REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instruction on reverse)

JOB NUMBER

71/-AZ-03-13

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001

DATE RECEIVED

3-25-2003

1. FROM (Agency or establishment)

U.S. ARMY

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

2. MAJOR SUBDIVISION

U.S. TOTAL ARMY PERSONNEL COMMAND

3. MINOR SUBDIVISION

RECORDS MANAGEMENT PROGRAM DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Patricia R. Martin	(703) 806-3171	*5/13/06*	

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached __2__ pages(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[✓] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
27 Feb 03	HOWARD N. GREENHALGH	DIRECTOR, RECORDS MANAGEMENT DIVISION

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Total Army Personnel Data Base (TAPDB) Background: The Total Army Personnel Database (TAPDB) system is intended to provide a read-only, view of Human Resources (HR) data as a snapshot in time for all Army Military and Civilian level personnel. TAPDB provides read-only data that is refreshed daily (within 24 hours of receipt of data) to support reporting, analysis (no aggregations or time series analysis), and serves as an integrated source of data for the production of data cubes. The primary data access is via queries of the database using COGNOS Catalogs. Certain customers are provided access to perform COGNOS queries to the database and are allowed to go in and look at soldier data on an ad hoc basis The primary data sources are provided daily for Active and Reserve and weekly for the Guard. The TAPDB is the consolidated source for Human Resource (HR) information (limited to the TAPDB data elements) on all soldiers and civilians from the current Active Enlisted (AE), Active Officer (AO), Army National Guard (ARNG), U.S. Army Reserve, and Army Civilian personnel databases (HQ ACPERS). The overall goal of the TAPDB is to provide the Army with a fully integrated HR personnel database. These records are created and maintained to manage the member's of the active, reserve and National Guard Service effectively. The governing regulations are 5 U.S.C., 301, Department Regulations; 10, U.S.C., 3013, Secretary of the Army; EO 9307 (SSN); and AR 600-8-104, Military Personnel Information Management Records. The output data TAPDB sends to the Personnel Tempo System (PERSTEMPO) is a subset of data from TAPDB that Program Executive Office, Automated Enterprise System (PEO-EIS (Belvoir) has requested. PERSTEMPO is a system that tracks soldier's deployment location		

115-109

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	and number of days each soldier/unit is deployed. Congress mandated that each soldier must be paid a certain amount per day over 365 days of deployment per year. That program is maintained by PEO-EIS. PEO-EIS is currently receiving tapes from TAPDB backup on a daily basis. TAPDB creates the tapes from nightly backups of the database. The outputs are already scheduled under Record Number (RN) 600-8-104b, Status and Personnel data. The proposed disposition instructions apply to records in all media and format. RN: 600-8-104h Title: Total Army Personnel Database (TAPDB) Masterfile Authority: TBD Privacy Act: A0600-8-104b NGB, OPM/GOVT-1 Description: The TAPDB database provides a single, integrated, cross-component source of Human Resource data from Active Army, Army Reserve, Army National Guard, DA Civilian personnel and potentially Army Contractors for the purpose of providing executives, commanders, staff and members of the Total Army an automated means of acquiring total personnel visibility. Disposition: Code TEP: ~~Transfer to the AEA as soon as the system is terminated. Transfer to NARA in xx year when record is xx years old. The electronic format must meet appropriate NARA standards~~. Note: Use 25-1kkk for source/input records, and 25-1ll for system administrative reports, and 25-1nnn for backups. RN: 600-8-104i Title: Total Army Personnel Database (TAPDB) System Documentation and Specifications Files Authority: TBD Privacy Act: A0600-8-104b NGB, OPM/GOVT-1 Description: The TAPDB specifications and documentation to identify, service, interpret, used and maintain the TAPDB system. Included are specifications, documentation, user guides and manuals on hardware, network, operating system, and application software; database specifications, codebooks, and record layouts; final reports relating to a masterfile or database. Disposition: Code TEP: ~~Transfer to the AEA/RHA as soon as the system is terminated. Transfer to NARA in xx year when record is xx years old. The electronic format must meet appropriate NARA standards~~.		Transfer to NARA upon approval of Schedule —See email 3/16/06 Transfer to NARA upon approval of Schedule —See email 3/16/06

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