

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instruction on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER N1-A7-03-14	DATE RECEIVED 3-25-2003
1. FROM (Agency or establishment) U.S. ARMY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U.S. TOTAL ARMY PERSONNEL COMMAND		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION RECORDS MANAGEMENT PROGRAM DIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Brenda S. Bowen	5. TELEPHONE (703) 806-4391	DATE 1-5-04	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 27 Feb 03	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i> HOWARD N. GREENHALGH	TITLE DIRECTOR, RECORDS MANAGEMENT DIVISION	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	BACKGROUND. The prescribing directive for this record series is AR 700-13, Worldwide Ammunition Review and Technical Assistance Program, dated 1 Feb 01. The proposed disposition instructions apply to records in all media and format. FN: 700-13a Title: Ammunition Facility Assessment Reports and Replies Authority: Privacy Act: Not applicable Description: Formal reports of observations as result of reviews performed of ammunition facilities at Army commands, installations and activities, and corrective/responsive actions or recommendations of reviewed locations. a. Reports contain documentation such as studies, assessments, and recommended corrective actions resulting from reviews and includes such information as requirements for design or construction of ammunition facilities, procedures for storage, surveillance, recommendations for disposal of ammunition and other related operational procedures associated with the management of ammunition facilities. b. Responsive actions or recommendations developed by reviewed organization to answer problems or issues identified as a result of reviews conducted on Ammunition facilities at commands, installations or Army activities. <i>cc Agency, NWMR, NWMW, NR</i>		

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2.	<p>Disposition: Code KE6: Event is when new report is issued per location review and/or when all responsive actions are completed; whichever applies. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then destroy.</p> <p>The electronic version of all records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating, whichever is later.</p>		