

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		HAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI. AU. 00. 10	
1. FROM (Agency or establishment) U.S. Army		DATE RECEIVED 2.16.00	
2. MAJOR SUBDIVISION U.S. Total Army Personnel Command		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Records Management Division		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Vicki Yonts	5. TELEPHONE (703) 806-3198	DATE 6-6-01	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>[Signature]</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Howard N. Greenhalgh	TITLE Director, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
3,	Background: The prescribing regulation for this file number is AR 11-34, 15 Feb 90, The Army Respiratory Protection program. Electronic copies created on electronic mail and word processing systems will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination.		
1	FN: 11-34a Title: Respiratory Protection Program Files Authority: Privacy Act: Not Applicable Description: Information relating to general administration and evaluation of the Respiratory Protection Program. Disposition: Code K6. Keep in CFA until no longer needed for conducting business, but not longer than 6 years, then destroy.		
2	FN: 11-34b Title: Respiratory Training and Fit and Leak Testing Authority: Privacy Act: Not Applicable Description: Information relating to respiratory training and results of fit and leak testing for personnel required to wear respiratory protection in performance of assigned duties. Disposition: Code KE6. Event is application of next training and fit/leak testing. Keep in CFA until event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then destroy.		
See Attached For Revised Items			

Event is the duration of employment of each covered soldier and civilian worker or as specified because of specific contaminant exposure, whichever is later.

Email concurrence 10/2/2000

ITEM NO. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

- 1 FN: 11-34a
Title: Respiratory Protection Program Files
Authority:
Privacy Act: Not Applicable
Description: Information relating to general administration and evaluation of the Respiratory Protection Program
Disposition: Code T3. Keep in CFA until no longer needed for conducting business, then retire to the RHA. The RHA will destroy the record when the record is 3 years old.

- 2 FN: 11-34b
Title: Respiratory Training and Fit and Leak Testing
Authority:
Privacy Act: OPM/GOVT-1 and A0001b-TAPC
Description: Information relating to respiratory training and results of fit and leak testing for personnel required to wear respiratory protection in performance of assigned duties.
Disposition: Code TE2. Event is the duration of employment of each covered soldier and civilian worker or as specified because of a specific contaminant, whichever is later. Keep in CFA until no longer needed for conducting business, then retire to the RHA. The RHA will destroy the record 2 years after the event.