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| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | HAVE BLANK (NARA use only) | |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER <i>71-AU-04-1</i> | |
| 1. FROM (Agency or establishment) U S Army | | DATE RECEIVED <i>2-2-2004</i> | |
| 2. MAJOR SUBDIVISION U S Army Records Management and Declassification Agency | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 | |
| 3. MINOR SUBDIVISION Records Management Division | | | |
| 4 NAME OF PERSON WITH WHOM TO CONFER Kandy Light | 5 TELEPHONE (703) 730-5023 | DATE <i>12-6-04</i> | ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i> |

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

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| DATE <i>7 JAN 04</i> | SIGNATURE OF AGENCY REPRESENTATIVE <i>John A. Sharets Sullivan</i> | TITLE Chief, Records Management Division |
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| ITEM NO | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
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| 1. | Background Because not all documents stored in the Practitioner Credentialing Files (PCF) are transferred to the Official Military Personnel File (OMPF), the PCF must be scheduled as a separate record Only those items prescribed by AR 600-8-104 will be included in the OMPF. This schedule is media neutral RN 40-68a(1) Title Practitioner credentialing files (PCF) - Civilian practitioners Privacy Act A0040-66aDASG Description: Documentation relating to granting or denying membership on hospital staffs and delineation of specific clinical privileges which are accumulated in hospitals Included are application for membership and specific clinical privileges, approval, denial, and reason therefore, copies of diplomas, letters from State Boards of Medical Examiners, specialty boards, and previous employers, and related documents validating experience and documenting demonstrated ability Disposition: TE 5 Event is termination of employment Retain in last medical treatment facility of employment, destroy 5 years after the event | NC1-AU-79-18 | |
| 2 | RN. 40-68a(2) Title Practitioner credentialing files (PCF) - Military practitioners Privacy Act: A0040-66aDASG Description Documentation relating to granting or denying membership on hospital staffs and delineation of specific clinical privileges which are accumulated in hospitals Included are application for membership and specific clinical privileges, approval, denial, and reason therefore, copies of diplomas, letters from State Boards of Medical Examiners, specialty boards, and previous employers, and related documents validating experience and documenting demonstrated ability | | |

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

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| JOB NUMBER | PAGE |
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| 7. ITEM NO | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
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| | <p>Disposition notes: For ARNG/IMA/TPU this file is maintained by the Medical Facility where the soldier is training. For IRR the file is maintained at AHRC-HSQ. For all other categories the file is maintained by the Medical Facility where the soldier is assigned. Upon death, discharge, or when the retired practitioner reaches age 72: Send the file to the AHRC-HSQ, who will PERM the documents required by AR 600-8-104 and then transfer the file to Washington National Record Center to be held for 10 years after the event.</p> <p>Disposition: TE 10¹⁵ Event is death, discharge, or when the retired practitioner reaches age 72. Transfer to Washington National Records Center after processing through PERMs. Destroy 10¹⁵ years after the event. <i>See 7/29/04 e-mail</i></p> <p>3. Electronic Mail and Word Processing System copies. Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created and maintained on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.</p> <p>a. Copies that have no further administrative value after the recordkeeping copy is made. Destroy/delete within 180 days after the recordkeeping copy is produced.</p> <p>b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy: Destroy/delete when dissemination revision, or updating is completed</p> | | |