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onune le Baldi	Dominic Baldini, Chief, Records N	Management	Division	031	17/2008
	Proposed Disposition	:	Superseded	ı ·	10 Action taken (NARA Use Only)
THE ARMY FAMILY ADVOCACY PROGRAM AR 608-18 Background The current means of keeping records for "did not meet criteria" child and spouse cases are held under RN 608-18a2 for both childern and adult. The licensing boards for some states require that children's records be kept 18 years, plus 5 (up to 23 years) and adult record be kept 5 years. DoD has stated that this is an internal Army issue and the Service may determine the record keeping standard. The proposed disposition instruction for the following record numbers applies to records in all media and formats. RN 608-18a2 Title, Family Advocacy Case Records, Adults (Did Not Meet Criteria)		ot meet are records ts, risk tements, laborative s and e is closed aring the weeks, the	NI-330-01-2 Item 21	2, 6	
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THE ARMY FAMILY A AR 60 Background The current means of keeping spouse cases are held under RN 608-18a2 boards for some states require that childry years) and adult record be kept 5 years issue and the Service may determine the stage and the service may determine the service of several service and the service may determine the service of several service and service and service and service and service and service and serv	(See Instructions on reverse) Onal Archives and Records Administration (NIR) Inigton, DC 20408 Agency or establishment) Itement of the Army Undivision Of the Administrative Assistant to the Secretary of the Army Undivision Ids Management and Declassification Agency of Person with whom to confer Of Kinson-Jones Of Certification Dy certify that I am authorized to act for this agency in matters pertaining to the disposal on the attached page(s) are not now needed for the business of this specified, and that written concurrence from the General Accounting Office, under nice of Federal Agencies Is not required Is attached Agency Representative Onuminic Baldini, Chief, Records Niesensy and adult record be kept 5 years Background The current means of keeping records for "did not meet criteria" or spouse cases are held under RN 608-18a2 for both childern and adult. The lice boards for some states require that children's records be kept 18 years, plus 5 (years) and adult record be kept 5 years Do has stated that this is an internal issue and the Service may determine the record keeping standard The proposed disposition instruction for the following record numbers applies records in all media and formats RN 608-18a2 Title Family Advocacy Case Records, Adults (Did Not Meet Criteria) Authority N1-330-01-2 PA- A0608-18DASG Description Documents relating to Family Advocacy (FAP) cases that "did not criteria" for adult abuse or neglect under the provisions of the FAP. Included a of referral, intake documents, information papers, victim preference statemen assessments, social histories, psychosocial assessments, assessment tools, state case management notes, medical reports, investigative reports, community col efforts, treatment and safety planning, Case Review Committee (CRC) minute recommendations, email, and other related documents Disposition KE5 Event is after the end of the calendar year in which the case for the same family within days or record may be used to provide demographic and assessment in	(See Instructions on reverse) Inligitor, DC 20408 Agency or establishment) Itiment of the Army Indidustriation It of the Administrative Assistant to the Secretary of the Army Indidustriation It of the Administrative Assistant to the Secretary of the Army Indidustriation It of the Administrative Assistant to the Secretary of the Army Indidustriation It of Person with whom to confer It of Person with	(See Instructions on reverse) Conal Archives and Records Administration (NIR) Inington, DC 20408 Agency or establishment) timent of the Army Liministrative Assistant to the Secretary of the Army Liministrative Assistant to th	See instructions on reverse) Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job Number NI - Au - O 9 - O Date Received Job O 9 No citization to Agere the Administrative Assistant to the Secretary of the Army Job Number Job Number Job Number NI - Au - O 9 - O Date Received Job O 9 No citization to Agere Activities that may be marked false page(12) are not now needed for the business of this agency or will not be needed after the goal on the attached page(2) are not now needed for the business of this agency or will not be needed after the goal on the attached page(2) are not now needed for the business of this agency or will not be needed after the solution of the second by the August of the GAO need of Federal Agencies I not required I sattached Agency Representative Job Number Job O Solution Job Cartify that I am authorized to act for this agency or will not be needed after the possion of the stacked page (2) are not now needed for the business of this agency or will not be needed after the possion of the fear Accounting Office, under the provisions of Title 8 of the GAO Accounting the Solution of the GAO Accounting the Solution of the GAO Accounting the possion of the FaO of the GAO Job Challon THE ARMY FAMILY ADVOCACY PROGRAM AR 608-18 Background The current means of keeping records for "did not meet criteria" child and spouse cases are held under RN 608-18a2 for both childern and adult. 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			2 of 2

7 ITEM	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED	10 ACTION TAKEN (NARA
NO	Materials prepared using electronic media (e.g., word processing applications or e-mail) are to be printed and included in the official jackets. The electronic version is to be deleted when file copy is generated or when no longer needed for reference or updating.	JOB CITATION	USE ONLY)
2	RN· 608-18a3 Title. Family Advocacy Case Record, Child (Did Not Meet Criteria) Authority· TBD- PA: TBD Description: Documents relating to Family Advocacy Program (FAP) cases that "did not meet criteria" for child abuse or neglect under the provisions of the FAP. Included are records of referral, intake documents, information papers, victim preference statements, risk assessments, social histories, psychosocial assessments, assessment tools, statements, case management notes, medical reports, investigative reports, community collaborative efforts, treatment and safety planning, Case Review Committee (CRC) minutes and recommendations, email, and other related documents. Disposition: TE25. Event is 3 years after the end of the calendar year in which the CRC closed the case. Keep in CFA until event occurs and then cut off and transfer to NPRC Annex, 1411 Boulder Drive, Rock City Industrial Center, Valmeyer, IL 62295. Destroy as a family group 25 years after the event. Note: During the period of retention, if there is a new report on the same family within days or weeks, the record may be used to provide demographic and assessment information about the family so that the family need not be totally reassessed Materials prepared using electronic media (e.g., word processing applications or e-mail) are to be printed and included in the official jackets. The electronic version is to be deleted when file copy is generated or when no longer needed for reference or updating.	N1-330-01-2, Item 216	