

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		SAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-AU-02-23</i>	
1. FROM (Agency or establishment) U.S. ARMY		DATE RECEIVED <i>06/19/2002</i>	
2. MAJOR SUBDIVISION U.S. TOTAL ARMY PERSONNEL COMMAND		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION RECORDS MANAGEMENT AND DECLASSIFICATION AGENCY		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER VICKI SHORT	5. TELEPHONE (703) 806-3198	DATE <i>9-27-02</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached *this page and* 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>3 Jun 02</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> HOWARD N. GREENHALGH	TITLE DIRECTOR, RECORDS MANAGEMENT DIVISION
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>Background: The prescribing directive for record series 385-11 (Ionizing Radiation Protection (Licensing, Control, Transportation, Disposal, and Radiation Safety)) and 40-14 (Occupational Ionizing Radiation Personnel Dosimetry) was superseded by AR 11-9 (The Army Radiation Safety Program) on 28 May 99. Both record series have been combined. The proposed disposition instructions apply to records in all media and format.</p> <p>FN: 11-9e1 (formerly 385-11b) Title: Radiation safety training attendance records and test results Authority: Privacy Act: Not applicable. Description: Information about radiation safety training attendance records, test results, and similar information. Disposition: Code K6: Keep in CFA until no longer needed for conducting business, but not longer than 6 years, then destroy.</p> <p><i>cc Agency, NR DWMW</i></p>	II-NN-3552	

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

PAGE

1 OF 2

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	<p>FN: 11-9g2 (formerly 385-11e; ^{subparagraphs} b and c) Title: Nonionizing radiation source accounting records Authority: Privacy Act: Not applicable Description: Information accumulated in controlling the receipt, transfer, use, storage, and disposal of nonionizing radiation sources. Included are inventory and disposal records, and similar information. Disposition: Code TE2: Event is after final disposition, transportation or installation closure. Keep in CFA until event occurs and then until no longer needed for conducting business, then retire to RHA. The RHA will destroy the record 2 years after the event.</p>	NC1-AU-80-17	
3	<p>FN: 11-9l (formerly 385-11n) Title: Instrument and source calibration files Authority: Privacy Act: Not applicable Description: Information on calibrating radiation sources and instruments that measure radiation. Included are calibration logs, manufacturer and locally developed calibration standards and similar information. Disposition: Code TE5: Event is after the disposal of related radiation source. Keep in CFA until event occurs and then until no longer needed for conducting business, then retire to RHA. The RHA will destroy the record 5 years after the event.</p>	N1-AU-96-1	
4	<p>FN: 11-9i (formerly 385-11j; ^{subparagraphs} b and c) Title: Radiation reports Authority: Privacy Act: Not applicable Description: Information on routine and one-time reporting about the use of radiation to other activities such as Federal regulatory agencies and higher headquarters. Included are activity, status, or operating reports, and similar information. Note: Use FN 11-9j for radiation incident cases and FN 11-9p for information pertaining to decommissioning. Disposition: Code KE6: Event is termination of license. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then destroy.</p>	N1-AU-96-1	

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

Job Number

Page

2 of 2

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5	<p>The electronic version of all records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating, whichever is later, [Amended by R. Vliere per K. Hampton and V. Short, 8-8-2002]</p>		