

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instruction on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER N1-AW-02-10	DATE RECEIVED 1-17-2002
1 FROM (Agency or establishment) U.S. ARMY		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION U. S. TOTAL ARMY PERSONNEL COMMAND		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION RECORDS MANAGEMENT PROGRAM DIVISION		DATE 7-24-02	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
4 NAME OF PERSON WITH WHOM TO CONFER MRS. VERMELL M MATHIS	5 TELEPHONE (703) 806-4264		

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ pages(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached; or has been requested

DATE 16 JAN 02	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> HOWARD N GREENHALGH	TITLE DIRECTOR, RECORDS MANAGEMENT DIVISION
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7 ITEM NO	8- DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>BACKGROUND: This new record requirement is for alcohol and drug abuse test results of personnel certified in the personnel reliability program (PRP) as prescribed in Army Regulations 50-5, Nuclear Surety, and 50-6, Chemical Surety Military, DoD civilians, and DoD contractors in the PRP will receive periodic urinalysis testing to ensure reliability in performing chemical and nuclear duties Test results are required to be maintained for tracking and trend purposes for as long as the individual is assigned to a PRP position. The disposition instructions apply to records regardless of media in which produced</p> <p>FN: 50s Title: Alcohol and Drug Abuse Testing for Chemical and Nuclear Weapons and Materiel Personnel Authority: TBD Privacy Act: A0600-85DAPE Description: Original copies of documents accumulated due to periodic urinalysis testing of personnel certified in the Personnel Reliability Program (PRP). Certified PRP personnel are qualified individuals assigned to positions that perform chemical and nuclear duties Disposition: Code TE6: Event is when employee is terminated from PRP Keep in CFA until event occurs and then until no longer needed for conducting business, then retire to RHA The RHA will destroy the record 6 years after the event.</p> <p>(Continued on next page)</p>		

24 sent copies to Agency, NARA, NR

Encl

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

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OF
2

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
2	Electronic copies created on electronic mail and word processing systems will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination		