

# RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Request for Records Disposition Authority

Records Schedule: DAA-AU-2016-0076

## Request for Records Disposition Authority

Records Schedule Number DAA-AU-2016-0076  
Schedule Status Returned Without Action

Agency or Establishment Department of the Army  
Record Group / Scheduling Group Army Undifferentiated  
Records Schedule applies to Department-wide  
Schedule Subject Tobyhanna Army Depot - Geographic Information System (TYAD - GIS)  
Internal agency concurrences will be provided No

Background Information Tobyhanna Army Depot - Geographic Information System (TYAD - GIS)

There is no AR for creating and maintaining these records. The record numbers are created based on the functional category.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

### GAO Approval

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## Outline of Records Schedule Items for DAA-AU-2016-0076

Sequence Number	
1	Tobyhanna Army Depot - Geographic Information System (TYAD-GIS) RN 700e/ A CRS 700A/0-6
1.1	Tobyhanna Army Depot - Geographic Information System (TYAD-GIS) Master Files Disposition Authority Number: DAA-AU-2016-0076-0001

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## Records Schedule Items

Sequence Number					
1	<p><b>Tobyhanna Army Depot - Geographic Information System (TYAD-GIS) RN 700e/ACRS 700A/0-6</b></p> <p>The purpose of TYAD-GIS is to enable the Department of Public Works to access geographical data specific to physical features of the depot (i.e., buildings, utilities, and roadways). GIS technology allows the user to access, evaluate, manage, and display a wide variety of geographically related information to meet specific program or project needs. Input: Data is derived internally by onsite GIS vendor and Depot civilian employees and is approved for disposition under RN 25-1kkk/400B. Output includes reports, printouts, tables, charts and electronic outputs for data sharing and are approved for disposition under RN 25-1jjjjj. System documentation includes record layouts, standard operating procedures, specifications and code books which are covered under RN 25-1mmm/400B.</p>				
1.1	<p><b>Tobyhanna Army Depot - Geographic Information System (TYAD-GIS) Master Files</b></p> <p>Disposition Authority Number      DAA-AU-2016-0076-0001</p> <p>The master file includes but is not limited to locations, door numbers, building numbers, distances, latitude and longitude, size of items (e.g. pipes, buildings, etc.) and anything related to spatial data.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                              Withdrawn</p> <p>Is this item media neutral?            Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?            Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                              Yes</p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td>AR 25-400-2</td><td>The Army Records Information Management System</td></tr></tbody></table> <p>Disposition Instruction</p> <p>Retention Period                              KN. Keep in CFA until no longer needed for conducting business, but not longer than 6 years, then destroy.</p>	Manual Citation	Manual Title	AR 25-400-2	The Army Records Information Management System
Manual Citation	Manual Title				
AR 25-400-2	The Army Records Information Management System				

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Additional Information

GAO Approval

Not Required

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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
09/21/2016	Return to Submitter	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
10/05/2016	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
07/05/2017	Return Without Action	Robyn Dexter	Appraisal Archivist	National Archives and Records Administration - RDTP2

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