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|--|------------------------------|---|---------------------------------|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br>(See instructions on reverse)                        |                              | LEAVE BLANK (NARA use only)   |                                 |
| TO: National Archives and Records Administration (NIR)<br>8601 Adelphi Road, College Park, MD 20740-6001 |                              | JOB NUMBER<br><i>NI-AU-00-5</i>   | DATE RECEIVED<br><i>9-14-99</i> |
| 1. FROM (Agency or establishment)<br>U.S. Army   |                              | NOTIFICATION TO AGENCY  |                                 |
| 2. MAJOR SUBDIVISION<br>U.S. Total Army Personnel Command  |                              | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. |                                 |
| 3. MINOR SUBDIVISION<br>Records Management Program Division  |                              | DATE<br><i>5-10-00</i>  |                                 |
| 4. NAME OF PERSON WITH WHOM TO CONFER<br>Betty S. Burton   | 5. TELEPHONE<br>703-806-4388 | ARCHIVIST OF THE UNITED STATES<br><i>[Signature]</i>  |                                 |

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

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| DATE<br><i>30 Aug 99</i> | SIGNATURE OF AGENCY REPRESENTATIVE<br><i>[Signature]</i><br>HOWARD N. GREENHALGH | TITLE<br><i>[Signature]</i><br>Director, Records Management Division |
|--------------------------|--|--|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|--|-----------------------------------|----------------------------------|
| 1           | <u>JAG Legal Services Files</u><br>FN: 27-1s<br>Title: The Army Law Library Service (ALLS) File<br>Authority:<br>Privacy Act: N/A<br>Description: Information pertaining to the Army Law Library Service (ALLS) accounts, including all inventories, surveys, and documents indicating all publications purchased for each account. Included is basic correspondence relating to the service.<br>Disposition: Code KE6. Event is until account closed or removed from ALLS program. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event; then destroy. |                                   |                                  |
| 2           | FN: 27-1t<br>Title: Continuing Legal Education (CLE) File<br>Authority:<br>Privacy Act: N/A<br>Description: Information relating to the Continuing Legal Education requirements for US Army Judge Advocate officers to stay certified in their respective states. Includes correspondence, surveys, and re-certification documentation.<br>Disposition: Code KE6. Event is until no longer required as indicated by state CLE rules. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event; then destroy.  |                                   |                                  |

*NWMD, NR, Agency*

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|-------------|--|-----------------------------------|----------------------------------|
| 3           | <p>Electronic versions of records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating.</p> |                                   |                                  |