

Request for Record Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

1 From (Agency or establishment)
Department of the Army

2 Major Subdivision
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision
Records Management and Declassification Agency

4 Name of Person with whom to confer
Brenda Fletcher

5 Telephone (include area code)
703-428-6298

Job Number
NI-AU-09-31

Date Received
5/5/09

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date
8/20/09

Archivist of the United States
Adrienne Shuman

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative: *[Signature]* Title: **Ricardo A. Romero, Chief, Army Records Mgmt Division** Date (mm/dd/yyyy): **4/30/2009**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
7	<p style="text-align: center;">Multi-Source Assessment and Feedback (MSAF) AR 350-1</p> <p>Background The MSAF program enables assessment and feedback of Army leader development. These records concern instructing personnel in performing military functions, tasks, and exercises involving units to increase their combat readiness. Included are basic training, individual training, and military techniques, doctrines and tactics, and on-the-job training for military or civilian personnel, such as supervisory, management, first aid, security, recognition, and physical fitness. Primary identifying information is received from the Total Army Personnel Data Base (TAPDB) system. The system contains records created from July 2007 to present.</p> <p>RN 350-1tt Title: Multi-Source Assessment and Feedback Master File Authority: TBD PA: TBD</p> <p>Description Documents about rating each student attending leader courses. Included are student leadership evaluation reports, rating sheets, reaction test observations, and related documents.</p> <p>Disposition. KEN Event is upon separation. Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after event, then delete.</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports; RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files.</p>		