

## Request for Records Disposition Authority

Records Schedule Number      **DAA-AU-2017-0004**  
 Schedule Status                      **Approved**

Agency or Establishment              **Department of the Army**  
 Record Group / Scheduling Group   **Army Undifferentiated**  
 Records Schedule applies to        **Department-wide**  
 Schedule Subject                      **General Officer Pistol Program (GOPP) System**  
 Internal agency concurrences will be provided      **No**

Background Information              **AR 725-1, Special Authorization and Procedures for Issues, Sales, and Loans, prescribes procedures, establishes policies, and provides guidance for requisition, issue, sale, and loan of special authorized material. In Support of AR 725-1, the Army Materiel Command, TACOM, submits for disposition the General Officer Pistol Program (GOPP) System. GOPP is a web based management system that supports action to furnish specific items of equipment authorized for general officers.**

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

### GAO Approval

## Outline of Records Schedule Items for DAA-AU-2017-0004

Sequence Number	
1	General Officer Pistol Program (GOPP) System
1.1	General Officer Pistol Program (GOPP) System Master Files, RN 725-1c/700A (TEMP) Disposition Authority Number: DAA-AU-2017-0004-0001

## Records Schedule Items

Sequence Number					
1	<p><b>General Officer Pistol Program (GOPP) System</b> The purpose of the GOPP is to provide the Army with a database system that is used to manage the assignment of pistols assigned to Army officers promoted to General, from initial assignment until retirement. Army General Officers in the Program must log on to the database annually to certify/recertify the location/status of their firearms purchased and tracked via the GOPP system. Source input is keyed into an online form through the application by the general officer which includes name, shipping address and email address and is approved for disposition under RN 25-1kkk/400B(0-6). System documentation includes record layouts, guidelines, specifications and code books which are covered under RN 25-1mmm/400B(0-6). Outputs include emailed hand receipts, reports of pistols issued, lost/stolen pistols and general officers on active duty who have been issued a pistol. Automated system administrative outputs and reports use RN 25-1jjjj/400B, Information Technology. Inclusive dates are 1999 to present.</p>				
1.1	<p><b>General Officer Pistol Program (GOPP) System Master Files, RN 725-1c/700A (TEMP)</b></p> <p>Disposition Authority Number      DAA-AU-2017-0004-0001</p> <p>The master files include general officer's name, rank, email, shipping address, national stock numbers, document numbers and shipping date of the pistol.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                              Active</p> <p>Is this item media neutral?          Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                      Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>AR 25-400-2</td> <td>The Army Records Information Management System</td> </tr> </tbody> </table> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      Keep in the current filing area until event occurs. Event is upon termination of each loan agreement.</p>	Manual Citation	Manual Title	AR 25-400-2	The Army Records Information Management System
Manual Citation	Manual Title				
AR 25-400-2	The Army Records Information Management System				

Retention Period	Destroy 50 year(s) after the termination of each loan agreement.
Additional Information	
GAO Approval	Not Required

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
01/26/2017	Certify	Shirley Kinson Jones	Management Analyst	Army - Records Management and Declassification Agency
08/16/2019	Submit for Concurrence	Sebastian Welch	Supervisory Archives Specialist	National Archives and Records Administration - ACR4
08/20/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
08/21/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
08/22/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist