

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec. 4/23/79

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TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

JOB NO	NC1-338-79-1
DATE RECEIVED	4-23-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	5-7-79 <i>Jane E. O'Neil</i> Archivist of the United States

1 FROM (AGENCY OR ESTABLISHMENT)
U.S. Army

2 MAJOR SUBDIVISION
Chief of Ordnance

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Daniel J. Rooney

5 TEL EXT
8-278-7248

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
20 Apr 79	<i>Carroll G. Ruem</i>	Actng Chief, Programs Br, Rec Mgt Division

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	Records of the Ordnance Cataloging, Publications, and Reproduction Agency, Raritan Arsenal, Metuchen, NJ. Publications Background File, 1942-60, 106 cu. ft., arranged by type of publication, thereunder numerically. Drafts, memorandums, concurrences, photographs, line drawings, work orders, time and labor estimates, editorial comments, and other correspondence relating to the preparation and publication of technical manuals, bulletins, and orders; modification work orders; supply bulletins and manuals; ordnance field service bulletins; and similar technical publications concerning such equipment as weapons, ammunition, explosives, missiles, and vehicles. Series also contains contracts and correspondence with private firms engaged in the preparation of technical publications under the guidance of the Ordnance Cataloging, Publications, and Reproduction Agency. In numerous instances the draft or manuscript of the publication is missing from the files, and in only rare instances is the printed copy included. Although the span of the series is 1942-60, the bulk of the records are in the 1951-57 period. Destroy immediately upon approval of this schedule.		

1 Item

*sent to NPC, Agency & NNM
MAY 5-16-79*

Copy to Dan Rooney 5/16/79

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.	<p>Organization Planning Files, 1960, 1 3/4 cu.ft. Arranged numerically.</p> <p>Questionnaires requesting comments concerning the clarity, effectiveness, organization, and utilization of technical publications. Consisting of 65 multiple choice items, these questionnaires were distributed as part of a Publications Adequacy and Trend Survey (Operation PATS) of users of Ordnance Corps Sponsored USDA equipment publications. Series does not contain any correspondence summarizing the findings of the survey. There are gaps in the numbering sequence since only those questionnaires returned are included. Destroy immediately upon approval of schedule.</p> <p style="text-align: right;">N 1</p>		

(Note: Records recommended for disposal in Accession
Job No. NC3-287-76-2.)