

Outline of Records Schedule Items for DAA-AU-2016-0009

Sequence Number	
1	Tank Automotive Research Development Engineering Center - Advanced (RD&E) Center Engineering (TARDEC-ACE)
1.1	Tank Automotive Research Development Engineering Center - Advanced (RD&E) Center Engineering (TARDEC - ACE) Master Files Disposition Authority Number: DAA-AU-2016-0009-0001

Records Schedule Items

Sequence Number					
1	<p>Tank Automotive Research Development Engineering Center - Advanced (RD&E) Center Engineering (TARDEC-ACE) The purpose of the TARDEC-ACE is to provide the US Army with a database system that is managing the Army's technical (product) and program information. The system contains various data element fields about Army equipment pieces. It also provides historical context, related parts, and the ability to track communication about a single part, and allows for file uploads to each record. contains system engineering, product data management, design reviews, modeling and simulation, change and configuration management. Input: Data is uploaded and stored from authorized user's desktop workstations and is approved for disposition under RN 25-1kkk/400B. System documentation includes record layouts, standard operating procedures, specifications and code books which are covered under RN 25-1nnn/400B. Output: TARDEC-ACE does not create records. System documentation includes record layouts, specifications, and code books which are covered under Rn 25-1mmm/400B.</p>				
1.1	<p>Tank Automotive Research Development Engineering Center - Advanced (RD&E) Center Engineering (TARDEC - ACE) Master Files Disposition Authority Number DAA-AU-2016-0009-0001</p> <p>The master file includes but is not limited to data elements related to: Details, Structure, Related Objects, Changes, History, Where Used, Traceability, AML/AVL, Relationship Explorer, Collaboration and Related Packages.</p> <p>Final Disposition Temporary Item Status Active Is this item media neutral? Yes Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes Do any of the records covered by this item exist as structured electronic data? Yes</p>				
<table border="1"> <thead> <tr> <th data-bbox="332 1713 933 1766">Manual Citation</th> <th data-bbox="933 1713 1521 1766">Manual Title</th> </tr> </thead> <tbody> <tr> <td data-bbox="332 1766 933 1862">AR 25-400-2</td> <td data-bbox="933 1766 1521 1862">The Army Records Information Management System</td> </tr> </tbody> </table>		Manual Citation	Manual Title	AR 25-400-2	The Army Records Information Management System
Manual Citation	Manual Title				
AR 25-400-2	The Army Records Information Management System				
Disposition Instruction					

Cutoff Instruction	TE 75 years after event. Event is end of parts lifecycle. Keep until the event occurs, and no longer needed for conducting business, and then delete 75 years after the event.
Retention Period	Destroy 75 years after the end of product lifecycle and no longer needed for business use.
Additional Information	
GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/07/2015	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
09/19/2016	Submit for Concurrence	Robyn Dexter	Appraisal Archivist	National Archives and Records Administration - RDTP2: Archives II Processing Section
09/21/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/21/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/21/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist