REQUEST FOR RECORDS DISPOSITION AUTHORITY *(See Instructions on reverse)*		AVE BLANK (NARA use only) JOB NUMBER N1-AU-00-17
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 5-1-2000
1. FROM (Agency or establishment) U.S. Army		NOTIFICATION TO AGENCY
2. MAJOR SUBDIVISION U.S. Total Army Personnel Command		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
3. MINOR SUBDIVISION Records Management Division		
4. NAME OF PERSON WITH WHOM TO CONFER Vicki Yonts	5. TELEPHONE (703) 806-3198	DATE: 1-5-01 — ARCHIVIST OF THE UNITED STATES: John W. Carl

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
20 Apr 00	Howard N. Greenhalgh	Director, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2.	Background: The prescribing regulation for this file number is AR 135-200, 30 Jul 99, Active Duty for Missions, Projects, and Training for Reserve Component Soldiers. These files are required to document action taken on ADSW tour requests and policy exceptions until funds have been disbursed and the Fiscal Year has been closed out. Electronic copies created on electronic mail and word processing systems will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination.		
1	FN: 135-200a Title: Active Duty for Special Work (ADSW) Files Authority: Privacy Act: A0640-ARPC Description: Program management files for Active Duty for Special Work (ADSW) Program, to include budget and resource management files; ADSW tour request approvals and disapprovals; exception to policy request approvals and disapprovals. TE3. Disposition: Code ~~KE6.~~ Event is after funds have been disbursed and the fiscal year has been closed out. Keep in CFA until event occurs and then until no longer needed for conducting business, ~~but not longer than 6 years after the event, then destroy.~~ then retire to RHA. The RHA will destroy the record 3 years after the event. V. Yonts L. Genovese concur 11-15-2000 Agency NWMW NR		