

RETURNED WITHOUT ACTION

Request for Records Disposition Authority

Records Schedule Number DAA-AU-2016-0019
Schedule Status Returned Without Action

Agency or Establishment Department of the Army
Record Group / Scheduling Group Army Undifferentiated
Records Schedule applies to Agency-wide
Schedule Subject CORPS OF ENGINEERS PLANNING
Internal agency concurrences will be provided No

Background Information

Engineer Regulation (ER) 1105-2-100 PLANNING GUIDANCE NOTEBOOK; This regulation provides the overall direction by which Corps of Engineers Civil Works projects are formulated, evaluated and selected for implementation. It contains a description of the Corps of Engineers planning process, Corps of Engineers missions and programs, specific policies applicable to each mission and program, and analytical requirements. Its fundamental purpose is to describe the planning process in a straightforward, plain-language manner. While that is not always possible in a technical policy document, every effort will be made to make this process understandable not only to planners but to the entire project delivery team, project partners, and the general public. Just as the planning process must reflect reason and common sense; this regulation also shall reflect that same approach.

This information concerns formulation and evaluation of plans, projects, and programs for the development of water resources and related activities (Civil Works); also for military construction projects, including pre-authorization, post authorization, and modification activities during planning before detailed design and implementation. It includes preliminary, feasibility, and definite scope studies and reports, master planning, and flood plain management. Specific aspects include engineer planning, economics and evaluation, environmental considerations, non-Federal responsibilities and cost sharing, reports' preparation and processing, and pertinent coordination and information activities. The proponent for this regulation is the Army Corps of Engineers. Inclusive date range of records stored is 1937 to present.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-AU-2016-0019

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GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-AU-2016-0019

Outline of Records Schedule Items for DAA-AU-2016-0019

Sequence Number	
1	Civil works planning and development/RN 1105-2-10a/ACRS 1200A/Perm Disposition Authority Number: DAA-AU-2016-0019-0001

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Records Schedule Items

Sequence Number					
1	<p>Civil works planning and development/RN 1105-2-10a/ACRS 1200A/Perm Disposition Authority Number DAA-AU-2016-0019-0001</p> <p>Information on the long-range planning and development of civil works activities, exclusive of specific files herein.</p> <p>Final Disposition Permanent</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td>AR-25-400-2</td><td>Army Records Information Management System (ARIMS)</td></tr></tbody></table> <p>Disposition Instruction</p> <p>Cutoff Instruction PERMANENT. Code TEP. Event is when no longer needed for conducting business. Keep until event occurs and then transfer to the National Archives after 25 years.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 25 year(s) after no longer needed for conducting business.</p> <p>Additional Information</p> <p>First year of records accumulation 1937</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1937 To 1990</p> <p>How frequently will your agency transfer these records to the National Archives? Every 1 Years</p>	Manual Citation	Manual Title	AR-25-400-2	Army Records Information Management System (ARIMS)
Manual Citation	Manual Title				
AR-25-400-2	Army Records Information Management System (ARIMS)				

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	Estimated Current Volume	Annual Accrual
Electronic/Digital		
Paper	215 Cubic feet	3 Cubic feet
Microform		
Hardcopy or Analog Special Media		

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/29/2015	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
11/13/2017	Return Without Action	Robyn Dexter	Appraisal Archivist	National Archives and Records Administration - RDTP2

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