

Request for Records Disposition Authority

Records Schedule Number	DAA-AU-2015-0011
Schedule Status	Approved
Agency or Establishment	Department of the Army
Record Group / Scheduling Group	Army Undifferentiated
Records Schedule applies to	Department-wide
Schedule Subject	Integrated Commercial Intrusion Detection System (ICIDS)
Internal agency concurrences will be provided	No

Background Information

AR 190-11, Physical Security of Arms, Ammunition, and Explosives prescribes standards and criteria for the physical security (PS) of sensitive conventional arms, ammunition, and explosives (AA&E), including nonnuclear missiles and rockets, in the custody of any Department of the Army (DA) component. This regulation also prescribes policy, procedures, and standards, and assigns responsibilities for the effective implementation and application of physical security of AA&E. Consistent with operational and safety requirements and this regulation, PS requirements for production and manufacturing operations at government facilities.

The proponent of this regulation is the Provost Marshal General. In support of AR 190-11, the Installation Management Command (IMCOM)/Fort Hood submits for disposition the Integrated Commercial Intrusion Detection System (ICIDS). ICIDS issues subscriber accounts, privileges for access control and securing protected areas. Monitor and report alarm activity, fault for appropriate action/reporting to law enforcement by monitoring personnel.

The inclusive dates of ICIDS are from 2004 to present.

Source input data is keyed from enrollment station, and electronic signal from field devices at approximately 600 locations across Fort Hood and includes subscriber name, contact number, alarm activity, facility number, floor diagram, communication status, device status and IP address and is approved for disposition under RN 25-1kkk/400B. System documentation includes records layouts, specifications, and code books are covered under RN 25-1mmm/400B.

Output: While the system does not automatically produce reports; the system can produce reports by an operator with appropriate access levels to the system. These reports are typically produced for diagnostic purposes, investigative, or for record of system status. Automated system administrative outputs and reports use RN 25-1jjjjj.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2015-0011

Sequence Number	
1	Integrated Commercial Intrusion Detection System (ICIDS) Master File/RN 190-11 d/ACRS 300B/0-6 Disposition Authority Number: DAA-AU-2015-0011-0001

Records Schedule Items

Sequence Number						
1	Integrated Commercial Intrusion Detection System (ICIDS) Master File/RN 190-11d/ACRS 300B/0-6					
	Disposition Authority Number	DAA-AU-2015-0011-0001				
	ICIDS master file contains subscriber name, contact number, alarm activity, facility number, floor diagram, communication status, device status and IP addresses.					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>AR 25-400-2</td> <td>The Army Records Information Management System (ARIMS)</td> </tr> </tbody> </table>		Manual Citation	Manual Title	AR 25-400-2	The Army Records Information Management System (ARIMS)
Manual Citation	Manual Title					
AR 25-400-2	The Army Records Information Management System (ARIMS)					
	Disposition Instruction					
	Cutoff Instruction	Keep until superseded or obsolete. Delete 6 years after event.				
	Retention Period	Destroy 6 year(s) after superseded or obsolete.				
	Additional Information					
	GAO Approval	Not Required				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/09/2014	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
04/23/2015	Submit for Concurrence	Tony Williams	Appraiser	National Archives and Records Administration - Records Management Services
04/27/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/27/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/30/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist