

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO  NC1-407-84-1	
DATE RECEIVED 11 May 1984	
NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
6-27-84 Date	<i>[Signature]</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Army

2. MAJOR SUBDIVISION  
The Adjutant General's Office

3. MINOR SUBDIVISION  
RCPAC (Philippine Army Branch)

4. NAME OF PERSON WITH WHOM TO CONFER  
PATRICIA M. RHODES  
MARVIN H. KABAKOFF

5. TEL. EXT.  
8-273-7249  
07-693-7249

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE 13 FEB 1984	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE JOHN HENRY HATCHER, PHD Archivist of the Army
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.
		10. ACTION TAKEN

This SF 115 covers those records in the Philippine Archives that are not currently being transferred to the National Archives. These records were created, compiled, and collected by the Recovered Personnel Division and its successor agencies, all under the aegis of the Adjutant General's Office. While some of the records described are currently in the custody of the National Personnel Records Center, others are still maintained by the Philippine Army Branch of the Reserve Components Personnel and Administration Center, and are used for reference activity. One series is being transferred to the temporary custody of TAGO.

SEE ACCESSION JOB NO. NC3-407-84-1

*23 items*

115-107 Copies of NC1-407-84-1 & NC3-407-84-1 to NNB: 7/26/84

Copy of NC1-407-84-1 to NNM: 7/26/84  
 Copy of NC1-407-84-1 & NC3-407-84-1 to Army 8/1/84  
 Copy of NC1-407-84-1 & NC3-407-84-1 to UPRC 8/2/84  
 Copy of NC1-407-84-1 & NC3-407-84-1 to VA 8/9/84

Lists of Items in this Schedule

1. Rosters of Guerrillas and Philippine Scouts
2. Casualty and Hospital Lists (Invasion and Surrender)
3. POW General Correspondence Files
4. USAFFE General Correspondence Files
5. Pre-Surrender General and Special Orders (USAFFE)
6. USAFFE General and Special Orders
7. RPD Individual Rosters
8. RPD Policy and Procedures on Claims Files
9. Lists and Rosters
10. Rosters and Lists of Filipino POWs
11. Filipino POW Sick Lists
12. Death Lists of Filipino POWs
13. Guerrilla 201 Files
14. Hospital Admission Files
15. Finance Records
16. Intra-Organizational Catalogues and Indices
17. Index of Pre-surrender USAFFE Rosters
18. Individual USAFFE Index Cards
19. Individual Guerrilla Cards and Rosters
20. Index Cards for Bad Affiants
21. Filipino POW Claims Files
22. Lists
23. Vouchers and Receipts

Series 2 -8.

These series are being transferred in two sections at different times. One portion of each series is composed of records no longer needed for administrative use, and is ready for immediate transfer to NARS; a GSA Form 6710A has been prepared for each of these portions of series. The remainder of each of these series is still needed for administrative use by RCPAC and therefore will remain in RCPAC's custody until no longer needed, at which time they will be transferred to NARS as accretions to those series now ready for transfer. The volumes listed on this SF 115 apply only to that portion of the series remaining in RCPAC control.

NC3-407-  
84-1  
C710A # 44

1. Rosters of Guerrilla and Philippine Scouts, 1942-46, 28 cu. ft.

Arranged by organization and thereunder alphabetically.

Rosters of individual guerrillas and Philippine Scouts who fought in guerrilla units. Several are in the form of oaths of induction or individual letters of recognition. Most list only name and rank, but some contain personal data such as home address, next of kin, photos, and fingerprints; and many contain information relating to guerrilla recognition.

Some of the rosters are photostats in poor condition.

Permanent. At request of Philippine Government through Department of the Army, records to be in temporary custody of TAGO until further notice.

2. Casualty and Hospital Lists, 1941-42, 1944, 6 in.

\* 9 Arranged by organization or hospital, and thereunder alphabetically.

Casualty reports, primarily from Bataan and Corregidor, on American and Filipino military personnel. Includes lists of hospital patients showing diagnosis and disposition, as well as individual medical records, some with very detailed surgical reports on operations. One item is available only on very poor microfilm.

Remainder of series is being transferred to NARS.

Permanent. Offer to NARS when no longer needed for agency use.

3. POW General Correspondence Files, 1941-45 10 in.

\* 15 Arranged by camp.

Correspondence, memorandums, orders, rosters, strength reports, financial data, bulletins, medical records, daily logs, morning reports, regulations, and other administrative records, from concentration camps. These touch upon such subjects as food, clothing, health, pay for prisoners, discipline, religious worship, escapes, morale, and numerous other aspects of camp life. Some of these records were kept by the Japanese camp administrators, others by the POW internal command structure. Some are in English, some in Japanese with English translations, and some in Japanese only. A number of these records are on whatever scraps of paper the prisoners could find, such as tissue paper, and consequently are in poor condition. This series presents a thorough picture of POW life, ranging from the trivial (a survey of light bulb usage) to the significant (execution of prisoners as "examples" for others). Some items exist only on very poor microfilm.

Remainder of series is being transferred to NARS.

Permanent. Offer to NARS when no longer needed for agency use.

4. General Correspondence Files, 1937-50 12 cu. ft.

\* 55 Arranged by military district, then unit, and thereunder by War Department Decimal Filing System.

Memorandums, reports, financial accounts, rosters, orders, promotions, maps, and other correspondence relating to administration of USAFFE units, including Philippine Army organizations. The bulk of the material is from the post-surrender, pre-liberation period, although records from other years are intermixed. The vast majority of these records consist of payrolls, rosters, and morning reports; some organizations also created unit histories and intelligence reports in large numbers. Also included in the administrative files are reports on POWs, lists of collaborators, and correspondence on desertion. USAFFE units which functioned after the May 1942, surrender, operated essentially as guerrilla units, although usually in a more organized and military fashion, as reflected in these records.

Remainder of series is being transferred to NARS.

Permanent. Offer to NARS when no longer needed for agency use.

5. Pre-Surrender General and Special Orders, 1934-42, 1945-46, 4.3 cu. ft.

\* 56 Arranged by organization, and thereunder chronologically.

General and special orders issued by USAFFE units before May 1942 surrender; includes also some orders from post-liberation period.

Remainder of series is being transferred to NARS.

Permanent. Offer to NARS when no longer needed for agency use.

6. General and Special Orders, 1942-51 16.5 cu. ft.

\* 57 Arranged by military district, thereunder by unit, and then chronologically.

General and special orders issued by a variety of USAFFE units generally between the American surrender and the liberation of the Philippines. A small number of other documents, such as memorandums, rosters, and payrolls are mixed in with orders in the records of some organizations.

Remainder of series is being transferred to NARS.

Permanent. Offer to NARS when no longer needed for agency use.

7. Individual rosters, 1941-50, 1952-58, 1966 23 cu. ft.

\* 76 Each roster is arranged alphabetically.

Rosters of deceased, missing, recovered, or active duty personnel, used by RPD in accounting for all personnel. Some rosters were created by RPD, others compiled from other sources. Some files include correspondence, affidavits, and related items pertaining to status of individuals. Covers Americans, Filipinos, and other foreign nationals.

Remainder of series is being transferred to NARS.

Permanent. Offer to NARS when no longer needed for agency use.

8. RPD Policy and Procedures on Claims Files, 1942-61, 1966 1 cu. ft.

\* 87  
No arrangement.

RPD and successor agencies policies, procedures, and correspondence files relating to claims and requests for recognition under Missing Persons Act. Series contains SOP for guerrilla recognition; handling claims, both acceptance and denial; and searching requests. Reference files for responding to claims, and policies on adjudication of claims are incorporated in the series, as is correspondence with the VA, which adjudicated each claim after the claimant's service was authenticated by the RPD.

Remainder of series is being transferred to NARS.

Permanent. Offer to NARS when no longer needed for agency use.

9. Lists and Rosters, 1941-49 15 cu. ft.

Arranged by organization or civilian company.

Name lists, payrolls, time books, etc. for wartime civilian employees. Many rosters are of employees in killed or missing status.

Temporary. Destroy when no longer needed for agency use.

10. Rosters and Lists of Filipino POWs, 1942-43, 1945, 1949, 3.8 cu. ft.

Each roster arranged alphabetically, or by province of origin and thereunder alphabetically.

Lists and rosters of Filipino soldiers, and some civilians, held prisoner by Japanese. Most provide name, rank, organization, and service number; some also indicate province of origin.

Temporary. Offer to government of Republic of Philippines when no longer needed for agency use; if refused, destroy.

11. Filipino POW Sick Lists, 1941-46, 2 cu. ft.

Arranged by hospital and thereunder chronologically by date of admission.

Hospital patient registers and admission and disposition sheets for Filipino patients, with most entries from immediately after fall of Bataan. Records indicate name, rank and service number if appropriate, and diagnosis and disposition of patient.

Temporary. Offer to government of Republic of Philippines when no longer needed for agency use; if refused, destroy.

12. Death Lists of Filipino POWs, 1942-43, 1945, 3.5 cu. ft.

Lists arranged alphabetically, or by province of origin and thereunder alphabetically.

Death records of Filipino POWs, mostly from Capas Concentration Camp, providing name, rank, organization, date and cause of death, grave location, and next of kin and address.

Temporary. Offer to government of Republic of Philippines when no longer needed for agency use; if refused, destroy.

13. Guerrilla 201 Files, ca. 1945-49 8400 cu. ft.

Arranged alphabetically.

Individual personnel files created by the RPD for Filipino guerrillas. Although not official WD 201 forms, these files were intended to serve the same purpose and generally include: identification of individual with organization, home address, date and place of birth; chronological record of activities from time of entry on active duty to date of recovery; promotions; finances; wounds and illnesses; decorations, citations, and awards; and affidavits regarding service. If file is for a deceased person, it will also include a statement of circumstances surrounding his death. Many folders also contain correspondence regarding claims, and although the records were created between 1945 and 1949, the correspondence dates up to the present time.

Offer to government of Republic of Philippines in 2050; if refused, retain by random selection 10 cu. ft. of material (approximately 500 folders) and destroy the remainder.

14. Hospital Admission Files, 1946-47, ½ in.

Arranged chronologically.

Records are for Filipinos admitted to hospital in post-war years.

Temporary. Destroy when no longer needed for agency use.

15. Finance Records, 1941-49, 1966, 15.3 cu. ft., plus 24 rolls of microfilm.

No arrangement.

Incorporates a variety of items, from many sources, used by RPD in adjudication of claims. Includes vouchers, payrolls, insurance forms, receipts, cash books, allotment forms, and the like. Many of these date from late 1941 and early 1942; also correspondence from 1946 and 1947 relating to reconstruction of lost financial records of pre-war disbursing officers, and locating hidden records from same era.

Temporary. Destroy when no longer needed for agency use.

16. Intra-Organizational Catalogues and Indices, n.d, 5.3 cu. ft.

Each separate index or catalogue arranged alphabetically or numerically.

Catalogues and indices of variety of material maintained in files of RPD and its successor agencies. Includes catalogues for both archives as a whole and for individual groupings of records, such as USAFFE files, POW records, and payrolls.

Temporary. Destroy when no longer needed for agency use.

17. Index of Pre-Surrender USAFFE Rosters, 1941-42, 1952 1 in.

Each index arranged alphabetically or numerically by unit.

Index and finding aids for rosters and related material created by USAFFFE and USFIP in early days of war.

Temporary. Destroy when no longer needed for agency use.

18. Individual USAFFE Index Cards, n.d. 150 cu. ft.

Arranged alphabetically in several runs.

Individual cards for Filipino guerrillas, members of Philippine Army and Philippine Scouts, and American military personnel and civilians, especially POWs and civilian internees. Cards contain a variety of information, and may include rank, service number, organization, dates of service, and date and cause of death, if dead. Cards contain references to those files in which information on individual is located to document service or provide data; however, references are out-of-date, incomplete, and sometimes incorrect.

Temporary. Destroy when no longer needed for agency use.

19. Individual Guerrilla Cards and Rosters, n.d., 78 cu. ft.

Arranged alphabetically in several runs.

Individual index cards and rosters for Filipino guerrillas, showing name, rank, unit, and service number. Some contain references to those files documenting individual service with recognized guerrilla organization.

Temporary. Destroy when no longer needed for agency use.

20. Index Cards for Bad Affiants, n.d., 1 cu. ft.

Arranged alphabetically.

Individual file cards on bad affiants, giving name, rank, service number, and organization of individual, and citing cause for listing as bad affiant, such as forgery of documents, falsification of identity, etc.

Temporary. Destroy when no longer needed for agency use.

21. Filipino POW Claims Files, n.d. 220 rolls

Arranged numerically by claim number.

Application to U. S. War Claims Commission for ex-POW Compensation for Compulsory Labor and/or Inhumane Treatment. These files are for Filipino claimants. Documents include name, next of kin, and other identification and claim information; data on Japanese compliance with Geneva Convention; information on survivors of deceased POWs and descriptions of camp living conditions: sanitation, medical care, and the nature of forced labor, such as health conditions, and whether it was war-related. Some claims include affidavits. Within each file, pages are out of order on microfilm.

Temporary. Retain until no longer needed for agency use; randomly select three rolls of microfilm for permanent accession into NARS, and destroy the remainder.

22. Lists, 1941-48, 2.9 cu. ft.

No arrangement.

Lists of motor vehicles and maritime cargoes commandeered by the U. S. military, and naming individuals or companies owning the vehicles or supplies. Lists were used in decisions on claims.

Temporary. Destroy when no longer needed for agency use.

23. Vouchers and Receipts, 1941-47, 5 in.

No arrangement.

Receipts for vehicles commandeered by the U. S. military, and for money and supplies given to guerrilla forces by Filipino civilians; purchase orders and guerrilla procurement authorizations; and vouchers for payments for goods, services, and pensions. Some correspondence on claims is included in this series.

Temporary. Destroy when no longer needed for agency use.