

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>supporting Army system that is pending or has been scheduled by NARA is the TAPDB which is assigned job number N1-AU-03-13. The system software updates will be direct and immediate, eliminating delays, intervention, and coordination that must take place during refreshes. Each RECBASS-R site performs daily back-ups. The proponent of the RECBASS-R is the U.S. Army Accession Command, Fort Monroe, VA. The users of RECBASS-R are the five Reception Battalion sites located at Fort Benning, GA; Fort Jackson, SC; Fort Knox, KY; Fort Leonard Wood, MO; and Fort Sill, OK. The disposition instructions apply to records in all media and format, and system components.</p> <p>Justification for Permanent Retention: The system data displays a consolidated view of individuals information and can be compiled into statistical information pertaining to assignments; duty locations; military occupational specialties; and number of in-processed soldiers from all Army components on a particular date, without having to research individual official personnel folders. Statistics could be used to determine claims and potential lawsuits as well as used in research and studies that may prevent or support future litigations or contingencies, or support the rights and interests of soldiers.</p> <p>NOTE: Use record number (RN) 25-1lll for automated system administrative reports and 25-1nnn for backup files.</p> <p>RN: 612-201b Title: Reception Battalion Automated Support System-Redesign (RECBASS-R) Master File Authority: TBD Privacy Act: A0040-400DASG and A0601-270USMEPCOM Description: Data collected on soldiers who have enlisted into the U.S. Army, Army Reserve, or Army National Guard service, including recalled Individual Ready Reserve. Data is maintained on nine system components that are Initial Receiving, Personal Affairs, Assignments, Automated Instructional Management System-Personal Computer (AIMS-PC) Interface, Export/Import RECBASS-R Data, Electronic Military Personnel Office (EMILPO) Special Processing, Display Expected Arrivals, Display Rosters, and Real Time Automated Personnel Identification System (RAPIDS). Data includes name; social security number (SSN); military occupational specialty (MOS); line number; service comp; mental and physical category; term and end of term service (ETS); number of dependents; sex; religious code; race; company code; enlistment bonus; training phase; mandatory release date; citizenship; basic active service date (BASD); marital status; rank; basic pay entry date (BPED); date of rank; driver's license; ethnic; date of birth; education; pulmonary, upper/lower extremities, hearing, eyes, psychological (PULHES); date of arrival; estimated arrival date (EAD); unit identification code (UIC); aptitude area scores; place of birth; physical characteristics; school; place of birth; blood type; and related information. (CONTINUED ON NEXT PAGE)</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

PAGE 3
OF
3

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2	<p>Disposition: PERMANENT. Code TEP: Event is when individual is assigned to a unit other than the Reception Battalion. Keep until event occurs and then until no longer needed for conducting business, then retire to the Army Electronic Archives (AEA). The AEA will transfer to the National Archives when the record is 30 years old.</p> <p>RN: 612-201c Title: Reception Battalion Automated Support System-Redesign (RECBASS-R) Outputs and Reports Authority: TBD Privacy Act: A0040-400DASG and A0601-270USMEPCOM Description: Reports, queries data, and transaction records that include or pertain to blood rosters, fitness test results, dog tags, casual pay data files, mental category rosters, ship dates, arrival dates, processing rosters, weight standards reports, GI bill reports, mobilization reports, arrival reports, Equal Employment Opportunity (EEO) reports, and statistics reports. Disposition: Code KEN: Event is when superseded. Keep until event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then destroy.</p>	<p><i>Temporary. KEB. Event is when the individual is reassigned or transition from the Reception Battalion. Keep in the Mastertile until event occurs, then destroy 6 year after the event.</i></p> <p><i>Amended per Records Officers' request. 8/15/07 [Signature]</i></p>	
3	<p>RN: 612-201d Title: Reception Battalion Automated Support System-Redesign (RECBASS-R) Documentation and Specifications Authority: TBD Privacy Act: NA Description: Specifications and documentation to identify, service, interpret, use, and maintain computer systems, user applications, or electronic records. Included are specifications, documentation, user guides and manuals on: hardware, network, operating system, and application software; database specifications, codebooks, and record layouts; and final reports relating to a master file or database. Disposition: PERMANENT. Code TEP: Event is when associated master file is transferred to the AEA. Keep until event occurs and then retire to the Army Electronic Archives (AEA). The AEA will transfer to the National Archives when the record is 30 years old.</p>		
4	<p>The electronic version of all records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating, whichever is later.</p>		<p><i>KN. Temporary. Keep in the CFA until the RECBASS is discontinued or no longer needed for conducting business</i></p> <p><i>Amended per Records Officers' request. 8/15/07 [Signature]</i></p>