

Request for Records Disposition Authority

Records Schedule Number **DAA-AU-2016-0035**

Schedule Status **Approved**

Agency or Establishment **Department of the Army**

Record Group / Scheduling Group **Army Undifferentiated**

Records Schedule applies to **Department-wide**

Schedule Subject **Joint Electronic Type Designed Automated System (JETDAS) Master Files**

Internal agency concurrences will be provided **No**

Background Information

AR 70-76 - Logistics Readiness Center - Joint Electronic Type Designed Automated System (JETDAS), establishes a management system for the Joint Electronics Type Designation Automated System (JETDAS). The objectives of the management system are to ensure that the JETDAS is properly administered and controlled; serves as a viable tool for identification of electronic material and for use in configuration management of this material; provides identification of electronic material type similarities and significant differences; and is sufficiently flexible and broad in scope to be applicable to present and future electronic material.

In accordance with AR 70-76, the Assistant Secretary of the Army (Acquisition, Logistics and Technology) (ASA(ALT)) is responsible for providing our Soldiers a decisive advantage in any mission by maintaining quality acquisition professionals to develop, acquire, field, and sustain the world's best equipment and services through efficient leveraging of technologies and capabilities to meet current and future Army needs.

In support of AR 70-76, the Army Materiel Command submits for disposition the Joint Electronic Type Designed Automated System (JETDAS).

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2016-0035

Sequence Number

1	Joint Electronic Type Designed Automated System (JETDAS) Master Files RN 70-76a/700A/0-6 Disposition Authority Number: DAA-AU-2016-0035-0001
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Records Schedule Items

Sequence Number					
1	<p>Joint Electronic Type Designed Automated System (JETDAS) Master Files RN 70-76a/700A/0-6</p> <p>Disposition Authority Number DAA-AU-2016-0035-0001</p> <p>JETDAS is an automated system that enables electronic submittal of DD Form 61(s) nomenclature requests through the different approval levels electronically. It also allows inquiries to retrieve previous type designation data and legacy data stored in the repository database. Electronic messaging is provided directly to the user when the nomenclature request needs further corrective actions. It further provides full system administrative capability, on-line reporting, and AKO authentication Source input is keyed in by users and is approved for disposition under RN 25-1kkk/400B(0-6). System documentation includes record layouts, specifications, and code books which are covered under RN 25-1mmm/ 400B/ (0-6). Output includes screen shots and printouts and are covered under RN 25-1jjjj/400B(0-6). The inclusive dates are 1943 – present.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>AR 25-400-2</td> <td>The Army Records Information Management System</td> </tr> </tbody> </table> <p>Disposition Instruction</p> <p>Cutoff Instruction KE6. Event is when the document no longer supports the item. Keep in CFA until event occurs and then until no longer needed for conducting business, but no longer than 6 years after the event.</p> <p>Retention Period Destroy 6 year(s) after the document no longer supports the item. Keep in CFA until event occurs</p>	Manual Citation	Manual Title	AR 25-400-2	The Army Records Information Management System
Manual Citation	Manual Title				
AR 25-400-2	The Army Records Information Management System				

and then until no longer needed for conducting
business.

Additional Information

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
05/02/2016	Return to Submitter	Shirley Kinson Jones	Management Analyst	Army - Records Management and Declassification Agency
05/02/2016	Certify	Shirley Kinson Jones	Management Analyst	Army - Records Management and Declassification Agency
08/16/2016	Submit for Concurrence	Robyn Dexter	Appraisal Archivist	National Archives and Records Administration - RDTP2: Archives II Processing Section
08/30/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/02/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/06/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist