

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instruction on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER NI-AU-07-12	DATE RECEIVED 11/19/07
1. FROM (Agency or establishment) U.S. ARMY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION OFFICE OF THE ADMINISTRATIVE ASSISTANT TO THE SEC OF THE ARMY		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION US ARMY RECORDS MANAGEMENT & DECLASSIFICATION AGENCY			
4. NAME OF PERSON WITH WHOM TO CONFER SHIRLEY KINSON-JONES	5. TELEPHONE (703) 428-6411	DATE 5/17/07	ARCHIVIST OF THE UNITED STATES Allen Weinstein

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___page(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 17 JAN 07	SIGNATURE OF AGENCY REPRESENTATIVE KENNETH C. HANSEN <i>Kenneth Hansen</i>	TITLE ACTING CHIEF, RECORDS MANAGEMENT DIVISION
-------------------	---	--

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>BACKGROUND: The prescribing directive is AR 740-1. Storage and Supply Activity Operations. During a review of the Army recordkeeping system it was noted that authority number NN-166-204 was assigned to these record numbers in error. As a result, the file numbers have no valid authority and is being submitted for approval.</p> <p>The proposed disposition instructions for the following RNs apply to records in all media and format.</p> <p>RN: 740-1b Title: Locator records PA: N/A Authority: TBD Description: Documents constituting a part of a location system for supplies and equipment or used as a check or inventory of stock location. Included are space control sheets, location sheets, location cards, bin tags, and comparable documents. Disposition: KEN. Event is when superseded or obsolete. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then destroy.</p> <p><i>All copies sent to Agency, NWMD, NUSMU, NR</i></p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

PAGE 2
OF

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	RN: 740-1c Title: Warehouse plans and layouts PA: N/A Description: Warehouse, shed, or open storage space planning and layout diagrams or comparable papers relating to space planning and layout. Disposition: KEN. Event is on supersession or obsolescence. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then destroy.		
3	RN: 740-1r Title: Supply item references PA: N/A Description: Standard nomenclature lists, interchangeable stock numbers lists or cards, standard stock catalogs, and similar supply reference aids. Disposition: KEN. Event is on supersession or obsolescence. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then destroy.		