

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		DO NOT WRITE IN THESE AREAS (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-AU-03-12</i>	DATE RECEIVED <i>3-20-2003</i>
1. FROM (Agency or establishment) U.S. Army		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION U.S. Total Army Personnel Command			
3. MINOR SUBDIVISION Records Management Division			
4. NAME OF PERSON WITH WHOM TO CONFER Jackie Johnson	5. TELEPHONE (703) 806-3188	DATE <i>9-25-03</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>19 Feb 03</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> HOWARD N. GREENHALGH	TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>BACKGROUND: The antiterrorism activity records are covered by AR 525-13, Antiterrorism, dated 4 January 2002. The Army Antiterrorism Program is designed to protect personnel (soldiers, DA civilian employees, DoD contractors and family members of DoD employees), information, materiel and facilities in all locations and situations against terrorism. The program includes (1) DA AT standards, (2) implementing guidance for the execution of the AT standards, and (3) policies, procedures, and responsibilities for execution of the AT Program. These files can be maintained by a number of agencies involved in the program. They can be located at HQ DA, MACOMS, installations, and units. The proposed disposition instructions apply to records in all media and format.</p> <p>FN: 525-13a Title: The Army Antiterrorism Program files Authority: N1-AU-93-6 Privacy Act: Not applicable Description: Information relating to establishment, implementation, operation, and maintenance of the program to protect personnel, facilities, and equipment against terrorist attack. Included are threat assessments, summaries, collections, and evaluations; requests and approvals for exceptions to program; travel advisories; and similar information in offices with Army wide or command responsibility. Disposition: PERMANENT. Code TP. Keep in CFA until no longer needed for conducting business, and then retire to RHA/AEA. The RHA/AEA will transfer the records to the National Archives when the record is 30 years old and in a format that meets NARA standards at the time of transfer.</p> <p><i>cc Agency, NA, NWRMD, NWRME, NWRM, NWRCT</i></p>	N1-AU-93-6	

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	<p>FN: 525-13b Title: Terrorist Threat Reporting System Authority: N1-AU-93-6 Privacy Act: Not applicable Description: Information relating to reporting terrorist threats, report updates, investigations, and dissemination data. Included are Terrorist Threat Report (TTR), after action reports, updates, Force Protection Condition (FPCON) reports and changes, and similar information. Disposition: Code KE6. Event is, when case is closed or final action is taken. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, and then destroy.</p>	N1-AU-93-6	
3	<p>FN: 525-13c Title: Terrorist Incidents/Attacks Authority: Privacy Act: Not applicable Description: Information relating to individual terrorist incidents/attacks involving U.S. Army personnel (soldiers, civilian employees, or their family members) or facilities. Includes type of incident/attack and location, date and time of incident/attack, detailed description, weapon/explosives used, likely perpetrators, claims of responsibility and number personnel killed and number of personnel injured and their condition. Disposition: PERMANENT. Code TP. Keep in CFA until no longer needed for conducting business, then retire to RHA/AEA. The RHA/AEA will transfer the records to the National Archives when the record is 30 years old and in a format that meets NARA standards at the time of transfer.</p>		
4	<p>The electronic version of all records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating; whichever is later.</p>		