

<b>Request for Records Disposition Authority</b> (See Instructions on reverse)		<b>Leave Blank (NARA Use Only)</b>	
To National Archives and Records Administration (NIR) Washington, DC 20408		Job Number <b>NI-A4-095</b>	
1 From (Agency or establishment) <b>U.S. ARMY</b>		Date Received <b>2/3/09</b>	
2 Major Subdivision <b>Office of the Admin Asst to the Sec of the Army</b>		Notification to Agency In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision <b>US Army Records Mgmt &amp; Declass Agency</b>			
4 Name of Person with whom to confer <b>Shirley Kinson-Jones</b>	5 Telephone (include area code) <b>703-428-6411</b>	Date <b>2/21/09</b>	Archivist of the United States <i>Adrienne Thomas</i>

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative <i>J. N. Balkin</i>	Title <b>Chief, Records Management Division</b>	Date (mm/dd/yyyy) <b>01/27/2009</b>
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Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
7	<p style="text-align: center;"><b>Army/American Council on Education Registry Transcript System (AARTS) AR 621-5</b></p> <p><b>Background:</b> The Army American Council on Education Registry Transcript System (AARTS) is an automated system receiving biographical data about Soldiers for periods of enlisted service, their military training, and MOS, as well as College Level Examination Program (CLEP), DANTES, ACT Assessment Program, and Excelsior College Examination Program. AARTS generates official transcripts including ACE college credit recommendations for Soldier experiences and testing. AARTS provides official American Council on Education (ACE) - endorsed transcripts of military training, Military Occupational Specialty (MOS), and civilian educational test scores with corresponding official college credit recommendations for military personnel and veterans. The next generation of AARTS will have the capability of including Warrant Officer 3-digit MOS's as well as Commissioned Officer MOS's. AARTS transcripts are currently available online and can be printed for unofficial use by Soldiers and Veterans.</p> <p><b>NOTE:</b> Use record number (RN) 25-1kkk for source input records; RN 25-1lll for automated system administrative reports; RN 25-1mmm for system documentation and specification, and RN 25-1nnn for backup files.</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>RN: 621-5h                      Title: Army/American Council on Education Registry Transcript System (AARTS) Master File                      Authority: TBD                      Privacy Act: TBD                      Description: Individual records for each soldier detailing basic bio information and more detailed information regarding experience, training, and evaluations used to create a transcript in accordance with ACE guidelines for college course credit. Records on Army courses, evaluations, occupations, and their associated ACE recommendations                      Disposition: TE65. Event is after the individual leaves the service. Keep until event occurs then until no longer needed for conducting business, then retire to the AEA. The AEA will delete the record 65 years after the event.</p>		