

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

1 From (Agency or establishment)
Department of the Army

2 Major Subdivision
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision
Records Management and Declassification Agency

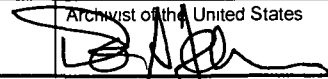
4 Name of Person with whom to confer
Brenda Fletcher

5 Telephone (include area code)
703-428-6298

Number
NI-44-10-29

Date Received
4/8/10

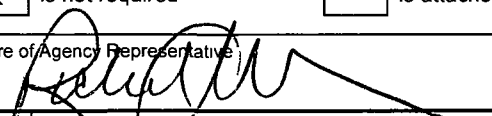
Notification to Agency
 In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date **17 Nov 11** Archivist of the United States 

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative  Title **Richard A. Wojewoda, Chief, Records Mgmt Division** Date (mm/dd/yyyy) **03/10/2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p align="center">381 - Military Intelligence</p> <p>Background The system is used to issue identification cards</p> <p>Information exists in the system dating from 2002</p> <p>RN 381-20s Title Biometrics Identification System for Access (BISA) Master File Authority TBD PA TBD</p> <p>Description The system contains replicated copies of information showing access authorizations including names, classification types, digitized fingerprints, iris scans, facial photos, voice recordings, and contextual information Output is identification badges</p> <p>Disposition KEN Event is after final surrender of credentials or badge Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p>		