REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of the Army

2. MAJOR SUBDIVISION
U. S. Army Garrison - Panama

3. MINOR SUBDIVISION
Directorate of Engineering and Housing (DEH)

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Carlos Vasquero	011-507-285-5011

LEAVE BLANK (NARA use onl)

JOB NUMBER N1-338-96-1

DATE RECEIVED 6-20-96

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE 9-3-96 ARC VIST OF THE UNITED STATES [signature]

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to e disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
17 ne 4	Joan Hamilton Joan H milton	Archivist of the Arm

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	**ARCHITECTURAL AND ENGINEERING DRAWINGS OF U.S. ARMY FACILITIES IN PANAMA, 191~~4~~2-PRESENT** Arrangement: generally by facility name and thereunder by building number. Volume: approximately 25,000 items (300 cubic feet). Architectural and engineering drawings on linen, paper, and polyester, documenting structures built by or for the U.S. Army in defense of the Panama Canal. Drawings include forts and installations such as Amador, Clayton, Davis, Grant, Gulick, Kobbe, Randolph, Sherman, etcetera, as well as support facilities such as Quarry Heights, Corozal, Corundu, Gorgas Hospital and Balboa High School. Structures represented include headquarters and administration buildings; officer, enlisted, and dependent housing; magazines, batteries, motorpools, and stables; commissaries, medical, police and postal facilities; fire houses, schools, gymnasiums, theaters, etcetera. (See attached pages)		

115-109 NSN 7540-00-634-4064 PREVIOUS EDITION NOT USABLE STANDARD FORM 115 (REV. 3-91) Prescribed by NARA 36 CFR 1228

SEP - 5 1996 MHV copy to: Agency, NNT NNS, , NN-E

a. Drawings having historical or architectural significance as selected by designated USARSO-DEH personnel (see explanatory note number 1 at end of schedule for selection criteria).

PERMANENT. Transfer to the National Archives when no longer needed for current operations, or when legal custody of the indicated structure is conveyed to the Republic of Panama, whichever occurs sooner.

b. Other Drawings.

TEMPORARY. Destroy when no longer needed for current operations (see explanatory note number 3 at end of schedule).

2. **APERATURE CARDS OF ARCHITECTURAL AND ENGINEERING DRAWINGS OF U.S. ARMY FACILITIES IN PANAMA, 191~~4~~2 ca. 1975**

Arrangement: Numerical by card number.
Volume: approximately 18,000 cards (6 cubic feet).

Aperature cards (35 mm microfilm chips mounted in IBM-type punch cards) of drawings described in series 1 of this schedule. Finding aid consists of a printout of the information captured for the aperature card and printed as a header on the individual cards.

a. Aperature cards of drawings meeting selection criteria for series 1, for which originals no longer exist.

PERMANENT. Transfer to the National Archives when no longer needed for current operations, or when legal custody of the indicated structure is conveyed to the Republic of Panama, whichever occurs first.

b. Other copies.

TEMPORARY. Destroy when no longer needed for current operations (see expanatory note number 3 at end of schedule).

c. Finding aid.

PERMANENT. Transfer one copy to the National Archives when the aperature cards in series 2a are transferred.

3. **CONSTRUCTION REPORTS, 1915-1941**

Arrangement: alphabetical by name of facility.
Volume: 2 cubic feet.

Thirteen post-bound volumes of standard form (War Dept. QMC 117 or QMG 91) reports for individual buildings on Corozal; Forts Davis, Kobbe, Amador, Randolph, and Clayton; and other facilities. Each two-page report includes information on building type, capacity, cost, completion date, building materials, square footage, and a listing of modifications and additions since construction. Most reports also include a photographic print (3" x 5") of the structure and a floor plan sketch. Also included are similar "Historical Record Pertaining to Magazine and

Barracks at Cerro Tigre Ordnance Depot" and "Historical Record: Cerro Pelado Ammunition Depot."

PERMANENT. Transfer to the National Archives immediately upon approval of this schedule.

4. **"OLD BUILDINGS LISTS: CANAL ZONE ARMY POSTS," ca. 1915-1952**

Arrangement: alphabetical by facility name in two groups: Atlantic Area and Pacific Area.
Volume: less than 1 cubic foot.

One binder containing a tabular presentation of the following information on individual buildings: building number, building designation, year constructed, construction cost, square footage, and construction materials used for foundation, floor, walls, and roof.

PERMANENT. Transfer to the National Archives immediately upon approval of this schedule.

5. **BUILDING LISTS, ca. 1960's**

Unarranged.
Volume: less than 1 cubic foot.

Three binders pertaining to Fort Amador and "Off Post Areas," Fort Davis and "Off Post Areas" and Quarry Heights. Usually consists of DA Form 2368, Building Information Schedules, completed with the following information for each numbered building: available utilities, number of stories, square footage, type (permanent, semi-permanent, or temporary), year built, materials, uses (original, current, and recommended), and estimated life. Also includes reduced site plans and mimeographed and annotated building lists that duplicate or supplement standard form information.

PERMANENT. Transfer to the National Archives immediately upon approval of this schedule.

EXPLANATORY NOTES

1) Criteria for selecting drawings of historical or architectural significance:

   - Were created prior to 1921.

   - Document major U.S. Army activities relating to its involvement in the former Panama Canal Zone or the Republic of Panama. EXAMPLE: Canal defenses and fortifications, batteries.

   - Depict long-lasting and historically significant buildings (i.e., buildings that were intended to endure for many years and are critical to the mission of the Department of the Army). EXAMPLES: Large administrative buildings, such as Bldg. 95, Fort Clayton; Sector Hospitals, such as Bldg. 519, Fort Clayton; clubhouses, such as Club Amador, Fort Amador.

- Reflect a specified architectural style, or are related to buildings that illustrate the characteristics of either a given period, or an international or regional architectural style. EXAMPLES: Balboa Elementary School (Italianate Renaissance Style) and Bldg. 39, Fort Clayton (Bellavistino Style).

- Reflect a uniform building type easily identified throughout the Panama Canal area, and permanent facilities for community and military installations incorporating the open-air design initiated during the French Canal Construction Era, and which include generously screened porches and an abundance of windows. EXAMPLE: Quarters 1-23, Quarry Heights.

- Reflect a standard or typical design, or an original used as a basis for similar buildings. EXAMPLES: Office buildings, barracks buildings, NCO Bachelor Quarters.

- Show unique innovations or were prototypes (i.e., buildings that were the first of their kind, experimental housing or community projects established as prototypes or models).

- Are associated with national or international events or personalities of historic significance. EXAMPLE: Any drawing which contains an original signature of George W. Goethals.

- Are associated with buildings which were designed by noted architects, engineers or scientists.

- Depict buildings which were associated with public or political controversy. EXAMPLE: Balboa High School.

- Are of buildings which have been identified as significant by the Republic of Panama's Instituto Nacional de Cultura or by the United States' Department of the Interior, or which have been recommended for Historic American Building Survey, or documentation by Mobile District, U.S. Army Corps of Engineers in its 1995 publication "Historic Resources Assessments, Department of Defense Activities, Panama."

- Are general site plans or layouts for installations, or underground ~~exclusive of utilities maps (i.e., electrical, plumbing, sewer, water, mechanical, etcetera)~~. However, closest available site plan is desirable for each installation. utility diagrams showing the location of subsurface electrical, water or sewer lines.

2) Duplicate, nonrecord, GRS, or records lacking sufficient historical value will be removed and destroyed during archival processing.

3) Those drawings assigned a temporary disposition but considered necessary for continued operations may be transferred to the Republic of Panama when legal custody of the structure itself is transferred.