

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instruction on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>71-42-01-28</i>	
1. FROM (Agency or establishment) U.S. ARMY		DATE RECEIVED <i>05-30-01</i>	
2. MAJOR SUBDIVISION U.S. TOTAL ARMY PERSONNEL COMMAND		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION RECORDS MANAGEMENT PROGRAM DIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER MRS. VERMELL M. MATHIS	5. TELEPHONE (703) 806-4264		
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ pages(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>25 May 01</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i> HOWARD N. GREENHALGH	TITLE DIRECTOR, RECORDS MANAGEMENT DIVISION	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	BACKGROUND: GRS 15, Item 3 pertains to government-owned housing and therefore not appropriate for these records. Additionally, during a review conducted of the Modern Army Recordkeeping System it was noted that authority number NN-166-204 had been assigned to file number in error. As a result, the file number has no valid authority and is being submitted for approval. Army Regulation 210-50, Housing Management, dated 26 Feb 99, is the prescribing directive for the records. FN: 210-50v Title: Offpost Housing Complaints and Investigations Authority: TBD Privacy Act: A0210-50DAIM Description: Information on complaints and investigations in connection with offpost housing. Included are complaints from military personnel and owners or operators of housing facilities, investigative data, fact statements, acceptance statement, and withdrawal notices. Disposition: Code TE5: Event is after the case is closed. Keep in CFA until event occurs and then until no longer needed for conducting business, then retire to RHA. The RHA will destroy the record 5 years after the event.	GRS 15, Item 3 NN-166-204 NEW	
2	Electronic copies created on electronic mail and word processing systems will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination.		
<i>cc: Agency, JWMW, KR</i>			