REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instruction on reverse)

JOB NUMBER

Ͷ1 - A2u -01 -16

DATE RECEIVED

11-28-00

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

1. FROM (Agency or establishment)			DATE	ARCHIVIST OF THE UNITED STATES
U.S. ARMY			*12-6-01*	

2. MAJOR SUBDIVISION

U.S. TOTAL ARMY PERSONNEL COMMAND

3. MINOR SUBDIVISION

RECORDS MANAGEMENT PROGRAM DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
SHARON L. BUNTING	(703) 806-3712

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the ~~attached~~ __2__ pages(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[✓] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
20 Nov 00	HOWARD N. GREENHALGH	DIRECTOR, RECORDS MANAGEMENT DIVISION

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<u>Vehicle Registry Inquiry Network (VERINET) Files</u> Background information: The VERINET is an official U.S. Army Europe (USAREUR) automated information system that stores, processes, issues, and retrieves privately owned vehicle (POV) and privately owned firearm (POF) registrations, and POV driver certificates of license for U.S. Forces military and civilian personnel and family members located in Germany. The database resides on a central host at the Registry of Motor Vehicles and is updated daily as registration and license applications are received and processed at Local Field Registration and Driver Testing Stations and as personnel are separated or transferred from USAREUR duty stations. The system is also used by authorized law enforcement personnel, primarily military police and security forces in Germany, for verifying the status of POV operators stopped for traffic offenses or entering an U.S. Forces military installation. Source of data for the system: Information used to populate the VERINET is gathered from other records systems and individuals such as: Applicants and registrants of licenses, vehicles, and firearms; Local Field Registration and Driver Testing Station personnel; PERSCOM Theater UIC-SSN file; AE Forms 190-1AA (Application for Motor Vehicle Registration and Allied Transactions), 190-1F (Private Operators License in Germany), 190-1K (Report of Administrative Action), 190-1T (Application for USAREUR POV Operators License and Allied Transactions), 190-6D (USAREUR Application for Registration of a Firearm), 4833 (Commander's Report of Disciplinary or Administrative Action), DA Form 3975 (Military Police Report), and DD Form 1408 (Armed Forces Traffic Ticket). Source information is scheduled under file number (FN) 25-1kkk, Input/Source Records.		

REQUEST FOR RECORDS DISPOSITION AUTHORITY · CONTINUATION	JOB NUMBER N1-AU-01-16	PAGE 2 OF 2

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	Source information is scheduled under file numbers (FNs) 190-5b, Vehicle registration and driver records, NARA Authority: NC1-AU-84-31, 190-5f, Missing vehicle register cards, NARA Authority: NN-166-204, 190-14b, Registration and permits, NARA Authority: NN-166-204, and 190-45d, Loss, theft, and recovery of firearms files, NARA Authority: NC1-79-5.		
1	FN: 190-5h Title: Vehicle Registry Inquiry Network (VERINET) Master File Authority: TBD Privacy Act: A0190-5DAMO, A0190-14DAMO, & A0215-1bSAFM Description: Information collected and processed by a government system designed to store and provide verification of privately owned vehicle (POV) registrations, POV driver's license applications, and privately owned firearm (POF) registrations of U.S. Forces military and civilian personnel and their family members located in Germany to Local Field Registration and Driver Testing Station personnel. The system also provides military police and security forces with information to verify the status of POV operators stopped for traffic offenses or to verify entry onto U.S. Forces military installations. Included is data such as vehicle identification (make, body type, year, color), owner information (name, rank, SSN, DOB, branch of service, status, unit assignment, address), license information (restrictions, expiration dates, suspensions, revocations), insurance information, dishonored checks (for payment of registration/license fees), property liens, traffic offenses, firearm registrations, and lost or stolen vehicles, plates, or firearms. Disposition: Code KE6: Event is separation/transfer of the individual, termination (expiration, suspension, or revocation) of driving privileges/firearm permit, or sale/disposal of property, whichever is applicable. Keep individual record until event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then delete. Note: Use FNs 190-5b, 190-5f, 190-14b, and 190-45d for source/input records, 25-1lll for system administrative reports, 25-1mmm for system documentation and specifications, and 25-1nnn for backups.		
2	FN: 190-5i Title: Vehicle Registry Inquiry Network (VERINET) Outputs and Reports Authority: TBD Privacy Act: A0190-5DAMO, A0190-14DAMO, & A0215-1bSAFM Description: Outputs consist of notification letters, renewal forms, and reports pertaining to privately owned vehicle (POV) and privately owned firearm (POF) registrations; USAREUR Certificates of License; Stolen or Lost Vehicles, Plates, and Firearms; Driver's License and Firearm Registration Cards; USAREUR POV Registration Forms; and the Community Daily Activity Report (for reporting revenue from fees collected). Also included are daily electronic files to the USAREUR Community Automation System (UCAS) identifying departing personnel with active POV/POF registrations or fee payment discrepancies that are required to physically clear the Community Field Registration Station. Disposition: Code K6: Keep until no longer needed for conducting business, but not more than 6 years, then delete or destroy.		

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