

## Request for Records Disposition Authority

Records Schedule Number      DAA-AU-2016-0034  
 Schedule Status                      Approved

Agency or Establishment              Department of the Army  
 Record Group / Scheduling Group      Army Undifferentiated  
 Records Schedule applies to              Department-wide  
 Schedule Subject                      PERSONNEL--GENERAL  
 Internal agency concurrences will be provided      No

**Background Information**

These records concern subjects pertaining to military and civilian personnel not specifically provided for in other 600 series, or which contain procedures pertaining to more than one series. Generally, internal office personnel information relating strictly to military personnel is identified below with a 600-series number, information on civilian personnel within an office is identified with a 690-series number. The Army Information System (AIS), MOBERS is the standard personnel mobilization planning and execution vehicle for the Army G-1. It is the only personnel system consolidating the Army G-1, G-3/5/7, and G-4 mobilization objectives, plans, manpower, and requirements. MOBERS translates the Army's requirements into one system for planning, assignment, and fill. System input records are covered under Record Number (RN) 25-1kkk and system output records are covered under RN 25-1jjjjj. The proponent of this regulation is the Deputy Chief of Staff, G-1. Inclusive date range of records stored is 2010 to present.

**Item Count**

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

**GAO Approval**

## Outline of Records Schedule Items for DAA-AU-2016-0034

Sequence Number

1

Mobilization Personnel Processing System (MOBPERS) Master File./RN 600-8-10  
4ee/ACRS 600A/0-6.

Disposition Authority Number: DAA-AU-2016-0034-0001

## Records Schedule Items

Sequence Number					
1	<p><b>Mobilization Personnel Processing System (MOBPERS) Master File./RN 600-8-104ee/ACRS 600A/0-6.</b></p> <p>Disposition Authority Number      <b>DAA-AU-2016-0034-0001</b></p> <p><b>Army planning and execution files for conducting exercises, and executing multiple levels of crisis response, contingency, or mobilization operations. Files include any level of mobilization or emergency including reconstruction, and required manpower, including Individual Ready Reserve, Standby, and selected Retired Army soldiers.</b></p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p> <p>Is this item media neutral?          <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                      <b>Yes</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">AR-25-400-2</td> <td style="text-align: center;"><b>Army Records Information Management System (ARIMS)</b></td> </tr> </tbody> </table> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      <b>KE6. Destroy 6 years after termination of mobilization designation.</b></p> <p>Retention Period                      <b>Destroy 6 year(s) after termination of mobilization designation.</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                          <b>Not Required</b></p>	Manual Citation	Manual Title	AR-25-400-2	<b>Army Records Information Management System (ARIMS)</b>
Manual Citation	Manual Title				
AR-25-400-2	<b>Army Records Information Management System (ARIMS)</b>				

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
05/02/2016	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
08/16/2016	Submit for Concurrence	Robyn Dexter	Appraisal Archivist	National Archives and Records Administration - RDTP2: Archives II Processing Section
08/30/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/02/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/06/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist