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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-AU-2016-0014**

Request for Records Disposition Authority

Records Schedule Number DAA-AU-2016-0014
Schedule Status Returned Without Action

Agency or Establishment Department of the Army
Record Group / Scheduling Group Army Undifferentiated
Records Schedule applies to - Agency-wide
Schedule Subject CORPS OF ENGINEERS TOPOGRAPHY AND GEODESY
Internal agency concurrences will be provided No

Background Information Engineering Manual (EM) 1110-1-1005 Control and Topographic Surveying; Provides guidance on performing detailed site surveys of military installation facilities and civil works projects. Technical specifications, procedural guidance, and quality control criteria are outlined for developing large-scale site plans used for engineering drawings of planned projects, or detailed as-built feature mapping of completed facilities.
Control and Topographic Surveying. These records concern activities in the areas of geodetic control surveys, aerial photography procurement, and topographic mapping as carried out by the Corps of Engineers. The proponent for this regulation is the Army Corps of Engineers. Inclusive date range of records stored is 1837 to present.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

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Records Schedule: DAA-AU-2016-0014

Outline of Records Schedule Items for DAA-AU-2016-0014

Sequence Number

1

Basic topographic data/RN 117-2-4a/ACRS 1200A/Perm
Disposition Authority Number: DAA-AU-2016-0014-0001

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Records Schedule Items

Sequence Number

1

Basic topographic data/RN 117-2-4a/ACRS 1200A/Perm

Disposition Authority Number DAA-AU-2016-0014-0001

These files include benchmarks, horizontal and vertical control data, traverse computations, triangulations, and topographic surveys; geodetic, hydrographic, and cadastral data; solar and stellar observation computations; aerial photographs; tracings, maps and drawings; field survey books; and related information.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
AR-25-400-2	Army Records Information Management System (ARIMS)

Disposition Instruction

Cutoff Instruction PERMANENT. Code TEP. Event is conversion of nitrate base film to safety base film. Keep until event occurs and then transfer to the National Archives after 25 years.

Transfer to the National Archives for Accessioning Transfer to the National Archives 25 year(s) after Conversion of Nitrate base film to safety base film

Additional Information

First year of records accumulation 1837

What will be the date span of the initial transfer of records to the National Archives? From 1837 To 1990

How frequently will your agency transfer these records to the National Archives? Every 1 Years

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	Estimated Current Volume	Annual Accumulation
Electronic/Digital	10 TB	1 MB
Paper	1921 Cubic feet	11 Cubic feet
Microform	1 Linear feet of microfiche 48 Microfilm rolls	1 Linear feet of microfiche 2 Microfilm rolls
Hardcopy or Analog Special Media	1214.5 cubic feet	17 cubic feet

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/29/2015	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
03/30/2018	Return Without Action	Robyn Dexter	Appraisal Archivist	National Archives and Records Administration - RDTP2

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