

# Request for Record Disposition Authority

(See Instructions on reverse)

**Leave Blank (NARA Use Only)**

To **National Archives and Records Administration (NIR)**  
**Washington, DC 20408**

1 From (Agency or establishment)  
**Department of the Army**

2 Major Subdivision  
**Office of the Administrative Assistant to the Secretary of the Army**

3 Minor Subdivision  
**Records Management and Declassification Agency**

4 Name of Person with whom to confer  
**Brenda Fletcher**

5 Telephone (include area code)  
**703-428-6298**


Number  
**21-44-70-36**

Date Received  
**3/15/2010**

**Notification to Agency**

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

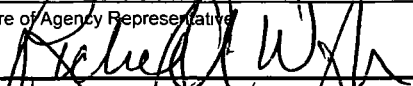
Date  
**13 Feb 2010**

Archivist of the United States  


**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached   1   page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative  


Title  
**Richard A. Wojewoda, Chief, Records Mgmt Division**

Date (mm/dd/yyyy)  
**03/15/2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
415	<p style="text-align: center;">415 – Construction</p> <p>Background The system is used for purposes of military construction, facilities operations and maintenance, real property and real estate management, and environmental stewardship</p> <p>RN 415-18b                      Title Engineering and Base Operations Support System (ENBOSS) Master File                      Authority TBD                      PA TBD</p> <p>Description The system contains data on real property, including leases, permit, and license information, and, work orders and real property reports These work orders become financial commitment documents and are used to create purchase order requests</p> <p>Military construction projects are tracked by project number Information in the system dates from 1994</p> <p>Disposition TE10 Event is upon completion of construction project Keep until event occurs and then until no longer needed for conducting business Transfer to the AEA The AEA will delete record 10 years after the event</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p>		