

## Request for Records Disposition Authority

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| Records Schedule Number                       | DAA-AU-2016-0004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Schedule Status                               | Approved                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Agency or Establishment                       | Department of the Army                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Record Group / Scheduling Group               | Army Undifferentiated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Records Schedule applies to                   | Department-wide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Schedule Subject                              | Logistics Readiness Center - Product Data Management System (LRC-PDM)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Internal agency concurrences will be provided | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Background Information                        | <p>Logistics Readiness Center – Product Data Management System (LRC-PDM). AR 711-6, proponent DCS, G-4, prescribes Department of Army (DA) policies, responsibilities, and procedures for managing and executing Army participation in the Defense Logistics Agency (DLA) Weapon System Support Program (WSSP) administered by DLA. The DLA WSSP was established to enable the Services to identify to DLA those common consumable parts required to ensure adequate supply posture in support of organizational readiness objectives. The overall objective of the DLA WSSP is to enhance the readiness and sustainability of the military Services by providing the maximum practical level of support for DLA-managed items with weapon system application. The DLA WSSP enables DLA to develop a support strategy geared to the criticality of the weapon system end items as registered in the WSSP and the essentiality of its component parts. The DLA uses the WSSP to make personnel assignments, which initiate procurement actions, tailor business arrangements, and focus attention on national stock numbers (NSNs) degrading mission capability of the military Services' critical systems.</p> <p>In support of AR of 711-6 - Army Participation in the Defense Logistics Agency Weapon System Support Program, the Army Materiel Command submits for disposition the Logistics Readiness Center – Product Data Management System (LRC-PDM) system. LRC-PDM is a configuration management system for managing engineering drawings and parts of CECOM weapon systems. CECOM Engineering Data repository provides for instant access to authenticated users of information relevant to procurement, manufacture and sustainment of CECOM LCMC Managed systems. Product Data Management System is a comprehensive web-based information, data and configuration management solution that supports the tracking, management and analysis of</p> |

documents, products, and processes. Users of this system are from Communications-Electronics Life Cycle Management Command, Tank- Automotive and Armaments Command, Tobyhanna Army Depot, Letterkenny Army Depot, Defense Logistics Agency, Air Force, Navy, Marine Corps, National Guard and a number of contractors supporting Department of Defense. No additional Capabilities. No additional functionalities. This is an enduring system and there is no plan to retire. The data is all current engineering data plus all historical data. This allows engineers to follow the progression of system design and allows for retrieval of configurations at any point in time in the past or at any revision level.

Inclusive dates are 1960s – present.

Source input is generated by contractors developing the system, documents are uploaded and spreadsheet data is keyed manually and is approved for disposition under RN 25-1kkk/400B. System documentation includes record layouts, specifications and code books which are covered under RN 25-1mmm/400B.

Output includes engineering information and historical reports.

Automated system administrative outputs and reports use RN 25-jjjj, Information Technology.

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 1                                 | 0                                     | 1                                     | 0                                     |

GAO Approval

## Outline of Records Schedule Items for DAA-AU-2016-0004

Sequence Number

1

Logistics Readiness Center – Product Data Management System (LRC-PDM) Master File, RN 711-6a/ACRS 700A/6+  
Disposition Authority Number: DAA-AU-2016-0004-0001

## Records Schedule Items

| Sequence Number |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                 |              |             |                                                |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------|--------------|-------------|------------------------------------------------|
| 1               | <p>Logistics Readiness Center – Product Data Management System (LRC-PDM)<br/>Master File, RN 711-6a/ACRS 700A/6+</p> <p>Disposition Authority Number      DAA-AU-2016-0004-0001</p> <p>This system contains engineering drawings and parts of CECOM weapon systems. System contains product structure data, configuration management data, corresponding systems drawings and technical manuals serving as a repository.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                              Active</p> <p>Is this item media neutral?          Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                      Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>AR 25-400-2</td> <td>The Army Records Information Management System</td> </tr> </tbody> </table> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      TE20. Event is end of product lifecycle. Keep until event occurs, and then until no longer needed for conducting business, then delete 20 years after the event.</p> <p>Retention Period                      Destroy 20 year(s) after end of product lifecycle and then until no longer needed for conducting business.</p> <p><b>Additional Information</b></p> <p>GAO Approval                              Not Required</p> |  | Manual Citation | Manual Title | AR 25-400-2 | The Army Records Information Management System |
| Manual Citation | Manual Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                 |              |             |                                                |
| AR 25-400-2     | The Army Records Information Management System                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                 |              |             |                                                |

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

| Date       | Action                 | By                  | Title                                         | Organization                                                                         |
|------------|------------------------|---------------------|-----------------------------------------------|--------------------------------------------------------------------------------------|
| 10/23/2015 | Certify                | Shirley KinsonJones | Management Analyst                            | Army - Records Management and Declassification Agency                                |
| 08/10/2016 | Submit for Concurrence | Robyn Dexter        | Appraisal Archivist                           | National Archives and Records Administration - RDTP2: Archives II Processing Section |
| 08/11/2016 | Concur                 | Margaret Hawkins    | Director of Records Management Services       | National Records Management Program - ACNR Records Management Services               |
| 08/11/2016 | Concur                 | Laurence Brewer     | Director, National Records Management Program | National Archives and Records Administration - National Records Management Program   |
| 08/12/2016 | Approve                | David Ferriero      | Archivist of the United States                | Office of the Archivist - Office of the Archivist                                    |