

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

Number

11-44-10-43

Date Received

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date

6 JUL 2010

Archivist of the United States



To **National Archives and Records Administration (NIR)**
Washington, DC 20408

1 From (Agency or establishment)
Department of the Army

2 Major Subdivision
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision
Records Management and Declassification Agency

4 Name of Person with whom to confer
Brenda Fletcher

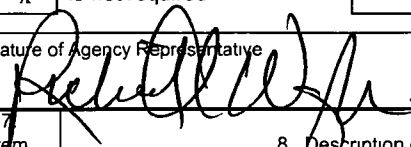
5 Telephone (include area code)
703-428-6298

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative



Title

Richard A. Wojewoda, Chief, Records Mgmt Division

Date (mm/dd/yyyy)

03/15/2010

Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p align="center">350 - Training</p> <p>Background This system is used to conduct job analysis surveys and collect post-course evaluations</p> <p>RN: 350-1yy Title Automated Survey Generator (AUTOGEN) Master File Authority TBD PA TBD</p> <p>Description Information in the system consists of surveys from course graduates and supervisors on the effectiveness of training and the ability of the soldier to perform the newly taught tasks associated with military occupational specialty (MOS) standards and requirements; course name and type, soldier unit, duty position, course completion date, rank and similar information</p> <p>Disposition K5 Keep until record is 5 years old, then delete</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p>		

**RECOMMENDATION TO THE ARCHIVIST ON
RECORDS DISPOSITION REQUEST**

Job No. N1-AU-10-43

Item Count: 1

SUMMARY

The Department of the Army requests disposition authority for the Automated Survey Generator (AUTOGEN) Master File. AUTOGEN is a web-based tool used in connection with evaluating the effectiveness of training courses.

Records include course type, functional course, duty position, course completion date, date soldier reported to unit, rank, and deployment status. These records have temporary value because they have little or no research value


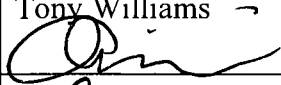

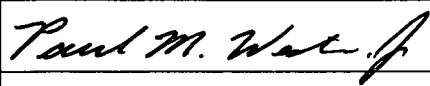
RECOMMENDATION

- 1 APPROVED FOR DISPOSAL The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not, or will not after the lapse of the period specified, have sufficient administrative, legal, research or other value to warrant their continued preservation by the Government
- 2 APPROVED FOR PERMANENT RETENTION. The records described under the following item or items have been appraised by the National Archives and Records Administration (NARA) and are determined to have sufficient historical or other value to warrant their continued preservation by the United States Government. The agency will transfer these records to the National Archives as specified **Items**
- 3 DISPOSITION NOT APPROVED The records described under the following item or items are not approved for disposition
- 4 WITHDRAWN The records described under the following item or items have been withdrawn at the request of the agency and/or NARA

FEDERAL REGISTER NOTICE

Not required.

Required — Publication Date May 19, 2010
Copies Requested 0
Comments Received 0

SIGNATURE	TITLE	SIGNATURE	DATE
Appraisal 	Appraiser	Tony Williams 	June 23, 2010
	NWML		1-24-2010
Concurrences	NWM		06-26-2010