

REQUEST FOR RECORDS DISPOSAL AUTHORITY.
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 410 78 1
DATE RECEIVED	11 MAY 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
5-17-78 Date	James B Rhoads Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

THE ADJUTANT GENERAL CENTER

3. MINOR SUBDIVISION

RECORDS MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

R. Bonnell

5. TEL. EXT.

693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
5. May 78	<i>Guy B. Oldaker</i> GUY B. OLDAKER	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
I	<p>The records described below were included in Accession Job <u>NC3-410-76-1</u> and were appraised by the National Archives and Records Service as lacking permanent value. These records were accumulated by the Office of the Chief of Support Services (OCSS).</p> <p><u>Records Relating to Cemeteries, 1963-64, 8 feet</u></p> <p>Case files on individual national cemeteries, accumulated by OCSS' Memorial Division. Records relate to routine construction, maintenance, and administrative management matters, with a small amount of material that relates to the erection of monuments and plaques. Also included in this series are several inches of material that relate to the revision of AR 290-5, Army National Cemeteries.</p> <p>Records comprise WNRC accessions <u>410-66A3354</u> and <u>410-67A4971</u>, (the records that relate to AR 290-5 are contained in Box 5 of 67A4971).</p> <p>Disposition: TEMPORARY. DESTROY IMMEDIATELY.</p>		

1157-107
*Sent to agency. NCW + NMG - 5/19/78
6 items*

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2	<p><u>Records Relating to Contracts for the Care of Remains, 1962-64, 2 feet</u></p> <p>Copies of contracts for the transportation of remains and the purchase of caskets, with related materials, including lists of contractors and statistical tabulations.</p> <p>Records comprise WNRC accessions 410-65A3567 and 410-67A4974.</p> <p>Disposition: TEMPORARY. DESTROY IMMEDIATELY.</p>		
3	<p><u>Records Relating to the Disposition of Remains, 1963-64, 1 foot</u></p> <p>Routine correspondence interpreting policies and regulations that relate to the disposition of the remains of personnel, exchanged between OCSS' Memorial Division and commands and installations. Also filed with these records is a small amount of material that relates to the revision of issuances concerning the disposition of remains, as well as ca. 2 inches of Job Classification Instruction Files, disposable pursuant to FN 803-05.</p> <p>Records comprise WNRC accessions 410-66A3352 and 410-67A4973.</p> <p>Disposition: TEMPORARY. DESTROY IMMEDIATELY.</p>		
4	<p><u>Records Relating to Issuances Concerning Property Disposal, 1963, ca. 2 inches</u></p> <p>Records that relate to the preparation and/or revision of issuances concerning the disposal of surplus property, accumulated by the Property Disposal Branch, Logistics Services Division, OCSS.</p> <p>Records are included in WNRC accession 410-66A3353, which also includes several inches of Congressional Correspondence Files and Information Administrative Files, scheduled for disposal in 1969.</p> <p>Disposition: TEMPORARY. DESTROY IMMEDIATELY.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5	<p><u>Miscellaneous Records Relating to Laundry and Dry Cleaning Services, 1962-63, ca. 3 inches</u></p> <p>Copies of completed DA Form 10-75 which summarizes the operations of individual laundry and dry cleaning facilities, with a small amount of material relating to such matters as the laundering of hospital dresses and caps.</p> <p>Records comprise WNRC accession 92-66A3350.</p> <p>Disposition: TEMPORARY. DESTROY IMMEDIATELY.</p>		
6	<p><u>Headstone Branch Administrative Correspondence, 1963-64 ca. 1 inch</u></p> <p>Routine correspondence of the Headstone Branch, Memorial Division, OCSS that consists primarily of inquiries concerning the status of applications.</p> <p>Records comprise WNRC 410-67A4553.</p> <p>Disposition: TEMPORARY. DESTROY IMMEDIATELY.</p>		