

Request for Records Disposition Authority

Records Schedule Number DAA-AU-2016-0026
Schedule Status Approved

Agency or Establishment Department of the Army
Record Group / Scheduling Group Army Undifferentiated
Records Schedule applies to Department-wide
Schedule Subject Logistics Information Warehouse
Internal agency concurrences will be provided No

Background Information AR 710-3, Inventory Management Asset and Transaction Reporting System. The proponent of this regulation is the DCS, G-4. This regulation sets policy and assigns responsibilities for operation and maintenance of the Department of the Army (DA) asset and transaction reporting systems; sets standard methods for reporting major and selected secondary item assets. These standard methods will incorporate in-transit loss accounting techniques and furnish functional managers with a common base of information for logistics management; prescribes procedures, codes, and formats for interfacing with other ongoing asset reporting subsystems; sets procedures for interfacing with data maintained in The Army Authorization Documents System (TAADS) and the Unit Identification System (UIS); prescribes design features (for example, codes, formats, and procedures) that are adaptable to systems planned for development by Department of Defense (DOD) or DA activities and elements.

AMC, U.S. Army Logistics Support Activity, directed by the Secretary of the Army, created a repository for Army Logistics data that provides a single, common location for all Army materiel stakeholders to access, acquire and deliver data and information for managing Army materiel. LIW provides a single, common location for all Army materiel stakeholders to access, acquire, and deliver data and information for managing Army materiel. It enables the authoritative data sourcing to multiple trading partners in materiel enterprise, covering acquisition, stock record and property book assets, authorizations, finance, force, item, in-transit visibility, maintenance and supply source data feeds.

This data will be used in support of materiel sourcing and distribution and other Materiel Enterprise missions. LIW enables visibility of business intelligence and resulting metrics for critical logistics

components enabling enterprise-level analytics to be performed in support of the equipping mission within the Army's Force Generation (ARFORGEN) processes. LIW supports the tenants of Mission Command by logistically empowering the Commander to successfully integrate and synchronize logistics information with warfighter functions in time and space to maximize potential for mission success. LIW provides the data and custom business intelligence environment to enable Command-specific analysis and presentation of COTS BI displays to satisfy unique ACOM management requirements.

Source input is data entry and database records (generated via the Army's daily Logistics Business Processes and the systems/ personnel that support these processes) and is approved for disposition under RN 25-1kkk/400B(0-6). System documentation includes record layouts, specifications, and code books which are covered under RN 25-1mmm/400B(0-6). Output includes reports, logistics database records for consumption by other Army Equipment Release Priority System and Logistics Support Activity trading partners. Automation system administration outputs and reports use RN 25-1jjjj/400B, Information Technology. The inclusive dates are 1994 to present.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2016-0026

Sequence Number	
1	Logistics Information Warehouse Master File, RN 710-3a/700A/0-6 Disposition Authority Number: DAA-AU-2016-0026-0001

Records Schedule Items

Sequence Number					
1	<p>Logistics Information Warehouse Master File, RN 710-3a/700A/0-6</p> <p>Disposition Authority Number DAA-AU-2016-0026-0001</p> <p>LIW provides a single, common location for all Army material stakeholders to access, acquire, and deliver data and information for managing Army material. It enables the authoritative data sourcing to multiple trading partners in material enterprise, covering acquisition, stock record and property book assets, authorizations, finance, force, item, in-transit visibility, maintenance and supply source data feeds.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>AR 25-400-2</td> <td>The Army Records Information Management System</td> </tr> </tbody> </table> <p>Disposition Instruction</p> <p>Cutoff Instruction KE2. Event is after obsolescence, discontinuance, or removal of the item, whichever is first. Keep in CFA until event occurs and then until no longer needed for conducting business, then destroy the record 2 years after the event.</p> <p>Retention Period Destroy 2 year(s) after obsolescence, discontinuance, or removal of the item, whichever is first.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	AR 25-400-2	The Army Records Information Management System
Manual Citation	Manual Title				
AR 25-400-2	The Army Records Information Management System				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/01/2016	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
07/01/2016	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
07/12/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/12/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/13/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist