

## Request for Records Disposition Authority

Records Schedule Number      DAA-AU-2016-0007  
Schedule Status                Approved  
  
Agency or Establishment       Department of the Army  
Record Group / Scheduling Group   Army Undifferentiated  
Records Schedule applies to    Agency-wide  
Schedule Subject                PERSONNEL PROCUREMENT  
Internal agency concurrences will be provided      No

Background Information      AR 601-210 (Active and Reserve Components Enlistment Program), prescribes eligibility criteria governing the enlistment of persons, with or without prior service, in the Regular Army, Army Reserve, and Army National Guard. Applicants who do not meet established enlistment standards are not eligible for enlistment unless a waiver is authorized. The proponent of this regulation is the Deputy Chief of Staff, G-1. Inclusive date range of records stored is 2013 to present.

The proposed disposition instructions for the following new record number applies to records in all media and formats.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-AU-2016-0007

Sequence Number

1

Waiver for enlistment/RN 601-210k/ACRS 600A/0-6  
Disposition Authority Number: DAA-AU-2016-0007-0001

Records Schedule Items

Sequence Number						
1	<p><b>Waiver for enlistment/RN 601-210k/ACRS 600A/0-6</b></p> <p>Disposition Authority Number      <b>DAA-AU-2016-0007-0001</b></p> <p><b>Packets requesting a waiver for a non-prior service or prior service applicants to enlist in the Regular Army, Army Reserve, and Army National Guard generally contain a memo and various forms that include but are not limited to DD Forms 214, 369, 1966, 2807-1, 2808; SF86, court documents, misconduct worksheet, and USMPECOM PCN 680-3ADP, as applicable.</b></p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                              <b>Yes</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>AR 25-400-2</td> <td>Army Records Information Management System (ARIMS)</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation      <b>N1-AU-06-007 / 1</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                          <b>Applicant accession date</b></p> <p>Retention Period                          <b>Destroy 1 year(s) after Applicant accession date</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                                <b>Not Required</b></p>		Manual Citation	Manual Title	AR 25-400-2	Army Records Information Management System (ARIMS)
Manual Citation	Manual Title					
AR 25-400-2	Army Records Information Management System (ARIMS)					

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
11/30/2015	Return to Submitter	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
12/07/2015	Return to Submitter	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
12/07/2015	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
07/26/2016	Submit for Concurrence	Richard Noble	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
07/27/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/28/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/29/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist