

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instruction on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001

1. FROM (Agency or establishment)
U.S. ARMY

2. MAJOR SUBDIVISION
U.S. TOTAL ARMY PERSONNEL COMMAND

3. MINOR SUBDIVISION
RECORDS MANAGEMENT PROGRAM DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Luz D. Ortiz

5. TELEPHONE
(703) 806-3710

LEAVE BLANK (NARA use only)

JOB NUMBER
71-AU-00-26

DATE RECEIVED
7-25-2000

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
2-13-01

ARCHIVIST OF THE UNITED STATES
[Signature]

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 pages(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE: *19 July 2000*

SIGNATURE OF AGENCY REPRESENTATIVE: *[Signature]*
HOWARD N. GREENHALGH

TITLE: DIRECTOR, RECORDS MANAGEMENT DIVISION

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p align="center"><u>Automated Abbreviated Ground Accident Reporting System (AAGARS) Files</u></p> <p>BACKGROUND AND ADDITIONAL INFORMATION: The Automated Abbreviated Ground Reporting System automates DA FORM 285-AB-R, Abbreviated Ground Accident Report (AGAR) for all Army users and specifically U.S. Army Europe (USAREUR). The system documents any accident involving Army personnel on/off-duty to include: military, civilian, and local national employees operating government equipment. AAGARS system was developed to allow the capture of accident data as quickly as it is reported, and provide an instantaneous local database of accident experience to the chain of command. Each unit is responsible for completing the accident report locally and processing it electronically through the chain of command to the United States Army Safety Center (USASC), at Fort Rucker, AL. The report is prepared by local officials, reviewed by the unit safety officer and commander, then forwarded electronically through the chain of command to the USASC, Fort Rucker, Alabama. Outputs (records) of this system are centrally stored and managed at Fort Rucker and are scheduled under NARA Authority Number NC1-AU-82-8, Privacy Act (PA) Systems Notice A0385-10/40ASO, for file number (FN) 385-10f, Accident and incident cases.</p> <p align="center"><i>Agency, NIR, NUNMU</i></p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>a. Source of data for the system: Information used to populate the system is derived from: witness statements, local safety officials, command review panel, headquarters USAREUR Safety Official, and information extracted from official records on personnel and equipment involved, if not available from other sources. Source information is scheduled under FN 25-1kkk.</p> <p>b. System Outputs: System output is DA Form 285-AB-R, U.S. Army Abbreviated Ground Accident Report (AGAR) and its contents. Form contains information about individuals involved in accidents incident to Army operations or accidents in which Army personnel are injured or equipment is damaged. Outputs are produced as accidents occur, processed through command channels, and transferred to the USASC Risk Management Information System. Outputs are scheduled under FN 385-10f (Code KE6. Event is when accident report is completed and signed off by the command review panel.) <i>Handy light 8/22/00</i></p>		
1	<p>FN: 385-10j Title: Automated Abbreviated Ground Accident Reporting System (AAGARS) Master File (USAREUR) Authority: TBD Privacy Act: A0385-10/40 ASO Description: Information collected and processed by a government system designed to quickly capture accident data at the incident scene. Data is manipulated within the system as it is processed through the chain of command, to the U.S. Army Safety Center (USASC), Fort Rucker, AL. Information is analyzed to determine the root causes of the accident in order to develop effective countermeasures to prevent fatalities, reduce injuries and property damage, thereby improving Army readiness. This system is utilized by the U.S. Army Europe (USAREUR), for accidents occurring within their jurisdiction. Data is prepared as accidents occur by the unit safety officer. This system is the automation of DA Form 285-AB-R, U.S. Army Abbreviated Ground Accident Report, it includes the following data elements: Time and Date of accident; unit identification code (UIC); Army operation involved; location of accident; explosives/ammo/vehicle/ equipment/materiel involved; reason(s) for accident; name, sex, age, duty status and social security number of personnel involved; injury type; hospitalization or time-off required.</p> <p>Disposition: Code KE6. Event is <i>individual record</i> when accident report is completed or when AAGARS is discontinued. Keep in CFA until event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then destroy <i>delete</i>.</p> <p>Note: Use FN 25-1kkk, for source/input records, FN 25-1lll for system administrative reports, FN 25-1mmm for system documentation and specifications, and FN 25-1nnn for backups.</p>	<p><i>L. Orling 11-15-00 L. General concerns</i></p>	