activities, including infrared detecting systems; ground television system; target location systems for missiles; integrated meteorological systems; and a variety of airborne surveillance systems, both manned and drone.

Permanent. Offer to NARA immediately upon approval of this schedule.

26. Project Management Planning Files ca. 1957-63, 8 ft. 1308-01

Records from the Combat Surveillance Agency consisting of documents reflecting a master plan for research and development, procurement, production, distribution, and logistical support of a designated weapon or equipment system. These records, arranged by project, are similar to R&D Case Files, and contain data on goals and finances, feasibility and other studies, and information on what should be undertaken, with whom, where, and for what cost. They provide valuable documentation of each project.

Permanent. Offer to NARA immediately upon approval of this schedule.

Engineer Agencies

27. Research and Development Case Files ca. 1961-64, 3.4 ft., 1304-14,
1305-01

Technical reports, progress reports, correspondence, photographs, drawings, and other materials pertaining to research and development activities in engineer-related fields. Records from the Engineer Training Agency (5 in.) consist of files on data simplification and automated data processing systems, and are little different from management survey case files. Records from the Engineer Geodesy Intelligence and Mapping Research and Development Agency (3 ft.) concern map revision techniques, and equipment used in production of maps. Included are reports, correspondence, laboratory notebooks, drawings, and photographs,

33.

mostly relating to use of airborne equipment and aerial photography for mapping, and to aerotriangulation. Some of these items were produced by the Army Map Service or the Engineering Research and Development Laboratory.

a. All records from the Engineer Geodesy Intelligence and Mapping Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. Records from the Engineer Training Agency.

Destroy immediately upon approval of this schedule.

Medical Agencies

28. General Correspondence, ca. 1942-56, 30 ft.

Letters, memorandums, reports, and other correspondence from the Armed Services Medical Procurement Agency. The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to the day-to-day activities of this agency, especially finance, and supply and requisition. A large portion of the series is from the 461 section of the Decimal Filing Systems and consists of publications, such as supply catalogues from the Armed Forces and issuances from manufacturers on specific products.

Destroy immediately upon approval of this schedule.

29. Research and Development Correspondence, ca. 1952-53, 2 ft. 1301-01

Letters, reports, memorandums, and other correspondence from the Armed Services Medical Procurement Agency relating to the routine procurement of medical supplies, mostly from private contractors. Records are similar to a procurement administrative file.

Destroy immediately upon approval of this schedule.

30. Research and Development Case Files, ca. 1953-54, 6 ft., 1304-14,
1305-01

Records from the Armed Services Medical Procurement Agency consisting of correspondence, test and committee reports, draft and approved specifications, drawings, and photographs, all relating to a variety of hospital and medical equipment, generally routine in nature, such as medicine bottles, pitchers, bowls, and tubing, but also items such as field operating tables. Test reports on these items were compiled by both Army and Navy facilities, and include reports on cold weather tests of equipment. The series also contains copies of technical reports on diseases, injuries, and treatment from the Medical Research

34.

Laboratory at Ft. Knox, and copies of test reports on equipment from various Army Field Forces Boards. It appears that the case files, though compiled by the Medical Procurement Agency, were actually created by a variety of other organizations, which would maintain the record copy.

Destroy immediately upon approval of this schedule.

31. Research and Development Specifications and Drawings, ca. 1952-53,
3ft., 1304-12

Records from the Armed Services Medical Procurement Agency consisting of specifications, proposed specifications, and background correspondence on routine items and equipment to be used by military hospitals or related to medical practices, such as chlorination kits, water filters, cloth, latrine buckets, and similar items. None of the equipment described is specific to the military, nor is it pertinent to significant medical procedures.

Destroy immediately upon approval of this schedule.

Ordnance Agencies

32. Intelligence Publications, ca. 1954-62, 5.5 ft. 227-01

Print and near-print classified reports from Ordnance Technical Intelligence Agency relating to specific items of ordnance equipment, the state of ordnance research, development, and manufacturing, and ordnance activities in the military. All of these intelligence reports concern foreign military and economic operations in both allied and enemy countries. Much of the material relates to Soviet missile development, both components and end products. However, studies also relate to ordnance R&D in Western Europe, ordnance activities in the Israeli Army, economic surveys of manufacturing and construction in Cuba, and weapons and defense systems in Russia. Some studies relate to potential U.S. military activities, such as "Considerations on the Establishment of a Lunar Military Base." While most of the publications cover only one topic, there are groupings of publications called "Ordnance Intelligence Notes" which are anthologies of short articles on topics similar to those described above.

Permanent. Offer to NARA immediately upon approval of this schedule.

33. General Correspondence, ca. 1956-58, 1 in.

Letters, reports, memorandums, and other correspondence from the Ordnance Stock Management Agency, and documenting the day-to-day

operations of the creating unit. The records consist only of routine correspondence relating to stocks and supplies, procurement, and requisitions.

Destroy immediately upon approval of this schedule.

Production Equipment Agency

34. Basic Topographic Data Files, ca. 1947-62, 4 in., 1504-01

Reports from the Production Equipment Agency on underground storage sites for possible strategic installations and munitions storage. The separate reports on each site were created by the Corps of Engineers, and mostly concern mines. Each contains correspondence, photographs, etc., including data on transportation available to the site, existing buildings and other relevant information.

Permanent. Offer to NARA immediately upon approval of this schedule.

35. Research and Development Case Files, ca. 1958-59, 7 in., 1304-14,
1305-01

Correspondence, reports, photographs, and drawings from the Production Equipment Agency relating to equipment used by the Army for industrial production. Among the items covered are aluminum skids, internal preservatives from machine tools, storage batteries, and an air supported storage structure called a "pentadome." Also included is a report on a study of mine stability at the Atchison Ordnance Storage Facility.

- a. All final and technical reports created by this Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

36. Training General Correspondence, ca. 1960-62, 1 in. 1001-01

Records from the Production Equipment Agency consisting only of class attendance rosters. It seems that other agencies either did not create this series or else filed these records in with General Correspondence. These particular files would be disposable if filed under their correct title.

Destroy immediately upon approval of this schedule.

37. Research and Development Technical Committee Files, ca. 1956-59,
5 in., 1303-02

Records from the Production Equipment Agency documenting meetings of groups whose work is relevant to Army-owned industrial

production equipment. One example is a file of minutes of meetings of the National Association of Corrosion Engineers, containing much data on methods of preventing corrosion in manufacturing equipment. These records do not pertain to items of military materiel manufactured by the Army.

Destroy immediately upon approval of this schedule.

Procurement Agencies

38. General Correspondence, ca. 1954-56, 10.8 ft.

Letters, memorandums, reports, and other correspondence from the Japan and Korea Procurement Agencies. The vast bulk of this material concerns ephemeral transactions and procedures relating to the day-to-day operations of the creating agencies. Most of the records pertain to supplies and requisition.

Destroy immediately upon approval of this schedule.

Quartermaster Agencies

39. Research and Development Case Files, ca. 1947-61, 39.2 ft., 1304-14,
1305-01

Records from Quartermaster agencies relating to research and development activities. Records from the Quartermaster Combat Development Agency (8 in.) consist of correspondence, studies, and reports on petroleum supplies for the Army in the Field, and technical reports on service tests of individual combat food packets. Records from the Research and Engineering Field Evaluation Agency are composed of technical and test reports on various kinds of equipment, including tents, bath units, uniforms, and boots. Other reports provided data on methods of organization in the field, and on variability of food acceptance behavior under normal feeding conditions.

Permanent. Offer to NARA immediately upon approval of this schedule.

40. Monthly Summary of Significant Environmental Factors, 1963, ¼ in.,
227-01

Charts created by the Quartermaster Research and Engineering Field Evaluation Agency and depicting daily weather activity at Ft. Lee: temperature, humidity, wind speed, amount and type of precipitation, percentage of clouds, and solar radiation. The charts also document dust fall, indicating whether the dust is water soluble. Insoluble matter was divided into the categories of combustible and volatile, benzene soluble, and inorganic. These records indicate the Army's awareness of environmental matters in this period.

~~Permanent.~~ ^{Destroy} Offer to NARA immediately upon approval of this schedule.

General Correspondence, ca. 1948-58, 131.7 ft.

Letters, memorandums, reports, and other correspondence from various Quartermaster Subsistence agencies and relating to a wide range of subjects. The vast bulk of the material concerns ephemeral transactions and procedures relating to the day-to-day activities of the creating unit. This is especially true of the Military Clothing and Textile Supply Agency in Philadelphia which created the overwhelming majority (121.5 ft.) of the records in this series, most of which pertain to finances, clothing supplies and shipping. Materials on contracts and management surveys comprise large portions of the records of the Chicago and Kansas City Subsistence Supply Agencies. However, records of the latter include an unnumbered file on the shipment of a Missouri mule to West Point to serve as mascot; the file includes correspondence, mule specifications and descriptions, bills of lading, etc. Records from the Personal Effects Agency are quite different from those of other Quartermaster Agencies. They consist mostly of correspondence on the handling of personal effects from participants in the Korean War, both living and dead.

- a. All records from Personal Effects Agency; unnumbered file on mules from the Kansas City Military Subsistence Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

42. Research and Development Correspondence, ca. 1953-57, 9.6 ft., 1301-01

Letters, reports, memorandums, and other correspondence from the Quartermaster Research and Engineering Field Evaluation Agency. Most of the material is routine in nature, relating to personnel and financial matters, but the 400 level of the Decimal File System contains much information on specific projects, such as the airborne delivery of supplies, and conference files, generally in 337, contain data on agency operations.

- a. Files 314.7, historical reports,; records on specific R&D projects on 400 level; and conference files, generally in 337.

Permanent. Offer to NARA immediately upon approval of this schedule.

- b. All other records.

Destroy immediately upon approval of this schedule.

Signal Agencies

43. Department of Defense Standardization Programs, ca. 1959-62, 2 in.,
227-01

Printed reports prepared by the Signal Equipment Support Agency, and aimed at achieving, to the highest degree practicable, the standardization of items and methods used throughout the Department of Defense. Each report was coordinated with the Army, Navy, and Air Force, and was approved by the Armed Forces Supply Support Center. All the reports relate to items of signal equipment, including radio and TV communication equipment; piezoelectric crystals; headsets, handsets, microphones, and speakers; cable, cord, and wire assemblies; batteries; motion picture cameras, etc.

Permanent. Offer to NARA immediately upon approval of this schedule.

44. Brochures, 1954, ¼ in., 227-01

Printed issuance from White Sands Signal Missile Support Agency providing an introduction to White Sands Proving Ground and to the mission and activities of the agency there.

Permanent. Offer to NARA immediately upon approval of this schedule.

45. Memorialization Board Files, 1963, 1 in., 228-11

Letters, memorandums, photographs, and other correspondence from the Caribbean Signal Agency relating to the naming of streets at Ft. Allen. The records provide background data and military biographies of soldiers for whom streets were named. Also included are several old photographs depicting early operations of the Signal Corps in Puerto Rico.

Permanent. Offer to NARA immediately upon approval of this schedule.

46. Research and Development Specifications and Drawings, ca. 1945-62,
12.2 ft., 1304-12

Documents from Signal agencies relating to research and development activities. Records from White Sands Signal Support Agency (4.2 ft.) consist of two types: grenade charts from the late 1940's, which contain photographs and blueprints of rockets and cartridges, with emphasis on cartridges designed specifically for rockets; later records contain specifications and drawings on cables, oscilloscopes, radar equipment, and buildings, all relating to chain radar for tracking missiles. Blueprints and drawings from the Signal Electronics Research and Development Agency (8 ft.) concern a variety of Signal equipment, such as wiring circuits, radar components, antennas, and the like.

Permanent. Offer to NARA immediately upon approval of this schedule.

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47. General Correspondence, ca. 1946-62, 58.7 ft.

Letters, memorandums, reports, and other correspondence from a variety of Signal agencies and relating to a wide variety of functions and subjects. The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to the day-to-day operations of the creating unit, such as personnel matters, inspections, supply and procurement, equipment lists, and similar mundane activities. Some agencies, however, created records with archival value. Records from White Sands Signal Support Agency (20.8 ft.) contain much data on R&D activities in the 400 and 600 levels, as well as maps and charts; security-classified correspondence also includes an agency master plan closely tied to research and development work. The Signal Communications Agency (6.3 ft.) has historical reports and organizational manuals in 322 and elsewhere; operating program progress reports; and master plans on field stations in 600.12, and in 676.3. The Signal Engineering Agency (16.3 ft.) in addition to mainly routine files, has an organization manual in 310.1, and trip reports in 333.1 with much data on agency operations. Records from the Joint Communications Agency (5 in.) have no arrangement, but contain an excellent installation report file on the expansion of Ft. Ritchie and its effects on the agency. Finally, the classified portion of records from the Signal Equipment Support Agency (3 in. of 6.7 ft.) contains information on proposed military characteristics and final product reviews of radar, computers, and related items. Records from remaining Signal agencies contain nothing of archival value except historical reports.

a. Historical reports in 314.7, 322, or wherever filed; organization manuals in 310.1, 322, or wherever filed. From White Sands, all classified records; all records at 400 and 600 level. From Signal Communications, all operating program progress reports, and files 322, 600.12, 676.3. From Signal Engineering, files 310.1 and 333.1. Installation Report file from Joint Communications. All classified records from Signal Equipment.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. Non-archival records relating to environmental pollution.

Temporary. Destroy in 2036.

c. All other records.

Destroy immediately upon approval of this schedule.

48. Research and Development Correspondence, ca. 1949-62, 2.8 ft., 1301-01

Letters, reports, memorandums, and other correspondence from a variety of Signal agencies, relating to research and development

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activities. Records from the Signal Supply Agency consist mostly of "unfunded study programs," through which private industries requested information on future military research ideas so that they could work up bid proposals. Records from the Signal Equipment Support Agency concern administrative aspects of tests on equipment, especially radio sets. More valuable are files from the Signal Air Defense Engineering Agency which consist of correspondence, mostly with Redstone, on radar defenses against missiles, and of records on specific projects relating to air defense and including data on funding and concept formulation. Correspondence from the White Sands Signal Support Agency contain engineering reports, funding and contract data, and supply information, all relating to radar and chain radar for missile tracking.

a. Correspondence from Signal Air Defense Engineering Agency and White Sands Signal Support Agency.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. All other records.

Destroy immediately upon approval of this schedule.

49. Research and Development Case Files, ca. 1944-63, 45.2 ft., 1304-14,
1305-01

Files from various Signal Corps agencies relating to research and development activities. The majority of the records were created by the White Sands Signal Support Agency (1946-60, 32.6 ft.) and consist of correspondence, drawings, and reports on chain radar, rockets and missiles, and antennas. Included are diagrams of missile wiring and of receivers, and maps and drawings of radar equipment and sites used for missile tests. Records from the Satellite Communications Agency (ca. 1960-62, 4.7 ft.) consist of technical reports, correspondence, test and reliability reports, blueprints, and contracts, all pertaining to various aspects of satellite communications, such as individual tracking telemetry and networks. The Radio Propagation Agency (ca. 1953-63, 1.5 ft.) created technical reports on various aspects of radio communications, including analyses of vulnerability of military communications to jamming, and of high frequency ionospheric reflection. Many of these reports were prepared under contract by the Stanford Research Institute. Records from the Signal Equipment Support Agency (ca. 1944-52, 5 in.) consist of routine correspondence on tests of radio sets. Files from the Signal Engineering Agency (ca. 1959-60, 6 ft.) include case files and technical reports on ADPS requirements for satellite and deep space probe tracking systems. However, most of the records, consisting of test reports, studies, and correspondence, pertain to the use of ADPS for routine Army housekeeping functions, such as cost accounting and stock control.

a. All records from White Sands, Satellite Communications, and Radio Propagation Agencies; records from Signal Engineering relating to satellite and space probe tracking systems.

Permanent. Offer to NARA immediately upon approval of this schedule.

b. Records from Signal Equipment Support Agency and those from Signal Engineering Agency relating to routine, housekeeping functions.

Destroy immediately upon approval of this schedule.

50. Hospital and Dispensary Correspondence, ca. 1955-58, 4 in., 901-01

Letters and reports from the Philadelphia Signal Supply Agency documenting routine, day-to-day activities of the agency dispensary. Much of the series is composed of personnel utilization reports from the dispensary.

Destroy immediately upon approval of this schedule.

51. Procurement Data Policy Files, ca. 1952-54, 3 in. 227-01

Documents from the Signal Equipment Support Agency setting forth routine procedures on procurement. Included are guides for the selection of acceptable items of Signal Corps equipment; these are, in reality, supply catalogues.

Destroy immediately upon approval of this schedule.

52. Maintenance Support Plans and Repair Standards, ca. 1960-62, 2 ft.,
227-01

Issuances of the Signal Equipment Support Agency relating to the repair and maintenance of specific items of signal equipment. Included are printed reports on maintenance of these items, as well as print and near-print reports used to establish standards of repair.

Destroy immediately upon approval of this schedule.

53. Handbooks and Guides, ca. 1957-59, 5 in. 227-01

Printed issuances of the Signal Equipment Support Agency listing acceptable items for use in Signal Corps equipment. These are, in essence, supply catalogues.

Destroy immediately upon approval of this schedule.

54. Material Engineering Case Files, ca. 1942-61, 79.3 ft., 1410-01

Documents from the Signal Equipment Support Agency (41.3 ft.) and the Philadelphia Signal Supply Agency (38 ft.) consisting of

42.

files relating to specific items of signal equipment being manufactured, for the most part, by private contractors. Included are changes or cancellations of specifications; correspondence; test reports on specification; and photographs and drawings. Although the records do contain data on the manufacture of signal equipment, much of the important information on a specific item would be available in the numerous Research and Development Case Files created by a variety of Signal organizations. In addition, some of the files contain materials, such as management improvement and management survey case files, which would be disposable if filed separately.

Destroy immediately upon approval of this schedule.

55. Equipment Support Engineering and Planning Case Files, ca. 1929-60, 77.8 ft.

Documents from the Signal Equipment (Materiel) Support Agency relating to procurement of stock and equipment, and similar to Material Engineering Case Files. The series consists of equipment lists, correspondence on equipment, suggestions, and data on testing, maintenance, and repair. All the records pertain to procurement and individual manufacturers having or wanting government contracts. Also included are procurement data files and shipping orders, and information regarding the establishment of exact specifications. The series contains little substantive data; what does exist pertains to Signal equipment and would be duplicated in the large volume of Research and Development Case Files and Technical Reports from numerous Signal Corps organizations.

Destroy immediately upon approval of this schedule.

56. Signal Management System Files, ca. 1957-60, 7 in.

Records created by the Signal Patent Agency and the Signal Equipment Support Agency, and consisting of cost and performance reports and a variety of accounting documents used to prepare budgetary requests. Essentially, these documents comprise budget estimate files.

Destroy immediately upon approval of this schedule.

Supply Agencies:

57. Port Historical and Planning Files, ca. 1951-53, 7 in. 1204-02

Records created by the Overseas Supply Agency at Ft. Mason, and consisting of two different types of records, once separate series, but now combined. The Port Historical Files contain much data, illustrated by charts, documenting the operations and activities of the agency. The bulk of the records, however, consist of Port Planning Files, which are composed of routine correspondence files on administrative housekeeping procedures and on requisitions.

43.

a. Port Historical Files

Permanent. Offer to NARA immediately upon approval of this schedule.

b. Port Planning Files.

Destroy immediately upon approval of this schedule.

58. General Correspondence, ca. 1953-58, 7.5 ft.,

Letters, reports, memorandums, and other correspondence from the New Orleans Overseas Supply Agency, relating to the day-to-day transactions and operations of the Agency. The series consists only of routine material on logistics, procurement, supplies, shipping, and personnel.

Destroy immediately upon approval of this schedule.

Transportation Agencies

59. Research and Development Correspondence, ca. 1959-60, 1.5 ft., 1301-01

Letters, reports, memorandums, and other correspondence from the Transportation Combat Development Agency relating to transportation equipment. The records are similar to research and development case files, containing reports on specific projects, or on conferences pertaining to a specific item of transportation equipment or to a specific problem.

Permanent. Offer to NARA immediately upon approval of this schedule.

60. Research and Development Case Files, ca. 1958-66, 4.2 ft., 1304-14,
1305-01

Technical report record files from Transportation Agencies. Those from the Transportation Combat Developments Agency (1958-62, 3.2 ft.) consist of reports, with background correspondence, on various aspects of military transport equipment, such as fixed wing flexible drones, high speed amphibious vehicles, and the cargo train concept. Records from the Transportation Engineering Agency (1962-66, 1 ft.) consist of Traffic Engineering and Planning Studies on military installations, Army, Navy, and Air Force, all over the country. These contain studies and recommendations for improved traffic control and flow, all with maps and site plans, traffic flow diagrams, and photographs. Some of these studies consist of reports on engineering devices relating to vehicles.

Permanent. Offer to NARA immediately upon approval of this schedule.

44.

61. Transportation Engineering Project Files, ca. 1963-66, 6.9 ft.

Records from the Transportation Engineering Agency similar to Research and Development Case Files. Each project file consists, variously, of engineering and test reports, technical reports, correspondence, drawings, photographs, and charts. All relate to engineering aspects of transportation activities. Among the equipment and items covered are transporter systems and equipment; Army Airlift techniques; and methods of stopping vehicles.

Permanent. Offer to NARA immediately upon approval of this schedule.

62. NATO Standardization Files, 1963, 1 in., 1307-20

Documents from the Transportation Combat Development Agency consisting of reports of meetings of NATO experts relating to the standardization of transportation equipment among all NATO countries. Topics include the interchangeability of vehicle components; military characteristics; standardization of terminology; and related matters.

Permanent. Offer to NARA immediately upon approval of this schedule.

63. General Correspondence, ca. 1952-58, 8.5 ft.

Letters, memorandums, reports, and other correspondence from Transportation Agencies. The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to the day-to-day activities of the creating agency, especially finances and personnel. Also included are accident reports, and traffic and shipping reports.

Destroy immediately upon approval of this schedule.