

Request for Records Disposition Authority

Records Schedule Number **DAA-AU-2022-0006**
Schedule Status **Approved**

Agency or Establishment **Department of the Army**
Record Group / Scheduling Group **Army Undifferentiated**
Records Schedule applies to **Agency-wide**
Schedule Subject **Investigative Case Files on Anthrax**
Internal agency concurrences will be provided **No**

Background Information **AR 15-6, Procedures for Administrative Investigations and Boards of Officers, provides policy and procedures for investigations and boards.**

Records schedule N1-AU-90-022 provides 5-year retention for records of investigative case files, AR 15-6. A Note attached to this schedule states: "Significant cases (those at result in national media attention, Congressional investigation, and/or substantive changes in Army policy or procedures)...must be submitted to NARA for case-by-case disposition schedule. This schedule is submitted in response to this Note.

The investigative case files on Anthrax are maintained by the HQDA, Assistant Secretary of the Army (Acquisition, Logistics and Technology, Pentagon.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2022-0006

Sequence Number

1

Anthrax Investigation, 2004-2017 / RN 15-6d / ACRS 800B - PERM.
Disposition Authority Number: DAA-AU-2022-0006-0001

Records Schedule Items

Sequence Number					
1	<p>Anthrax Investigation, 2004-2017 / RN 15-6d / ACRS 800B - PERM.</p> <p>Disposition Authority Number DAA-AU-2022-0006-0001</p> <p>Records relating to activities pertaining to sampling and identification of chemical surety inspections, Army IG corrective action plans, external report findings, e-mails, standing operating procedures, investigation appointment memo, and inadvertent shipment of live bacillus anthrax spores by DoD, comprised primarily of briefings and reports collected in 25 DVDs, and notebooks containing administration documents, sworn statements, documentation of evidence, and other pertinent information.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>AR 25-400-2</td> <td>The Army Records Information</td> </tr> </tbody> </table> <p>Disposition Instruction</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives immediately upon approval of this schedule.</p> <p>Additional Information</p> <p>First year of records accumulation 2004</p> <p>End year of records accumulation 2017</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 2004 To 2017</p> <p>How frequently will your agency transfer these records to the National Archives? Unknown This is a one-time transfer.</p>	Manual Citation	Manual Title	AR 25-400-2	The Army Records Information
Manual Citation	Manual Title				
AR 25-400-2	The Army Records Information				

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	1 Cubic feet	
Microform		
Hardcopy or Analog Special Media	25 DVDs	

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/03/2022	Certify	Carol Wiggins	Management Analyst	Office of the Administrative Assistant to the Secretary of the Army - Records Management and Declassification Agency
06/21/2022	Submit for Concurrence	Galen Wilson	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/27/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/27/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
07/03/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office