

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instruction on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER 71-AR-02-19	DATE RECEIVED 4-25-2002
1. FROM (Agency or establishment) U.S. ARMY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U.S. TOTAL ARMY PERSONNEL COMMAND		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION RECORDS MANAGEMENT PROGRAM DIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Brenda S. Bowen	5. TELEPHONE (703) 806-4391	DATE 8-22-02	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 19 Apr 02	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i> HOWARD N. GREENHALGH	TITLE DIRECTOR, RECORDS MANAGEMENT DIVISION	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	BACKGROUND: The prescribing directive for this record series is AR 380-19, Information Systems Security, dated 27 Feb 98. The proposed disposition instructions apply to records in all media and format. FN: 380-19n1 Title: Automated Information System Security Incident Reports - Intrusions (classified data) Authority: TBD Privacy Act: Description: Information relating to incidents of known or suspected intrusions or attempted intrusions into classified AIS by unauthorized users or by authorized users attempting unauthorized access. Included are reports of suspected intrusions or attempted intrusions, copies of reports submitted to ISSM, ACERT, etc. Also included are copies of pertinent audit trail and event logs showing the suspected or attempted intrusions. Disposition: Code T30: Keep in CFA until no longer needed for conducting business, then retire to RHA. The RHA will destroy the record when the record is 30 years old.		
2.	FN: 380-19n2 Title: Automated Information System Security Incident Reports - Intrusions (unclassified data) Authority: TBD Privacy Act: <i>cc Agency NR NWMW</i>		

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3.	<p>Description: Information relating to incidents of known or suspected intrusions or attempted intrusions into unclassified AIS by unauthorized users or by authorized users attempting unauthorized access. Included are reports of suspected intrusions or attempted intrusions, copies of reports submitted to ISSM, ACERT, etc. Also included are copies of pertinent audit trail and event logs showing the suspected or attempted intrusions.</p> <p>Disposition: Code K6: Keep in CFA until no longer needed for conducting business, but not longer than 6 years, then destroy.</p> <p>Electronic copies created on electronic mail and word processing systems will be deleted after recordkeeping copy has been produced or when no longer needed for reference, updating, revision, or dissemination, <i>whichever is later.</i> [Amended by R. Wire per K. Hampton, 8-8-2002]</p>		