

Request for Records Disposition Authority

Records Schedule Number **DAA-AU-2019-0026**

Schedule Status **Approved**

Agency or Establishment **Department of the Army**

Record Group / Scheduling Group **Army Undifferentiated**

Records Schedule applies to **Agency-wide**

Schedule Subject **Commanders Risk Reduction Dashboard Increment II (CRRD INC II)
 Master File RN: 600-63b/ACRS 600A/6+**

Internal agency concurrences will be provided **No**

Background Information **AR 600-63 To provide Commanders with information they need to recognize early warning signs and proactively engage in intervention activities to help reduce Soldier suicides, risk-related deaths, and other negative outcomes of high risk behavior. Authorizes Army Commanders of Battalion level and lower level Commanders access to Personally Identifiable Information (PII) and Protected Health Information (PHI) of Soldiers under their command to help identify individuals with high risk profiles. The proponent of this regulations is Deputy Chief of Staff G-1, Headquarters, Department of the Army.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2019-0026

Sequence Number	
1	Commanders Risk Reduction Dashboard Increment II (CRRD INC II) Master File R N: 600-63b/ACRS 600A/6+
1.1	Commanders Risk Reduction Dashboard Increment II (CRRD INC II) Master File Disposition Authority Number: DAA-AU-2019-0026-0001

Records Schedule Items

Sequence Number					
1	<p>Commanders Risk Reduction Dashboard Increment II (CRRD INC II) Master File RN: 600-63b/ACRS 600A/6+</p> <p>The Commander's Risk Reduction Dashboard Increment II (CRRD INC II) is a web-based system (URL at: crrd2.army.mil) used by Command teams at each Army unit worldwide that does not provide public use. It replaces Commander's Risk Reduction Dashboard Increment I system. CRRD INC II is designed primarily to assist local Commanders to identify, and engage with, Soldiers associated with high-risk behaviors. The system has eleven interfaces with a variety of existing law enforcement, medical or behavioral diagnosis, substance abuse, family advocacy, financial assistance, and other systems in order to aggregate data, monitor trends, and track metrics. This data is analyzed for risk and predictive factors in order to identify at-risk Soldiers for intervention. Data received from each data source is either a total refresh or incremental data. Data is updated daily or weekly depending on the data source. Backups are performed daily local Veritas Net Backup software. This system contains records from 1 Oct 2008 to present. Input to this system is from Army and DoD systems, scanned anonymous surveys stored by United Identification Code, some dropdown or radio button entries by Command teams, and local POC information entered by local community administrators. The outputs to this system is Adhoc or specific real time Reports, Charts, Tables, and information screens. Input records covered by DAA-GRS-2013-0001-0001 Item 10 for hard copy and analog, and by DAA-GRS-2013-0001-0004 Item 20 for electronic input/source records. Output ad-hoc records are covered by DAA-GRS-2013-0001-0005 Item 30, and output data file records are covered by DAA-GRS-0001-0006 Item 31.</p>				
1.1	<p>Commanders Risk Reduction Dashboard Increment II (CRRD INC II) Master File</p> <p>Disposition Authority Number DAA-AU-2019-0026-0001</p> <p>Information drawn from the official military personnel file, law enforcement information, safety data, medical profiles, domestic violence and child abuse information, finance data, and drug and alcohol data.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p>				
	<table border="1"> <thead> <tr> <th data-bbox="342 1881 935 1913">Manual Citation</th> <th data-bbox="940 1881 1526 1913">Manual Title</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Manual Citation	Manual Title		
Manual Citation	Manual Title				

25-400-2

The Army Records Information
Management System (ARIMS)

Disposition Instruction

Cutoff Instruction

T10. Keep until no longer needed for conducting
business, then retire to RHA/AEA.

Retention Period

Destroy 10 year(s) after no longer needed for
conducting business.

Additional Information

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/08/2019	Return to Submitter	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
08/20/2019	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
07/15/2022	Submit for Concurrence	Galen Wilson	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
07/21/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/22/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
07/27/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office