

Request for Records Disposition Authority

(See Instr. on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

1 From (Agency or establishment)
Department of the Army

2 Major Subdivision
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision
Records Management and Declassification Agency

4 Name of Person with whom to confer
Brenda Fletcher

5 Telephone (include area code)
703-428-6298

Number
N1-44-10-39

Date Received
03/24/2010

Notification to Agency
 In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date **10 FEB 11** Archivist of the United States **[Signature]**

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative **[Signature]** Title **Richard A. Wojewoda, Chief, Records Mgmt Division** Date (mm/dd/yyyy) **03/15/2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p align="center">415 - Construction</p> <p>Background The system supports the cost engineering community Information is used in the preparation of budgetary cost estimates for military construction projects A new record is created for each new contract award</p> <p>RN 415-15r Title Computer Aided Cost Engineering System (CACES) Master File Authority TDB PA TBD</p> <p>Description The main record is the construction cost estimate Included are site inspections, photos, design data, plans and specifications, and similar information</p> <p>Disposition KEN Event is on completion of project Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p>		