

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See instruction on reverse)</i>		* LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>71-A 71-00-24</i>	DATE RECEIVED <i>6-6-00</i>
1 FROM (Agency or establishment) <b>U S ARMY</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <b>U S TOTAL ARMY PERSONNEL COMMAND</b>		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION <b>RECORDS MANAGEMENT PROGRAM DIVISION</b>			
4 NAME OF PERSON WITH WHOM TO CONFER <b>SHARON L BUNTING</b>	5 TELEPHONE <b>(703) 806-3712</b>	DATE <i>3-13-01</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the <del>attached</del> <sup>attached</sup> <u>2</u> pages(s) are not now needed for the business of the agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>2 Jan 00</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N Greenhalgh</i> <b>HOWARD N GREENHALGH</b>	TITLE <b>DIRECTOR, RECORDS MANAGEMENT DIVISION</b>	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<u>Dental Readiness (DENTRAD) Files</u> <u>Background and Additional Information</u> The Dental Readiness (DENTRAD) System reflects the dental readiness status of all active duty personnel. The system is designed to provide information to line units concerning the dental readiness of assigned personnel and to Dental Activity Commanders and Clinic Officers in Charge for management purposes. The database is updated daily as personnel are reassigned, reexamined, reclassified, or separated from active duty. These records are similar to those scheduled by NARA Authority Number NN-166-204, for file number (FN) 40-66y, Photograph and duplicate medical files, except that they are in electronic format and apply only to dental information. <del>           a Source of data for the system Information used to populate the DENTRAD System is gathered from the servicemember's dental health record. Source information is scheduled under FN 25-1kkk.                       b System administrative reports Administrative reports on use, monitoring, and maintenance of the system, applications, and electronic records. These reports are scheduled under FN 25-1lll.                       c System documentation and specifications Database system specifications and operational documentation consisting of information adequate to identify, service, and interpret the database to include record layouts, data element definitions, code translation tables for coded data, and user guides. System documentation is scheduled under FN 25-1mmm.                       d Backups Scheduled copying of the master file for use in case the original (master) file is damaged or destroyed. Backup files are scheduled under FN 25-1nnn.         </del>		

*Agency  
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>FN 40-66rr                      Title Dental readiness master file                      Authority TBD                      Privacy Act A0040-66bDASG                      Description Information collected and processed by a government system designed to provide the dental readiness status of active duty personnel to line units and to Dental Activity Commanders and Clinic Officers in Charge for management purposes Included are the servicemember's name, social security number, unit identifier code (UIC), last annual dental exam, panograph, classification, and classification date                      Disposition Code KE6 Event is when individual <del>personnel data entries are superseded by new information or rescinded by separation from active duty, or when the dental readiness program is discontinued</del> <sup>separates</sup> Keep <del>in the CFA until the</del> <sup>individual record</sup> event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then delete                      Note Use FN 25-1kkk for source/input records, 25-1lll for system administrative reports, 25-1mmm for system documentation and specifications, and 25-1nnn for backups</p>		
2	<p>FN 40-66ss                      Title Dental readiness system outputs and reports                      Authority TBD                      Privacy Act A0040-66bDASG                      Description Outputs generated by the dental readiness system consist of installation reports, by unit identifier code (UIC), pulled by authorized users on an as-needed basis (i e , deployments, exercises, appointment prioritizing, and resource planning) These reports, either in electronic or hard-copy format, reflect the current (real-time) dental readiness status of assigned personnel on active duty at any given <sup>time</sup> or location                      Disposition Code K6 Keep <del>in the CFA</del> until no longer needed for conducting business, but not more than 6 years, then delete or destroy</p>		

*until*

*individual record*

*S. Bendigo  
11-15-00  
K. Genova  
concur*