

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-AU-03-016

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 5/1/2024

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Active: Item 1, 2

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

3 is superseded by DAA-GRS-2016-0016-0002

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		JOB NUMBER <i>71-AU-03-16</i>	DATE RECEIVED <i>5-2-2003</i>
1. FROM (Agency or establishment) U.S. Army		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U.S. Total Army Personnel Command		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Records Management Division		DATE <i>1-13-04</i>	
4. NAME OF PERSON WITH WHOM TO CONFER Betty S. Burton	5. TELEPHONE 703-806-4388	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>	

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>4-23-03</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i>	TITLE Director, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>BACKGROUND.</p> <p>Psychological Operations Files dealing with the planning, gathering, and evaluation of psychological information were scheduled in 1978 under NC1-AU-78-39 and Unconventional Warfare Planning Files relating to the process of planning, gathering and evaluating information on unconventional warfare were scheduled in 1975 under NC-AU-75-24. The source materials that were collected for use in the production of studies on psychological operations and unconventional warfare projects, however, have not been scheduled. They were previously listed in the MARKS regulation with a destroy when superseded, obsolete or when no longer needed for reference, whichever is first. Documents produced from these source materials have a permanent disposition (525c - UW research studies and 525h - Psychological operations research studies).</p> <p>The following proposed dispositions instructions for source materials apply to records in all media and formats.</p> <p>FN: 525d Title: Unconventional warfare (UW) source files. Authority: Privacy Act: N/A Description: Source materials of research data collected for use in the production of studies on unconventional warfare. Disposition: Code KE6. Event is when superseded, obsolete, or no longer needed for reference; whichever is first. Keep in CFA until</p> <p><i>cc Agency NW MW DUME</i></p>		<p><i>Army concurs with change. See attached email. Sent 1/2/04</i></p>

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NUMBER	PAGE 2 OF 2
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	<p>event occurs and then until no longer needed for conducting business but not longer than 6 years after the event; then destroy.</p> <p>FN: 525i Title: Psychological operations source files Authority: Privacy Act: N/A Description: Documents containing source material of research data collected for use in the production of studies on psychological operations. Disposition: Code KE6. Event is when superseded, obsolete, or no longer needed for reference; whichever is first. Keep in CFA until event occurs and then until no longer needed for conducting business but not longer than 6 years after the event; then destroy.</p>		
3	<p>The electronic version of all records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating; whichever is later.</p>		