

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

8th Army

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Gregory A. Pomicter

5. TEL EXT

8-273-7248

LEAVE BLANK	
JOB NO NCI-338-81-3	
DATE RECEIVED October 14, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
10-16-80 Date	<i>Philip May</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 11 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6 OCT 1980	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E. TITLE JOHN HENRY HATCHER, PhD HQDA (DAAG-AMR-P)
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>Located at the National Personnel Records Center (MPR), St. Louis, Missouri, are Army organizational records generally dating from 1950 thru the 1960's. These records are now being reviewed for the purpose of determining their ultimate disposition. The submission of this SF 115 is a part of this effort.</p> <p>This disposition request is applicable only to records of the <u>Eighth U.S. Army</u> currently located in NPRC and to such security classified records as were located in NPRC but which were recently transferred to the Washington National Records Center, Suitland, MD. Unless otherwise noted, the item numbers listed in column 9 are those in AR 340-18.</p>		

30 items

*Closed Out : 10-20-80 : K.T.D.
Copies sent to Agency, NPRC, NNG & NNB*

Eighth U.S. Army Series That Have Previously Been Appraised as Permanent

Organization Planning Files, ca. 1958-62,
2½ cu. ft., 207-01
Operation Planning Files, ca. 1959-60,
1 cu. ft., 208-01
General Orders, ca. 1959-61,
4 in., 227-16
Progress Analysis Files, ca. 1958-63,
2½ cu. ft., 211-03
Training Operation Files, ca. 1959-60,
1 cu. ft., 1002-02
Management Improvement Files, ca. 1957-59,
9 in., 216-01
- Budget Formulation Files, ca. 1961-63,
1 in., 210-01
Newspapers, ca. 1958-60,
5 in., 404-06
Regulations, ca. 1960-62,
1½ cu. ft., 227-01

Series Listed in This SF 115

1. Administrative Subject Correspondence Files
2. Domestic Intelligence Data Files
3. Armed Forces Assistance To Korea (AFAK)
4. General Officer Correspondence
5. Management Survey Files
6. Correspondence Relating to Civil Affairs
7. Circulars
8. Bulletins
9. Pamphlets
10. Memorandums
11. Personnel Control Background Data Files
12. Post Planning Board Files
13. Publication Background Papers
14. Daily Journal File
15. Procurement Administrative Files
16. Communication Security Administrative Files
17. Security Classification Administrative Files
18. Training Administrative Files
19. Field Command Operating Program Files
20. Development Files
21. Veterinary Inspection Reporting Files
22. General Officer Correspondence Files
23. Counter-Intelligence Spot Report Files
24. Intelligence Report Files
25. Prisoner of War Files
26. Facilities Control Files

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p><u>Administrative Subject Correspondence Files</u>, ca. 1953-58, 70 cu. ft.</p> <p>Letters, memorandums, reports, and other correspondence relating to a wide variety of functions and subjects. This item is applicable not only to centralized General Administrative Files but also to specific administrative files maintained by individual offices and identified on NPRC finding aids as Intelligence or other Administrative Files, except as noted elsewhere in this schedule (items <u>15</u>, <u>16</u>, <u>17</u>, and <u>18</u>).</p> <p>Permanent. Offer to NARS immediately upon approval of this schedule.</p>		
2	<p><u>Domestic Intelligence Data Files</u>, ca. 1959, $\frac{1}{4}$ in.</p> <p>News release reporting on the 119th United Nations Command meeting with North Korean officials at Panmunjon. News release outlines North Korean charges and United Nations countercharges concerning armistice violations.</p> <p>Permanent. Offer to NARS immediately upon approval of this schedule.</p>		
3	<p><u>Armed Forces Assistance to Korea (AFAK)</u>, ca. 1954-63, 5 cu. ft.</p> <p>Letters, instructions, project reports, bills of materials, contracts, blueprints, photographs, and other correspondence relating to such AFAK projects as the construction of schools, libraries, hospitals, clinics, bridges, and orphanages for the people of Republic of Korea. Also includes requests for materials to furnish completed projects and programs of dedication ceremonies.</p> <p>Permanent. Offer to NARS immediately upon approval of this schedule.</p>	1419-01	
4	<p><u>General Officer Correspondence</u>, ca. 1959-62^{1951-63, 6}, $\frac{1}{4}$ cu. ft.</p> <p>Individual correspondence folders of 8th U.S. Army Commanding generals. Folders contain letters to and from high level Korean ministry officials, American military and civilian personnel, and letters pertaining to internal operations. Correspondence covers a wide range of topics including the administration of the Armed Forces Aid to Korea</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>program, letters of appreciation and welcome, and letters documenting the achievements and problems of the 8th U.S. Army. Also included are some personal correspondence.</p> <p><u>Permanent.</u> Offer to NARS immediately upon approval of this schedule.</p>		
5	<p><u>Management Survey File, ca. 1958, 4 in.</u></p> <p>Reports, studies, and correspondence analyzing the efficiency and effectiveness of selected Army functions and responsibilities. Studies and reports include mission statements, narrative reports, organization charts, and flow process charts.</p> <p><u>Permanent.</u> Offer to NARS immediately upon approval of this schedule.</p>	201-01	
6	<p><u>Correspondence Relating to Civil Affairs, ca. 1958, 1 in.</u></p> <p>Letters, correspondence, and petitions originating from South Korean Civilians appealing to American military officials for assistance or consideration in specific matters. Petitions and correspondence pertain to such topics as permission to cultivate parts of the Demilitarized Zone, reimbursement for damages, requests for the use of American facilities, and similar matters. The American military response is included in the series.</p> <p><u>Permanent.</u> Offer to NARS immediately upon approval of this schedule.</p>		
7	<p><u>Circulars, ca. 1958-62, 6$\frac{1}{4}$ cu. ft.</u></p> <p>Numbered issuances containing instructions and information that can be either directive in nature or of transitory general interest. Each circular bears an expiration date not later than two years from date of issue.</p> <p>a. Circulars containing significant information ^{concerning} Army functions and/or activities.</p> <p><u>Permanent.</u> Offer to NARS immediately upon approval of this schedule.</p> <p>b. All other circulars.</p>	227-01	

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8	<p>Destroy immediately upon ^{approval} this schedule.</p> <p><u>Bulletins</u>, ca. 1958-59, 9 in.</p> <p>Numbered issuances used to convey official and unofficial information of an advisory, informative or directive nature. Issued by a variety of offices for a plethora of purposes, from providing significant instructional information to outlining minor procedural changes.</p> <p>a. Bulletins containing significant information concerning army functions and/or activities.</p> <p><u>Permanent</u>. Offer to NARS immediately upon approval of this schedule.</p> <p>b. All other bulletins.</p> <p>Destroy immediately upon approval of this schedule.</p>	227-01	
9	<p><u>Pamphlets</u>, ca 1958-1962, 1 7/12 cu. ft.</p> <p>Numbered issuances used for a variety of purposes, such as disseminating significant policy and program directives; providing information, guidance, and reference material of a continuing nature; and outlining routine, short-term, house-keeping procedures. These are published in printed form and are distributed to both units and individuals.</p> <p>a. Pamphlets containing policies and responsibilities; prescribing significant administrative procedures of a continuing nature; documenting the major functions of a unit; or containing significant informational content.</p> <p><u>Permanent</u>. Offer to NARS immediately upon approval of this schedule.</p> <p>b. All other pamphlets.</p> <p>Destroy immediately upon approval of this schedule.</p>	227-01	

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
10	<p><u>Memorandums</u>, ca. 1958-62, 2 cu. ft.</p> <p>Issuances used for a variety of purposes, from promulgating significant policy directives similar to regulations to prescribing short-term administrative procedures.</p> <p>a. Memorandums containing policies and responsibilities and prescribing administrative procedures of a continuing nature applicable only to the headquarters organization of the issuing element.</p> <p><u>Permanent</u>. Offer to NARS immediately upon approval of this schedule.</p> <p>b. All other memorandums.</p> <p>Destroy immediately upon approval of this schedule.</p>	227-01	
11	<p><u>Personnel Control Background Data Files</u>, ca. 1958-59, 4 in.</p> <p>Letters, memorandums, reports, and other correspondence relating to various personnel practices, such as reassignments, authorizations for positions, and similar topics. These records generally do not concern individual personnel although they may relate to a single position.</p> <p>Destroy immediately upon approval of this schedule.</p>		
12	<p><u>Post Planning Board Files</u>, ca. 1959, $\frac{1}{4}$ in.</p> <p>Correspondence relating to instructions and administrative procedures to be followed in developing Master Plans for the construction of Army installations. Master Plans are not included in this series.</p> <p>Destroy immediately upon approval of this schedule.</p>	1502-06	
13	<p><u>Publication Background Papers</u>, ca. 1958-1960, 2 cu. ft.</p> <p>Drafts, memorandums, concurrences, time and labor estimates, editorial comments, and other correspondence relating to the preparation and publication of circulars, bulletins, technical manuals, and other publications.</p> <p>Destroy immediately upon approval of this schedule.</p>		

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14	<p><u>Daily Journals</u>, ca. 1958-61, 3 cu. ft.</p> <p>Daily staff journals chronologically listing incidents, messages, orders, and other events that are originated by or affect the division. Journals show time event occurred and time of disposition. Topics include troop arrivals and departures, equipment and supply needs, the transmission of orders, visits and inspection of operating units, and similar matters.</p>	228-09	
	<p>a. Daily journals maintained by a commanding general or which reflect the activities of a unit engaged in combat operations or, in the case of peacetime units, the activities of the headquarters as a whole.</p> <p><u>Permanent</u>. Offer to NARS immediately, upon approval of this schedule.</p> <p>b. All other daily journals</p> <p>Destroy immediately upon approval of this schedule.</p>		
15	<p><u>Procurement Administrative Files</u>, ca. 1958, $\frac{1}{2}$ in.</p> <p>Reports, letters, and correspondence relating to the routine administration of procurement functions. Topics include changes to supply bulletins, procedures to follow in submitting procurement requests, modifications to equipment, and similar matters.</p> <p>Destroy immediately upon approval of this schedule.</p>		
16	<p><u>Communication Security Administrative Files</u>, ca. 1959, $\frac{1}{2}$ in.</p> <p>Routine instructions and messages pertaining to the general administration of cryptographic transmitting and terminal stations. Instructions pertain to such matters as changing cryptographic routing codes, requests for information, and tests to analyze speed of service.</p> <p>Destroy immediately upon approval of this schedule.</p>		
17	<p><u>Security Classification Administrative Files</u>, ca. 1958-59, 1 cu. ft.</p> <p>Reports and correspondence pertaining to the routine regrading of military documents. Included are completed actions on requests for regrading documents showing revised security classification.</p> <p>Destroy immediately upon approval of this schedule.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
18	<p><u>Training Administrative Files</u>, ca. 1957-61, 1 cu. ft.</p> <p>Letters, memorandums, reports, and other correspondence relating to a variety of training functions and subjects. The vast bulk of this correspondence concerns ephemeral transactions and procedures relating to day-to-day activities and administration of the training section. This item does <u>not</u> apply to Training Operations Files, which have previously been appraised as permanent.</p> <p>Destroy immediately upon approval of this schedule.</p>	1001-01	
19	<p><u>Field Command Operating Program Files</u>, (also known as <u>Budget Estimate Files</u>), ca. 1958, 2 3/4 cu. ft.</p> <p>Budget estimates, schedules, directives, and other correspondence created by Army field commands for use in the preparation and defense of the Army budget. These files reflect priorities established by various levels of command and provide the budget justification and general plan for accomplishing command objectives. Includes budget estimate schedules that detail previous fiscal year appropriation items and project budget requirements for the next fiscal year.</p> <p>Destroy immediately upon approval of this schedule.</p>	AR 345-210/202-11	
20	<p><u>Development Files</u>, ca. 1961-63, 3 in.</p> <p>Reports, telegrams, and other correspondence accumulated in the process of preparing agency operating programs based on program and budget guidance documents received from higher authorities. Topics include changes in appropriation charge codes, the status of unobligated fund balances, and similar matters.</p> <p>Destroy immediately upon approval of this schedule.</p>	AR 345-210/202-07	

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21	<p><u>Veterinary Inspection Reporting Files</u> (also known as <u>Veterinary History of Station Files</u>), ca. 1958, 3 in.</p> <p>Documents reflecting the poundage of subsistence products inspected, food producing establishment inspected, type of inspection, explanations of unusual amounts of rejections or significant trends, and related information. Included are inspection reports, reports of corrective action taken, and similar or related documents.</p> <p>Destroy immediately upon approval of this schedule.</p>	928-02	
<i>See item 4</i>	<p>22 <u>General Officer Correspondence Files</u>, ca. 1951-63, 2 cu. ft.</p> <p>Letters, memorandums, reports, cables and other correspondence maintained by individual general officers of the Eighth U. S. Army. Subjects include the complete range of EUSA functions and reflect those activities that were of particular interest to the officer maintaining the file.</p> <p>Permanent. Offer to NARS immediately upon approval of this schedule.</p>		
23	<p><u>Counter-Intelligence Spot Report Files</u>, ca. 1951-63, 2 in.</p> <p>Reports of actual or presumed instances of activities or matters of special counter-intelligence interest. Includes summaries of interrogations of North Korean soldiers captured in the Demilitarized Zone.</p> <p>Permanent. Offer to NARS immediately upon approval of this schedule.</p>	503-06	
<i>8th Army</i>	<p><u>Intelligence Report Files</u>, ca. 1951-63, 10 cu. ft.</p> <p>Reports accumulated in and preserved by intelligence offices resulting from collection, evaluation, analysis, integration and interpretation of technical intelligence or information about activities or conditions in the area area of command which potentially or actually threaten the security of the United States and information relating to the war potential, military geography, military forces, and other military, political and related activities in foreign countries.</p> <p>Permanent. Offer to NARS immediately upon approval of this schedule.</p>	502-01 and 02	

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25	<p><u>Prisoner of War Files</u>, ca. 1959-60, 1 in.</p> <p>Letters, memorandums and other correspondence relating to the establishment of a plan for the control of enemy prisoners of war in the event of renewed hostilities on the Korean peninsula.</p> <p><u>Permanent</u>. Offer to NARS immediately upon approval of this schedule.</p>	511-02	
26	<p><u>Facilities Control Files</u>, ca. 1951-63, 2 in.</p> <p>Letters, memorandums, reports, and other correspondence relating to the acquisition, construction, repair, condition, transfer, utilization, or closure of specific facilities.</p> <p>Destroy immediately upon approval of this schedule.</p>	201-01A	